

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 4th October 2022 at 7:45pm.

Present: Mrs B Ditcham (Chair), Mr M Andrea, Mr M Alder, Mr R Mantel & Mrs H Winder.

Minutes: Mrs Lynn Povey (Assistant Clerk).

1. **Public Questions** – None.
2. **Apologies** – Mr C Wickenden.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes**
- 5.1 Minutes of the meeting held on 6th September 2022 – Approval of the minutes as a true and accurate record. Proposed by Mr R Mantel, seconded by Mrs B Ditcham, carried nem con.
6. **Matters arising and action points.**
- 6.1 Action planning updates. Run through of the Strategic Action Plan document. Action carried forward for the Assistant Clerk to find out when the contract between WBC & Veolia is up for renewal & if a weekly glass collection service is being considered.
- 6.2 Business sponsorship of garden areas with plaque of acknowledgement. Assistant Clerk advised the Committee of interested sponsors. To investigate plaque options and report back in November.
- 6.3 Electricity Supply – The current charges are detailed below. To consider any new costs:

	<u>Current (Expires 31 October 2022)</u>	<u>New (TBC)</u>
Continuous (A)	£2.72/mth (standing charge)	TBC
	14.732p/kwh (unit charge)	TBC
Dawn to Dusk (B)	£2.72/mth (standing charge)	TBC
	14.322p/kwh (unit charge)	TBC

No contracts have been presented for the Committee to consider therefore scheme of delegation is to continue. The Committee also noted that after the 31.10.22, the electricity supply will change to variable rates and a rise in the monthly costs will be seen.

- 6.4 Planning Refresher Training – Update following session on 27.09.22 (CW) (slides circulated). Assistant Clerk provided an overview of the meeting referring to the slides circulated. Noted.
7. **Climate Change** – Mr J Jarvis to provide a report. Item carried forward.
8. **Planning Matters - Current List**
- 8.1 222580 17 Hubbard Close – No comment.
- 8.2 222541 38 Wargrave Road – No comment.
- 8.3 222693 The Lodge, Wargrave Road – No comment.
- 8.4 222614 50 Brook Street - Twyford Parish Council wish to pass no comment providing the conservation officer is in agreement with the application. The Planning & Amenities Committee would however like to express concern over the cumulative impact of additional traffic & resultant on-street parking.
- 8.5 222816 1 Kibblewhite Crescent – No comment.
9. **Neighbourhood Plan**
- 9.1 Twyford Neighbourhood Plan submitted – Update following WBCs Executive Meeting. Report providing confirmation of WBC approval of Twyford's Neighbourhood Plan given. WBC (Regulation 16) consultation to run from the 10th October 2022 until the 21st November 2022 (approx.).
- 9.2 High Street Infrastructure – Update following meeting held 30.09.22 (CW). Assistant Clerk provided an overview of the meeting. Noted.
10. **Footway Lighting**
- 10.1 TPC owned streetlamp checks – Outstanding Councillor Reports. Inspection dates changed to twice a year (March & October) and routes amended. Assistant Clerk to send out a revised copy of assigned areas – Councillor reports to be provided to the Assistant Clerk by 01.11.22.

11. General Amenity Matters

- 11.1 Air quality. Awaiting date of next meeting from WBC. Carried forward.
- 11.2 Bench & Bus Stop inventory for Twyford (CW). Carried forward.
- 11.3 GWR & Network Rail Meetings – Discussion points:
 - Car Parking Provisions - Coal Yard Parking.
 - Secure Cycle Parking.
 - CCTV – Expansion of the current system.
 - Hurst Road Allotment fence.
 - Missing fencing – Alleyway from Waltham Road to Station.
 - Fencing at Stanlake.
 - Possibility of a cycle path from Twyford to Henley using the disused track alongside the local line. Entry point to this path from The Piggott School (form part of the safe route to school scheme).
 - Invitation to take part in the ‘In Bloom’ event.
 - Poor road surface and litter.
 - Landscaping.
 - Community Funding Scheme.

Assistant Clerk to arrange a follow up meeting on either 13.10.22 or 14.10.22.

- 11.4 Bins – Reinstatement of bin next to A4 footbridge. Carried forward.
- 11.5 Bike Store – No suitable locations within the village. WBC to explore the possibility of installing bike pumps instead (document circulated). The Committee noted the possible locations of outside BIA and at the Station. No further actions required.

12. Village Defibrillators

- 12.1 Relocating the defib device currently outside Twyford Barbers to Jubilee Corner. Action carried forward for the Assistant Clerk to obtain a quote for the relocation of the device.

13. Village Maintenance

- 13.1 Tesco Alley Improvements – Drainage works carried out 08.08.22-10.08.22. WBC notified of snagging issues. Awaiting repairs. Assistant Clerk to chase repairs and submit a request for the ceiling of the alleyway to be repainted.

14. Highways – No Report. Noted.

15. Twyford In Bloom

- 15.1 Twyford in Bloom Awards Ceremony – Update of results (BD). Mrs B Ditcham informed the Committee of the following results awarded for Twyford in Bloom 2022:

Silver Gilt for the Small-Town category
Level 4 – Thriving for the RHS It’s your Neighbourhood award

And

Regional award winners for Heritage.

- 15.2 In Bloom meeting 03.11.22 (Loddon Hall) to discuss the results outlined within item 15.1 and prepare for 2023. Noted.

- 16. **To Review the Planning & Amenities Report** (circulated with the agenda). The report was Reviewed. Mrs B Ditcham advised that due to technical difficulties, she was unable to submit responses for Action Point items ‘WBC – Let’s Talk Climate Survey’ & ‘WBC – High rise residential buildings in your area’ – Deadline has now passed. Report and update noted (Report can be found following item 18).

17. Correspondence circulated:

- 17.1 TRHA – September Newsletter (circulated).
- 17.2 GWR – Rail strikes announced for 15th and 17th September (circulated).
- 17.3 WBC – Go back to school by bus to save money and the planet (circulated).
- 17.4 WBC - re3 - Opportunity to receive a FREE re3grow compost for your school or community groups (circulated).
- 17.5 WBC – Traffic & Travel – Cycling & Walking Infrastructure Plan (circulated).
- 17.6 GWR – Update on rail strikes taking place 15th and 17th September (circulated).
- 17.7 WBC – Council committed to protecting those in need and sound finances despite unprecedented financial pressure (circulated).
- 17.8 WBC – Joy for young readers as book festival returns for fifth year (circulated).
- 17.9 WBC – Powering up the borough's drive for greener travel (circulated).

- 17.10 WBC – Council looks to rubbish and recycling collections for needed saving (circulated).
- 17.11 WBC – New parking charges would keep highways in top shape (circulated).
- 17.12 GWR – October rail strike dates announced (circulated).

The Assistant Clerk was asked to forward item 17.4 to schools. All other items of correspondence were noted.

18. Date of next meeting – Tuesday 1st November 2022.

The above meeting date was noted.

Planning & Amenities Report
Tuesday 4th October 2022

- **Action Points – To note:**
 - WBC – Let's Talk Climate Survey – To note the submission made by Mrs B Ditcham on behalf of TPC (circulated).
 - Air quality monitoring, Kibblewhite Crescent (circulated) – To note the response from WBC after enquiring if monitoring also includes Polehampton Infants (circulated)
 - WBC – High rise residential buildings in your area – To note the submission made by Mrs B Ditcham on behalf of TPC (circulated).
- **Notices of Permission:**
 - * Denotes applications that the Council has previously commented on.
 - 221905 17 Chaseside Avenue
 - 221729 23 New Road
 - 222355 10 Sycamore Drive
 - *Twyford Parish Council wish to object to this application on the grounds of it being unneighbourly and causing a change of the street scene.
 - 221690 41 London Road
 - *Twyford Parish Council wish to pass the following comments:
 1. Inappropriate in a conservation area.
 2. Over occupancy in a house of this design.
 3. Insufficient on site/off-road parking provisions.
- **Notices of Withdrawal:**
 - * Denotes applications that the Council has previously commented on.
 - 220476 11 Cotterell Gardens
- **Notices of Refusal: None**
- **Appeal Decisions: None**
- **Other planning matters**
 - 222593 49 Wargrave Road – Application for works to protected tree(s) TPO 96/1976 A1 T1, Lime - Pollard back to original size and remove dead wood/dangerous growth. T2, Lime - Pollard back to original size and remove dead wood/dangerous growth.
 - 222864 Street Record, Gooch Close - Application for works to protected tree(s) TPO 1536/2016 (T2) T2, Oak tree (T2 on TPO) - Crown Reduction from three sides to prevent new growth from touching the surrounding buildings. 3m reduction from tips, back to the previous 2020 cut points to clear the garage roof of 33 Gooch Close, cutting 5x tertiary branches back to previous cut points. Plus, up to 3m crown reduction from tips, up to 3m crown reduction from tips, back to previous cut points of 13x tertiary new growth. Further crown reduction from tips (up to 3m) back to previous cut points of 12x tertiary new growth, overhanging the boundary fence line overshadowing majority of rear garden and growing towards the house of 24 Gooch Close.
- **Neighbourhood Plan**
 - No meeting of the Working Group in June, July, August, September, or October 2022.
 - Minutes from the Sub-Committee Meeting (02/08/22) to be approved within the next Sub-Committee Meeting.
 - Next Meetings:
 - Working Group – TBC.
 - Sub-Committee – TBC.

- **General Amenity Matters**
 - Air Quality Steering Group Minutes 16/09/22 (circulated).
- **Village Maintenance: No Report**
- **Highways**
 - Highways Meetings (held on the 1st Friday, quarterly) – Next meeting to be held 4th November 2022. Previous meeting notes available on Twyford Parish Website (www.twyfordparishcouncil.gov.uk).
 - Resident's report of fly-tipping outside the Hurst Road Allotments. Reported to WBC. Items removed; no further actions needed.
 - WBC notified that the 40MPH signs from the village gateways near the Waggon & Horses are missing. WBC to investigate & replace.
 - Resident's request for the foliage of the trees down the Waltham Road (Railway Bridge to Springfield Park junction) to be cut back and not overhang the pavement (photos taken). With Highways to investigate & arrange any necessary works.
 - Resident's request for the foliage of the trees down the Wargrave Road to be cut back and not overhang the pavement between the Hermitage Drive junction and opposite the entrance to Lionel Court. With Highways to investigate & arrange any necessary works.
 - Resident's request for a cedar tree down the Wargrave Road to be cut back (heavy branch overhanging the road). With Highways to investigate & arrange any necessary works.
- **Footway Lighting**
 - Fault Report Update: None.

Items to be carried forward:

- **Matters arising and action points.**
 - Fibre broadband roll out - Report (Assistant Clerk).
- **Footway Lighting**
 - Lamp 4, Wargrave Road (**WBC**) – Fault logged 12.09.22 (W2241046).
 - Lamp 213, Bell Corner (**TPC**) – Fault logged 12.09.22 (ORD2201651).
 - To consider re-stencilling the lamp numbers onto each TPC owned column. WBC have provided a quote of £1912.30 for the printing and placing of the numbering stickers. Awaiting outcome of group letter from Wokingham Parishes to WBC requesting their consideration to take over the ownership of all streetlamps within the Borough before considering quote.

Meeting Closed at 20:56