

Twyford Parish Council – Strategic Action Plan

The Parish Council Action Plan is a 'live' document that the council updates on a regular basis and reviews annually. The Action Plan enables the council to track and monitor progress against the objective and timescale.

TWYFORD PARISH COUNCIL

TPC CLERK



TWYFORD PARISH COUNCIL – STRATEGIC ACTION PLAN

S– Short Term (12 months), M – Medium Term (1-2 years), L – Long Term (3-5 years), O – Ongoing

Title	Timescale	Details	Funding source	Councillor resources	Officer resources	Update on progress and actions
Climate Change						
Car EV points	S	Progress with WBC to obtain a quote. Permission required from TRCA.	Joint funding with WBC. Use of CIL.	Martin Alder		Site meetings held on 10/6 & 20/6 <ul style="list-style-type: none"> • 3 months: Meeting with WBC. • 6 month: Permissions & funding obtained.
Cycle Shelter	S	Agree a suitable location with WBC.	WBC have obtained DEFRA funding.	Martin Alder		Waitrose and Polehampton Close were suggested 17/6. <ul style="list-style-type: none"> • 3 months: obtain permission from Waitrose and / or Polehampton Close • 6 months: Install the cycle shelter
Bottle Banks	M	Liaise with WBC on alternatives such as kerbside collection or smaller drop off points (suggestion of a drop off container similar to the salt bins).	N/A	Teresa Ramsden		<ul style="list-style-type: none"> • 3 months – meeting to be arranged with WBC / email / liaison with Borough Councillors for Twyford • 6 months – a plan for the next 6 months as to

Adopted: Full Council meeting 27.09.22

Next Review: May 2023



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						how to get the changes implemented
Environment - Public spaces						
Big Tree Planting Project	L	Focus on maintenance and care of newly planted trees. To consider further planting in 2026.	N/A	Malcolm Bray		<ul style="list-style-type: none"> • 3 months – review of the trees that have been planted and considering their upkeep • 6 months – considering how to expand the project moving forward • 9 months – plan drafted with regard to next steps
Twyford in Bloom / Application Submissions	O	Continue liaising with local community groups and volunteers.	TPC budget	Bridget Ditcham		<ul style="list-style-type: none"> • Meeting with Twyford Together and TRHA in the next 3 months to plan for the next Submission • 6 months – plan for the next submission implemented
Tesco Alley	S	Liaise with Twyford Together and WBC on project to enhance Tesco Alley.	WBC	Bridget Ditcham		<ul style="list-style-type: none"> • 3 months – collaborative meeting with Twyford Together regarding ideas to improve the alley

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						<ul style="list-style-type: none"> 6 months – proposals to the council as to what steps need to be taken to improve the alley (costs, organisations)
Wildflower Areas	O	Continue to coordinate areas and liaise with volunteers.	TPC budget		Lucy Moffatt	<ul style="list-style-type: none"> 3 months – to note the current wildflower areas 6 months – to work with TRHA and volunteers to map out where the wildflower areas can be expanded 9 month – council approval for any proposals
Hanging Baskets	O	Continue to liaise with businesses and residents – managing order process for the summer and winter baskets	TPC budget	Bridget Ditcham	Lynn Povey	
Gardening Volunteers	O	Regular maintenance is now covered by a contractor. Continue to engage volunteers to enhance the areas.	TPC Budget		Lucy Moffatt	
Friends of Stanlake Copse Working Group	O	Continue coordinating the volunteer group and plans to	TPC Budget	Teresa Ramsden		<ul style="list-style-type: none"> 3 months – meeting with the working group

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		enhance the area. Arrange additional works as required.				<p>re. what improvements to be made</p> <ul style="list-style-type: none"> • 6 months – to make proposals to the council regarding further work, funding
Twyford Growers	O	Continue involvement and co-ordinating. Essential to offer therapeutic support. Continue to promote the sessions.	TPC Budget	Rohana Abeywardana		<ul style="list-style-type: none"> • 3 months – meeting with Twyford Growers re. clients, cost and plan for following year • 6 months – proposal to council regarding funding
Community & engagement						
Local organisations (Food Banks, CAB, Twyford Together) – how to work with them? TPC to act as an umbrella organisation. To avoid duplication. Plan year ahead.	O	Finance and General Purposes committee to consider.	N/A	Rohana Abeywardana	N/A	<ul style="list-style-type: none"> • 3 months – to present to local organisations about the work that the Council completes. How the Council is an asset and to collaborate for the year ahead. • 6 months – plan presented to council as to how we will work with local organisations moving forward.

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Cost of living crisis – supporting community through hardship	S and O	Finance and General Purposes committee to consider.	N/A		Lucy Moffatt	<ul style="list-style-type: none"> • 3 months – liaison with Stephen Conway to ascertain who is struggling in the local community. • 6 months - Meeting with CAB to see whether we can assist. • Ongoing – social media posts regarding local organisations that can assist people who are struggling.
Sports Clubs – promote amenities and maintaining	S	Parish Lands committee to consider.	N/A	Andrea Evans	Lucy Moffatt	<ul style="list-style-type: none"> • 3 months – community to be made aware of what work we are doing with local sports clubs. • 6 months – to draft a survey and circulate to the community – what work does the community want the Council to complete with local sports clubs? • 9 months – to analyse the data and work out budget required to

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						undertake the work that the community wants and to present the ideas to the Council.
Events	O	Community Engagement working group to consider.	N/A		Lucy Moffatt	To continue to publicise the events. To co-ordinate events with local organisations.
Surveys	S	Engagement with the local community.	TPC Budget	Rohana Abeywardana	Lucy Moffatt	<ul style="list-style-type: none"> • 3 months – meet with Woodley – what did they do for their survey and how did it work? • 6 months – costings / resources / consultants / roll out plan • 12 months - Implementation
Quarterly subscriber email	S	Engagement with the local community	TPC Budget	Andrea Evans	Lucy Moffatt	<ul style="list-style-type: none"> • 3 months – meet with Finchampstead • 3 months - Facebook updates – sign up • 6 months – implement • 1 year - 2022 - round up
Infrastructure / Projects / High Street						
Skate Park	M	Project plan Tender document	Consider funding sources	Sue Wisdom	Lynn Povey	<ul style="list-style-type: none"> • 3 months – meeting with the working group

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		Vision Costings				<ul style="list-style-type: none"> 6 months – costings and plan to be presented to the council
Pavilion Redevelopment (changing rooms, floor plan, multi- functioning) – how to fund?	L	Establish need Link with adoption of Neighbourhood Plan	Consider funding sources	?		<ul style="list-style-type: none"> 3 months – meeting with the working group 6 months – survey to local community about what they need from the facility 1 year – plan to be presented to the council with costings
Tennis Courts	S	To finalise the lease amendments		Malcolm Bray	Lucy Moffatt	<ul style="list-style-type: none"> 3 months - Formalise the relationship & lease
High Street Infrastructure	L	Related to neighbourhood Plan Delivery date Large volume of considerations Village gateways	CIL projects	Charles Wickenden	Lynn Povey	<ul style="list-style-type: none"> 0-3 months – consultation 3 months – Liaise with WBC, assess feasibility, consult with Twyford Together 6 months – present plan to the Council and agree initial plan / budgets 1 year - 2022 – completion of first stage and commence stages 2-3

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Library / Community Hub / Office Space / working with WBC	L	Phase 2 contains community space				<ul style="list-style-type: none"> 3 months – meet with WBC to explore possibility of phase 2 6 months – survey to local community about demand for facility 1 year – plan to be presented to the council with costings
Polling stations – supporting residents having to go to Hurst	L	Consider surveying the residents concerned Part of a wider issue				To be included in the survey above.
Fete	O	Manage resources - All year workload with a peak May - August	TPC Budget		Lucy Moffatt	

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