

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Working Group held via Zoom on Monday 9th May 2022 at 7:30pm.

Present: Mr C Wickenden (chair), Mrs B Ditcham (vice-chair), Mrs E Ashley, Mrs B Smith and Messer's M George, R Mantel & R Sunley.

Minutes: Lynn Povey (Assistant Clerk).

1. **Welcome.** Mr C Wickenden welcomed everyone.
2. **Apologies** – Ms P Morton, Mr S Conway, Mr L Ferris & Mr F Newman.
3. **Update on actions from previous meeting not assigned to groups:**
 - 3.1 Twyford Parish Council's Parish Lands Committee discussed potential alternative uses of any underused Parish Council land. E.G. E-Bike points and Electric Units. Mr C Wickenden to also discuss with the Committee a wish list using CIL money (please refer to the March Minutes for Parish Lands on the Parish Council's website, Item 15). Mrs E Ashley & Mr R Mantel to liaise with the Parish Lands Committee and report back at the next meeting.
 - 3.2 High Street Infrastructure (CW, MG, RM & RS) – Meeting date TBC. Assistant Clerk to arrange a meeting with the consultants on either the 12th or 19th May.
4. **Policy Updates/Evidence.**
 - 4.1 Pre-Submission (Regulation 14) Consultation commenced on the 8th April. Policy documents sent to statutory bodies including WBC and have been made available on the TPC website & within Twyford Library. Consultation closes on the 20th May 2022.
 - W/C 23.05.22 Collate responses (volunteers needed).
 - Mrs E Ashley, Mr M George & Mr R Sunley (collate responses).
 - Assistant Clerk to advise the local parishes of the consultation deadline.
 - Assistant Clerk to post on social media the consultation deadline.
 - W/C 30.05.22 Resubmit policy documents to WBC with the view to commence the Submission Plan (Regulation 16) Consultation following their internal processes.
Noted.
5. **Matters Arising & Community Engagement.**
 - 5.1 Local Plan Update. No report.
 - 5.2 Community Liaison:
 - Local events
 - **Waitrose – 14.05.22** (volunteers needed).
 - Event time: 10am to 12pm.
 - Volunteers:
 - Mr R Mantel (09:00 to 13:00).
 - Mrs B Ditcham (09:00 to 13:00).
 - Mr M George (09:00 to 10:00).
 - Mrs E Ashley (10:00 to 11:00)
 - Mrs B Smith (11:00 to 12:00
 - Mr R Sunley (11:00 to 13:00).
 - **Donkey Derby – 05.06.22** (volunteers needed).
 - Event time: 12.30pm to 5pm.
 - Volunteers:
 - Mr R Mantel (11:30 to 13:30 & 14:30 to 18:00).
 - Mrs B Ditcham (11:30 to 12:30).
 - Assistant Clerk to assist with the set up.
 - VACANT SLOT (12:30 to 13:30).
 - VACANT SLOT (13:30 to 15:00).
 - VACANT SLOT (13:30 to 15:00).
 - Mr R Sunley (15:00 to 18:00).
 - Mrs B Smith (15:00 to 18:00).
 - Promotion of Twyford's Neighbourhood Plan (update on below action):
 - Mr C Wickenden to write a promotional piece to accompany the upload of the Public Consultation Event video. Material to be used within Twyford Parish Council's website, on social media, and provided to the local newspapers.

- Assistant Clerk to chase Mr J Bowley for the video of the Public Consultation and upload it to the website.
- Mr C Wickenden to provide the Assistant Clerk with a promotional piece to be uploaded to the website along with the video (10.05.22).

6. Date of next meetings:

Sub-Committee – 07/06/22 (19:15), Loddon Hall.

Working Group – TBC.

The above meeting dates were noted.

Meeting Closed at 20:37