

**Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 12th July 2022 at Loddon Hall, Twyford, RG10 9JA.**

**Present:** Mr M Bray (Chairman), Mrs E Ashley & Mr T Winchester.

**In attendance:** Resident from Orpington Close.

**Clerk:** Mrs L Moffatt.

1. **Public Questions.** A resident from Orpington Close complained about brambles from the allotments encroaching on her garden access alleyway and garden. It was noted that the Land Registry map shows a separate slip of land, under separate ownership, between the alley and the Council allotment boundary. The Council will not take responsibility for this overgrowth.
2. **Apologies.** Mr R Abeywardana, Mr J Bowley, Mrs L Jarvis, Mrs T Ramsden & Mrs S Wisdom.
3. **Declaration of interest in items on the agenda.** Mr M Bray declared an interest in item 7 as an allotment holder.
4. **Minutes dated 14<sup>th</sup> June 2022.** Minutes approved as a true and accurate record. Proposed Mrs E Ashley, seconded Mr M Bray. Motion carried unanimously.
5. **Matters arising.**
  - 5.1 **Cricket Club training days**

The Cricket club have requested use of the pavilion for training days as follows:  
Monday 25 July  
Wednesday 10 August  
Thursday 11 August  
Monday 15 August  
Tuesday 16 August  
Wednesday 17 August  
Monday 22 August  
These were approved.
  - 5.2 **Running track request** - A resident requested a running track at King George V recreation ground for use by the children over the summer holidays. Unanimously approved £100 (from the Grounds Maintenance budget) for a 200m running track with 4 lanes to avoid the football pitches. This could, if successful, be budgeted for as an annual feature in the summer at both KGVR and Stanlake Meadow.
6. **To review the Clerks report & Parish Lands report** (circulated with the agenda) – noted.
7. **Allotments.**
  - 7.1 **Hurst Rd**
    - Vegetation on the border of Orpington Close alleyway – no further discussion.
  - 7.2 **London Road** – no items to report.
8. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial** – no items to report.
9. **Bell Corner & Polehampton Corner.**
  - 9.1 To consider business sponsorship of garden areas with a plaque of acknowledgment. The committee were unanimously in favour of business sponsorship for garden areas subject to WBC approval for the Polehampton Close corner.
10. **King George V Recreation Ground.**
  - 10.1 Skate Park working group update (see one drive folder for background) – carried forward.
    - To consider whether to proceed with the project in principle
    - To agree the process for going to tender
  - 10.2 Use of football pitches in June after overseeding – noted that the football season will not overrun in future as this impairs the pitch maintenance.
  - 10.3 Dog etiquette signage – offer from WBC – agreed to decline.
  - 10.4 To consider delegating authority for a replacement aerial runway seat and chain, if required, over the summer. Proposed Mr T Winchester, seconded Mrs E Ashley to approve delegating authority to Mr M Bray to authorise budget expenditure of

£1,303.92 for a replacement aerial runway seat, spring and break should a replacement be required over the summer. Motion carried unanimously.

**10.5** Report of obscene graffiti on the skate park 22.06.22 – noted.

**10.6** Vandalism to roundabout and antisocial behaviour involving throwing items at property in Hermitage Drive 30.06.22. Captured on CCTV – reported to the Piggott school & Police. Crime reference - DP-21875-22-4343-00. Noted.

**10.7** To consider advice following letter about the Telecoms proposal (EE&H3G) – a letter of statutory notice pursuant to paragraph 26 (3) of Schedule 3A of the Communications Act 2003 on behalf of EE and H3G was served, from DWF Law LLP, on the Council. This follows the Council's refusal to give permission for a trial hole to be dug in the wildflower area of King George V recreation ground. Legal advice at a cost of no more than £400, was approved by the Chairman in consultation with the clerk using his powers under the Financial Regulations. The legal advice was considered. It was unanimously agreed for the clerk to respond as recommended in the legal advice giving approval for the survey however this should not be taken that any future proposal for siting equipment on the site would be accepted.

**10.8** Removal of fly-tipped waste £60 – noted.

**11. Stanlake Meadow.**

**11.1** Car boot sale request – following discussion it was unanimously agreed to decline the request.

**11.2** To consider offering use of the pavilion for language classes – Ukraine guests. The committee had no objections in principle.

**11.3** Removal of posts by the pavilion and return of The Colleton School ASC deposit of £500 – noted.

**12. Stanlake Pavilion.**

**12.1** Stanlake Pavilion working group meeting – 13.04.22 Agreed to arrange a meeting for September.

**13. To consider delegating the bookings to the clerk** (ie sports clubs, bootcamps, events) – to be reported at the following meeting under the report section. It was unanimously agreed to delegate the routine bookings of KGVR and Stanlake Meadow to the clerk.

**14. Sports club leases**

**14.1** To consider reviewing the leases and to have them drawn up by a solicitor. Carried forward to consider when the leases are due for renewal.

**14.2** To review the mechanism for rent increases and to consider increasing them by RPI. Carried forward to consider when the leases are due for renewal.

**15. To consider a drone policy**

**15.1** Information from HALC (in one drive folder)

**15.2** Information from insurers (one drive folder)

Following consideration of the information it was unanimously agreed to **RECOMMEND to Full Council** a no drone policy.

**16. Green roof cycle shelter for Twyford** – response awaited from WBC on the suggested locations of Waitrose and Polehampton Close car park. Email sent on 17<sup>th</sup> June and followed up with a telephone call on 12<sup>th</sup> July.

**17. EV Charging Point** – Loddon Hall car park – meeting 20.06.22 (notes in one drive folder). Permission awaited from TRCA.

**18. Correspondence** – all noted

**18.1** TVERC News Update - June 2022

**18.2** Low Carbon Community Buildings and Small Businesses webinar

**19. Date of next meeting – Tuesday 13<sup>th</sup> September 2022.**

**July Parish Lands report**  
Tuesday 12<sup>th</sup> July 2022

- 20. Ranger Jobs**  
➤ No items to report
- 21. Park Warden**  
21.1 No items to report
- 22. Cleaner**  
➤ No items to report
- 23. Allotments.**  
**Hurst Rd.**  
➤ Hurst Road plot availability – carried forward  
**London Rd.**  
➤ London Road plot availability – carried forward  
**Asbestos quote for removal** – carried forward
- 24. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**  
24.1 Quote of £400 for Jubilee Corner tree works approved by the Chairman to Parish Lands as delegated in June – works complete
- 25. Burial Ground**  
25.1 Burials:
  - John Arthur Stocker
  - David Lloyd Chippington25.2 Memorials approved – none to report  
25.3 Tree fallen across path to burial ground 05.06.22 – removed by St Marys
- 26. King George V Recreation Ground.**  
26.1 Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing  
26.2 Entrance brick pillars – delay in renovations by 3-4 months (to note)  
26.3 Gate stop post installed 23.06.22  
26.4 Twyford Comets Fun day is confirmed for 09.07.22  
26.5 Request for reviewing of CCTV footage for a bike which was stolen from the village at 17:40 on 10<sup>th</sup> May. Footage showed a bike of a different colour to the one that was stolen.  
26.6 Skate park lights – replacement lenses to be installed in September.  
26.7 Insurance claim for damaged skate park lenses has been settled  
26.8 Invitation to Rt Hon Teresa May for ceremony over the Platinum Jubilee tree – carried forward  
26.9 Path behind Catholic Church – report following hedge cutting- carried forward.  
26.10 Manhole cover – awaiting quote for repairs  
26.11 Tennis club lease - – a recommendation to be considered by July Full Council  
26.12 Drone policy – HALC information in one drive folder. Advice sought from insurers.  
26.13 Swing seats – ranger to carry out replacement of the seats
- 27. Stanlake Pavilion.**  
27.1 Quote to paint changing racks and work to replace wood on racks – carried forward
- 28. Stanlake Meadow.**  
28.1 Working parties Tree volunteers & Friends of Stanlake Copse meeting on 26<sup>th</sup> June 2022  
28.2 Entrance posts replaced 23.06.22 – work complete  
28.3 Receipt of TRCC fixtures for 2022  
28.4 Resident complaint about noise from the Beer Festival on 09.06.22 (to note)  
28.5 Entrance gates – first entrance not latching into stop post. Second gate needs to be lifted to be locked. The contractors will install a jockey wheel on both gates.  
28.6 Stag Beetle board in production.  
28.7 Tyre walk – recommendation to be considered by July Full Council
- 29. Tree works** – order placed 04.07.22
- 30. Climate Change** - meeting 07.07.22
- Items to be carried forward:
- 31. Burial ground**  
31.1 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)
- 32. King George V Recreation Ground.**  
32.1 To consider additional lighting  
32.2 Alternative quotes for bench foot paving  
32.3 Wildflower lectern project

**Meeting closed at 21:07**