

Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 11th October 2022 at Loddon Hall, Twyford, RG10 9JA.

Present: Mr M Bray (Chairman), Mrs E Ashley, Mrs T Ramsden & Mrs S Wisdom.

In attendance: Mr B Gilbert (Twyford Comets).

Clerk: Mrs L Moffatt.

1. **Public Questions.** None
2. **Apologies.** Mr R Abeywardana, Mr M Alder, Mr J Bowley & Mrs L Jarvis.
3. **Declaration of interest in items on the agenda.** None.
4. **Minutes dated 12th July 2022.** Minutes approved as a true and accurate record. Proposed Mrs E Ashley, seconded Mr M Bray. Motion carried unanimously.
5. **Matters arising.**
 - 5.1 Requirement to plant a tree to replace the Alder that needs to be felled at the Burial Ground – noted.
6. **Sports Clubs (15 minutes)** – an opportunity for the sports clubs to raise any requests or ask questions. Mr B Gilbert introduced himself as Chairman of Twyford Comets. He reported on the membership with over 400 members including a steady increase of girls. He expressed interest in the Stanlake Pavilion re-development discussions.
7. **To review the Clerks report & Parish Lands report** – noted.
8. **Allotments.**
 - 8.1 **London Road**
 - Allotment holder – paved path. Request to reconsider the request for Mr March to lift the path. The request was accompanied with signatures from allotment holders supporting the request for the path to remain. As six months had passed from the original decision the committee reconsidered the allotment path put down by Mr March using paving slabs. The committee gave permission for the path to remain, on this occasion, however, they asked that the clerk write to all London Road allotment holders stating that although permission has been given permission should be sought before allotment holders carry out any further work on the communal paths.
9. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**
 - 9.1 **Twyford in Bloom sign** – to approve the quote £166.40 – unanimously approved.
10. **Bell Corner & Polehampton Corner.**
 - 10.1 Dip in block paving where Christmas tree goes – possible trip hazard – photograph in one drive folder – unanimously agreed no action.
11. **King George V Recreation Ground.**
 - 11.1 Skate Park working group update (see one drive folder for background)
 - To consider whether to proceed with the project in principle
 - To agree the process for going to tenderMrs Wisdom reported that she is working on a project plan. The clerk suggested that she could seek copies of project plans from other Town / Parish Councils and also suggested contacting Ricky Josey at Wokingham Borough Council for assistance. Agreed no action from the clerk at this stage. Mrs Wisdom will circulate her drafted plan in due course.
 - 11.2 Play equipment repairs - Viper shackle – replacement parts £40 – to approve costs retrospectively. Unanimously approved.
 - 11.3 Inspection cover – new frame – £90 – authorised by the clerk using Financial Regulation 3.4 as this was a health and safety danger. Noted.
 - 11.4 To review TDYC outreach reports. Noted.
 - 11.5 To review the arrangements for the Platinum Jubilee tree plaque. Agreed for the Ranger to install the plaque.
 - 11.6 To retrospectively approve cost for wildflower plants £16.70 (reimburse volunteer). Unanimously approved.
 - 11.7 Correspondence from resident – London Road footpath (behind Catholic Church) – the committee reviewed the correspondence and photographs of the path and hedge. Unanimously agreed no action.

12. Stanlake Meadow.

- 12.1** Tree plaques – to agree a process for residents wishing to add a plaque. The tree plaques should be no bigger than the size specified on the burial / memorial regulations. The plaque wording should firstly be approved by the Council and should be free of any religious symbols.
- 12.2** Tractor Gates – drawing / specification. Agreed that the contractors have come up with a solution to the problems of the hinges dropping. The Council will monitor the success of the new gates once installed.
- 12.3** Unauthorised encampment 14.08.22
- 12.3.1 Process for dealing with unauthorised encampments – the committee expressed their thanks to the Clerk and Assistant Clerk for arranging the quick eviction of the encampment.
- 12.3.2 Insurance claim – submitted for the cost of the gate repairs and replacement padlocks.
- 12.3.3 Resident correspondence – email of thanks following the incursion – noted.
- 12.4** To consider replacing 4 dead trees – £288 plus delivery. Unanimously approved a budget of £400 to include 4 trees, delivery and compost.

13. Stanlake Pavilion.

- 13.1** Stanlake Pavilion working group meeting – 13.04.22
- To consider co-opting Francis Newman onto the working group – Mr F Newman was unanimously voted onto the working group.
- Mr F Newman has also expressed an interest in joining the Green Taskforce working group.
- 13.2** Conserving electricity in the pavilion – agreed to keep the temperature at 7 degrees. The sports clubs will be contacted and asked not to tamper with the heating controls in order that electricity costs are kept at a minimum.

14. Play area inspection reports – remedial actions were noted

15. Correspondence - noted

- 15.1** TVERC News Update | October 2022
- 15.2** Resident correspondence – Telecoms mast KGVR

16. Date of next meeting – Tuesday 8th November 2022.

October Parish Lands report

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17. Allotments.

Hurst Rd.

- Hurst Road plot availability – to be confirmed after the renewals
- Allotment holder report - theft of produce - noted
- Limit of one starter plot per holder agreed
- 06.07.22 – car incident resulting in plot number post having to be sawn off to unwedge the car - noted

London Rd.

- London Road plot availability – to be confirmed after the renewals
- Plot 12A London Road will be split creating two 2.5 pole plots

18. Asbestos quote for removal – chased 05.10.22

19. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

- Report of antisocial behaviour 05.08.22 (see one drive folder)

19. Burial Ground

19.1 Burials:

- Judith Ann Ashley
- Bryan Douglas Thresher

19.2 Memorials approved – none to report

19.3 25/07/22 - Village Ranger reported 2 bags having been left on the bench at the burial ground. Assistant Clerk advised the police via the non-emergency number. Details sent to the local community officers for investigation (Incident Number 20220725-0542).

- 20. King George V Recreation Ground.**
- 20.1 Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing
 - 20.2 Entrance brick pillars – delay in renovations by 3-4 months (to note)
 - 20.3 Skate park lights – replacement lenses 22.09.22 – work complete
 - 20.4 Path behind Catholic Church – report following hedge cutting- carried forward.
 - 20.5 Completion of a Town / Parish Council Playing Pitch Strategy Survey from FMG Consulting on behalf of WBC – 03.08.22
 - 20.6 Telecoms proposal (EE&H3G) -trial hole - attended 26.07.22
 - 20.7 Resident request for children to sell lemonade in aid of charity – permissions sent subject to risk assessment and public liability insurance 10.08.22
 - 20.8 Twyford Comets BBQ being stored in Ranger shed – several requests for its removal.
 - 20.9 Completion of the annual charity return for 2021-22
 - 20.10 22/07/22 - Call from resident about a dog being in the play area at KGVR. Assistant Clerk attended & later joined by Park Warden. Dog and owner had left the area before arrival.
 - 20.11 22/07/22 - Call from resident advising of water leaking from the maintenance shed at KGVR. Assistant Clerk attended along with Village Ranger. Stop cock outside vets turned off. Shed flooded – Ranger to mop out the water.
 - 20.12 26/07/22 - Village Ranger reported vandalism within the playpark at KGVR. Nails removed and top opening taped up. The broken wood was also removed along with the chain. Ranger to replace the broken wood and reinstate the climbing chain.
- 21. Stanlake Pavilion.**
- Quote to paint changing racks and work to replace wood on racks – carried forward
 - Permission approved for The Colleton to have access for their year 6 leavers picnic 2-6pm 19th July
 - Completion of the Government request for rent / lease / ownership details – 25.08.22
- 22. Stanlake Meadow.**
- 22.1 Working parties Tree volunteers & Friends of Stanlake Copse meeting on 14.08.22 (rescheduled due to incursion to 21.08.22)
 - 22.2 Delivery of bark chippings for use by the volunteers to place around the base of the trees – delivered 25.07.22
 - 22.3 Stag Beetle board – installed.
 - 22.4 Tyre walk – installed.
 - 22.5 Contractors faced up the hedged bordering the roads on Waltham Road and Hurst Road in July – in response to residents requests.
 - 22.6 Circus Ginnett change of dates to 3rd -9th October.
 - 22.7 Delay in use of pitches to give pitches time to recover from the dry summer – pitches were marked up for the first weekend in September.
- 23. Tree works**
- 23.1 email to Sycamore Drive resident informing him of tree works sent 06.07.22
 - 23.2 Tree work – order placed
 - 23.3 Tree work - permission required for trees in Conservation Area – permission granted
- 24. Climate Change - meeting 07.07.22**
- 25. EV Charging Point – Loddon Hall car park – awaiting permission from Loddon Hall – decision delayed until after their AGM**

Items to be carried forward:

- 26. Burial ground**
- 26.1 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)
- 27. King George V Recreation Ground.**
- 27.1 To consider additional lighting
 - 27.2 Alternative quotes for bench foot paving
 - 27.3 Wildflower lectern project

Meeting closed at 20:52