

**Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 14th June 2022 at Loddon Hall, Twyford, RG10 9JA.**

**Present:** Mr M Bray (Chairman), Mr M Alder, Mrs L Jarvis, Mrs T Ramsden & Mrs S Wisdom.

**In attendance:** Mr M Higgins (Twyford & Ruscombe Cricket Club)

**Clerk:** Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** Mr R Abeywardana, Mrs E Ashley & Mr J Bowley.
3. **Election of Chairman** Mr M Bray proposed to be Chairman by Mrs T Ramsden, seconded Mrs L Jarvis. Motion carried unanimously.
4. **Election of Vice Chairman** Mrs T Ramsden proposed to be Vice-Chairman by Mr M Alder, seconded Mrs S Wisdom. Motion carried unanimously.
5. **Declaration of interest in items on the agenda.**  
Mr M Bray & Mrs Ramsden declared an interest in item 12.
6. **Minutes dated 10th May 2022.** Approval of the minutes as a true and accurate record proposed Mrs T Ramsden, seconded Mrs L Jarvis, motion carried unanimously.
7. **Matters arising.**
  - 7.1 Ranger holiday cover required – subject to confirmation Ian Wisdom will cover for 16 days over the summer.
  - 7.2 Polehampton Charities 300<sup>th</sup> anniversary celebrations – noted that the clerk is liaising with Polehampton Charities.
    - Suggestion of a Hornbeam at KGVR
    - Suggestion of a Field Maple at Stanlake Meadow
    - Chatty Benches
8. **TRCC** - Representative Mark Higgins attended.
  - 8.1 TRCC update – junior club membership has increased from 80 in 2021 to 116 in 2022 including 24 girls. The club take children from reception age upwards. It's hoped to run a second training camp and Mark queried the cost of hire. It was agreed that the Council would like to help parents and to help the club to promote activities for children. As a one off it was agreed to review the hire charge for use of the field and pavilion.  
Proposed Mrs S Wisdom, seconded Mrs T Ramsden to charge a nominal fee of £50 for the TRCC use over the training week and also the Twyford Comets August training camp. Motion carried unanimously.
  - 8.2 Pavilion update – plans to update the pavilion are continuing and the TRCC will look at funding streams that they can access to support the project.
  - 8.3 Funding opportunities - The side screen has been replaced as well as the nets and some matting. TRCC are fundraising for a new roller costing over £6,000. It was suggested that TRCC could apply to the Council for a loan.
9. **To agree membership of the following working groups**
  - 9.1 Green Taskforce: Mr R Abeywardana & Mrs T Ramsden unanimously approved.
  - 9.2 Skate Park working group: Mrs L Jarvis, Mrs S Wisdom and Mr T Winchester unanimously approved.
  - 9.3 Stanlake Pavilion working group: Mr J Bowley, Mr M Bray, Mr R Mantel, Mrs L Jarvis & Mr T Winchester unanimously approved.
10. **To review the Parish Lands report** (circulated with the agenda). Noted.
  - 10.1 Request to fly a drone over KGVR – agreed to refer to HALC for a drone policy.
  - 10.2 Request for permission to hold a one-off exercise class at Stanlake Meadow – 13.07.22 – unanimously approved.
  - 10.3 Springfield Park resident - complaint of noise from Beer Festival – noted.
11. **Tree report (one drive folder)**
  - 11.1 To consider the content of the tree risk assessment report – Councillors had reviewed the report.
  - 11.2 Report following a review of trees suggested for tree works following site visit 07.06.22 (MB & Clerk) A review of the recommended tree works had been carried

out. Mr Bray and the clerk had visited each location and were satisfied with the tree risk assessors' recommendations.

The clerk reported on Financial regulation 10.3 and 11.1 (h). This reminds councillors and officers of the need to obtain value for money and to obtain 3 quotes for orders over £1,000. The committee considered that the tree risk assessor would easily be able to locate the relevant trees and it would be more cost effective to accept the quote provided with the risk assessment. Proposed Mrs T Ramsden, seconded Mrs L Jarvis to accept quotes listed 11.3 – 11.7. Motion carried unanimously. Works to be funded between the tree work budget, Stanlake Copse budget and Lands Contingency budget.

**11.3** To consider a quote for works LR allotments and path by Catholic Church £1,187.50

**11.4** To consider a quote for works HR allotments £750

**11.5** To consider quote for works KGVR £875

**11.6** To consider a quote for works Burial Ground £1,375

**11.7** To consider a quote for works Stanlake Meadow £500

**12. Allotments.**

**12.1 Hurst Rd**

**12.2** Vegetation on the border of Orpington Close alleyway. Mr Bray and the clerk had visited, looking at the overgrowth from the allotment side, and brambles going over the fence to the alley. After consideration, it was agreed that the resident could trim the bramble overgrowth and return it over the fence. The resident should be careful not to throw additional garden waste over the fence.

**12.3 London Road**

**12.4** Asbestos – report on meeting 08.06.22 (MB & Clerk). Mr Bray and the Assistant Clerk had drawn up a list of asbestos on the Hurst Road and London Road plots. The clerk and Mr Bray met with contractors and are waiting for a quote to remove the asbestos.

**13. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

**13.1** Trees and bushes on Jubilee corner – to consider a quote for trees and bushes to be reduced in size. As the quote had not been received in time it was proposed by Mrs T Ramsden, seconded Mrs S Wisdom to delegate authority to approve a quote, to a limit of £500, to Mr M Bray. Motion carried unanimously. Funds will be used from the Jubilee Corner budget.

**13.2** Grave owner call about the condition of the Millennium Garden 06.06.22 – noted.

**14. Bell Corner & Polehampton Corner – no matters to report.**

**15. King George V Recreation Ground.**

**15.1** Skate Park working group update (see one drive folder for background) - carried forward.

- To consider whether to proceed with the project in principle
- To agree the process for going to tender

**15.2** Platinum jubilee tree – to agree on ceremony to unveil plaque and suggestion to invite a VIP. Agreed to invite Rt Hon Teresa May, Twyford Together and councillors for a weekend ceremony to unveil the plaque.

**15.3** Path behind Catholic Church – report following hedge cutting- carried forward.

**15.4** Tennis Club correspondence 08/6

The committee agreed on the following response to the tennis club questions:

- The Tennis club should rule out the option of a charge on the land as security for an LTA loan.
- Excess soil from construction of the courts could be used to form a mound as has been done with the skate park and tennis courts.
- The Council have no use for the existing container clubhouse.
- Plans of the pipe locations – these could be found through a search.
- Wheelchair accessibility is important and funding might be available from the lottery.
- The Council have found that CCTV, shuttered windows and grills over windows are effective for crime prevention.
- The Twyford Together 2018 plan will not have influence on the Councils decision to help fund additional tennis courts.
- Timing for a new 15 year lease is unknown.

- 15.5** Tennis Club lease – solicitor response. The solicitor made the following comments:
- The lease will need to comply with Land Registry requirements
  - A mechanism for revising the rent is often necessary and it was suggested to index link against RPI or CPI.
  - As an unincorporated body the Tennis Club will need to appoint three trustees who will act on behalf of the club.
  - An estimate of costs amounted to £1,125.

Proposed Mr M Alder, seconded Mrs S Wisdom to **RECOMMEND to Full Council** to accept the quote of £1,125 and to recoup the funds through the tennis club rent in order to continue the cost-neutral basis. Motion carried unanimously.

Proposed Mr M Alder, seconded Mrs T Ramsden to use RPI as a basis to increase the tennis club rent under the terms of the new lease. Motion carried unanimously.

Approved that the clerk should instruct the solicitor to commence the drawing up of the new lease.

Agreed to review the other sports club leases and rent increases at the July Parish Lands meeting.

**15.6** Manhole cover – report of loose cover by skate park 19.05.22 – secured.

**15.7** Manhole cover – report of loose cover by skate park 25.05.22 . Volker attender and placed blue fencing which keeps being moved. Awaiting quote for the manhole cover repairs.

**15.8** Replacement swing seats [£115.20 approved in October 2021 – cost of 162.90 (extra £47.40 to be approved)]. £47.40 unanimously approved.

**15.9** Continuation of Youth outreach work – unanimously approved to continue the youth outreach work within budget.

**16. Stanlake Meadow.**

**16.1** Request for use – Twyford Comets Soccer School - 24th to the 26th of August – agreed at a cost of £50.

**16.2** Bootcamp request – unanimously approved on the basis of 2 month free of charge and then £50 a month.

**17. Stanlake Pavilion.**

**17.1** Stanlake Pavilion working group meeting – 13.04.22. Discussion took place – agreed to arrange a clerked meeting.

**17.2** Tyre walk quote for replacement – the council considered quotes for replacement. Proposed Mrs S Wisdom, seconded Mrs T Ramsden to **RECOMMEND to Full Council** to accept the quote of £3,593 which includes an all-weather wet pour surface. Motion carried unanimously.

**18. To consider plans for the next 15 years (Neighbourhood Plan request):**

**18.1** Councillors to have read the neighborhood plan – noted.

**19. Green roof cycle shelter for Twyford** – WBC haven't responded with information on the specification of the shelter. The clerk contacted the suppliers direct and is waiting for the information. Other proposed locations could include Waitrose and at the new library / Polehampton Close.

**20. EV Charging Point** – Loddon Hall car park – meeting 10.06.22. The clerk had circulated a report on the meeting.

**21. Action planning** – to consider any projects to be added to the Council Action Planning document in preparation for 28.06.22 – no further items.

**22. Correspondence** – none.

**23. Date of next meeting** – Tuesday 12<sup>th</sup> July 2022.

## June Parish Lands report

Tuesday 14<sup>th</sup> June 2022

### 24. Allotments.

#### Hurst Rd.

- Hurst Road plot availability – 2 main plots and 2 starter plots available. 21 on waiting list (of which 4 are residents and 17 non-residents).

#### London Rd.

- London Road plot no availability – all allotments taken. 21 on waiting list (of which 5 are residents and 16 non-residents).

### • King George V Recreation Ground.

24.1 Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing

24.2 Entrance brick pillars – delay in renovations by 3-4 months (to note)

24.3 Gate stop post to be installed 23.06.22

24.4 Request for reviewing of CCTV footage for a bike which was stolen from the village at 17:40 on 10<sup>th</sup> May. Footage showed a bike of a different colour to the one that was stolen.

24.5 Report of damaged skate park light lenses to police - DP-16596-22-4343-00 & 43220220305 & INC202205210040

24.6 Insurance claim for damaged skate park lenses submitted

### 25. Stanlake Pavilion.

- Hot water tank service – completed 19.05.22

- Quote to paint metal on racks – carried forward.

### 26. Stanlake Meadow.

26.1 Working parties Tree volunteers & Friends of Stanlake Copse meeting on 26<sup>th</sup> June 2022

26.2 Entrance posts to be replaced 23.06.22

26.3 Second OPM tree spraying completed 31.05.22

26.4 Tractor gate repairs to be reported

26.5 Stag Beetle board is in production

### 27. Climate Change - meeting to be arranged

Items to be carried forward:

### 28. Burial ground

28.1 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)

### 29. King George V Recreation Ground.

29.1 To consider additional lighting

29.2 Alternative quotes for bench foot paving

**Meeting closed at 21:58**