

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 3rd May 2022 at 7:45pm.

Present: Mrs B Ditcham (Chair), Mr M Alder, Mr M Bray, Mrs A Evans & Mr J Jarvis.

Minutes: Mrs Lynn Povey (Assistant Clerk).

1. **Public Questions** – None.
2. **Apologies** – Mr C Wickenden, Mr R Abeywardana & Mr R Mantel.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes**
- 5.1 Minutes of the meeting held on 5th April 2022 – Approval of the minutes as a true and accurate record. Proposed by Mr M Bray, seconded by Mr J Jarvis, carried nem con.
6. **Matters arising and action points** – None.
7. **Climate Change** – Mr J Jarvis confirmed that he is the new lead on this project and is expecting to hold a meeting within May. Ongoing P&A actions as below (Updates to be provided within the June meeting):
 - 7.1 Transport.
 - * P&A looking at new permitted footpath from New Road Twyford to New Road Ruscombe. Clerk to contact the landowner to discuss the possibility of having a permitted footpath through the suggested land.
 - * To consider pursuing the idea of having a railway stop (platform only) at The Piggott School. To be included in discussions with GWR.
 - 7.2 Air Quality.
 - * TPC have been successful in a grant request for design consultancy to demonstrate how Twyford can become more pedestrian friendly. Village Centre Pedestrianisation discussed at regular Highways meetings with Andy Glencross, Martin Heath & Matthew Gould. (BD, CW, LP) Next meeting 6th May. Meeting notes can be found on the TPC website.
 - 7.3 Local Plan & New Development.
 - * P&A Committee constantly considering climate change implications when reviewing development applications. Action ongoing.
 - * Neighbourhood Plan are working on appropriate policies to protect the environment. Policy Documents are available on the TPC website.
 - 7.4 Sustainable Schools.
 - * Air Quality sustainable school meetings. Mrs B Ditcham & the Assistant Clerk to receive minutes and updates. Assistant Clerk to circulate minutes within the P&A Report.
 - 7.5 Reduce & Recycle.
 - * Keep Britain Tidy – Spring Clean 2022 – 2nd April 2022. Feedback from the event previously given.
 - 7.6 Meetings – Next meeting date TBC.
8. **Planning Matters - Current List**
 - 8.1 220571 The Piggott CofE School, Wargrave Road (Revised Plans) – No comment.
 - 8.2 220727 79 Wargrave Road – No comment.
 - 8.3 220749 Stanlake Park Estate (Land East of Stanlake Lane) – Twyford Parish Council's Planning & Amenities Committee wish for it to be noted that they support the comments made by Ruscombe Parish Council.
 - 8.4 220885 40 Springfield Park – Twyford Parish Council's Planning & Amenities Committee wish to raise their concern regarding the change of street scene.
 - 8.5 220892 2 Ruscombe Road (TPO tree consultation) – No comment.
 - 8.6 220895 18 Longfield Road – No comment.
 - 8.7 220902 3 Station Terrace – No comment.
 - 8.8 220913 25 Cheriton Avenue – No comment.
 - 8.9 220954 The Waggon and Horses Public Houses – Twyford Parish Council's Planning & Amenities Committee wish to pass no comment providing the Conservation Officer is in agreement with the plans and suggested materials as outlined within the application.
 - 8.10 220955 The Waggon and Horses Public Houses (Information Only) – Twyford Parish Council's Planning & Amenities Committee wish to pass no comment providing the Conservation

- Officer is in agreement with the plans and suggested materials as outlined within the application.
- 8.11 220960 15 Longfield Road – No comment.
- 8.12 220990 66 London Road – Twyford Parish Council's Planning & Amenities Committee wish to raise concern regarding the sound from the heat pump due to it being located within a meter of the neighbouring property.
- 8.13 221005 23 Heron Drive – No comment.
- 8.14 221033 40 Kibblewhite Crescent – No comment.
- 8.15 221041 142 Wargrave Road – Twyford Parish Council's Planning & Amenities Committee believe that the intended proposal is too large a development from its original size for compliance in green belt land.

9. Neighbourhood Plan

- 9.1 Neighbourhood Plan expenses:
- 9.1.1 Pre -Submission (Reg 14) Policy Document (soft back book – quantity 3) – Printing Cost £150. To approve the cost spent out of the Public Consultation/Event budget. The expenditure was proposed by Mr M Bray, seconded by Mr J Jarvis, and unanimously agreed.
- 9.1.2 To book a stall at the Donkey Derby – 05.06.22 (£15). The expenditure was proposed by Mr J Jarvis, seconded by Mr M Alder, and unanimously agreed.

10. General Amenity Matters

- 10.1 Gateway signage – update from WBC on remaining gateway. Awaiting update from WBC. Carried forward.
- 10.2 Air quality. Awaiting date of next meeting from WBC. Carried forward.
- 10.3 Bench & Bus Stop inventory for Twyford (CW) (circulated). Mr C Wickenden to complete the Inventory. Carried forward.
- 10.4 GWR & Network Rail Meetings – Discussion points:
- Car Parking Provisions - Coal Yard Parking.
 - Secure Cycle Parking.
 - CCTV – Expansion of the current system.
 - Hurst Road Allotment fence.
 - Missing fencing – Alleyway from Waltham Road to Station.
 - Fencing at Stanlake.
 - Possibility of a cycle path from Twyford to Henley using the disused track alongside the local line. Entry point to this path from The Piggott School (form part of the safe route to school scheme).
 - Invitation to take part in the 'In Bloom' event.
 - Poor road surface and litter.
 - Landscaping.
 - Community Funding Scheme.

Mr E Goose of GWR confirmed that the Hurst Road Allotment fence and the missing fencing down the alleyway from the Waltham Road to the Station is currently being reviewed by their Assets Team. Carried forward.

- 10.5 Bins – Reinstatement of bin next to A4 footbridge. Carried forward.
- 10.6 Green roof cycle shelter for Twyford. Awaiting sizes from WBC. Carried forward.

11. Village Maintenance

- 11.1 Broken fencing surrounding wildflower area outside Hurst Road Allotments. Reported to WBC (W2128783) – Awaiting repairs. Carried forward.

12. Highways

- 12.1 Highways Meeting – Update on meeting held 4th February. Next meeting to be held 6th May 2022. Previous meeting notes available on Twyford Parish Website (www.twyfordparishcouncil.gov.uk). Noted.
- 12.2 Notification of Waltham Road closure 19.04.22. Noted.
- 12.3 Hedgehog sign. Noted.

13. Twyford In Bloom

- 13.1 Twyford in Bloom Working Group Meeting – Next Meeting 16.05.22. Previous Meeting notes available on Twyford Parish Council Website (www.twyfordparishcouncil.gov.uk). Noted.
- 13.2 Hanging Basket Business & Resident Orders 2022 – Update. Assistant Clerk informed the Committee that the 2022 order currently consists of 105 summer baskets & 13 brackets and 13 winter baskets.
- 13.3 Twyford in Bloom – Expenses (2022 TPC Budget - £2400):
- 13.3.1 Thames & Chilterns In Bloom Entry Fee (£60). The expenditure was proposed by Mr J Jarvis, seconded by Mr M Alder, and unanimously agreed.

13.3.2 Hanging Baskets (10 Summer & 9 Winter), Bell Corner Planter (Summer & Winter Plants) & Wildflower Seed Costs (£2292.50). The expenditure was proposed by Mr J Jarvis, seconded by Mr M Alder, and unanimously agreed.

Mrs B Ditcham advised the Committee that Wokingham Borough Council have insisted that lamp column stress testing is carried out ensuring that the columns are safe and able to withstand the weight from a hanging basket before they will issue a licence permitting the erection of said baskets. Assistant Clerk advised the Committee of the quotes received:

- Kiwa
 - £1705 to test 73 columns
 - £5085 to test 220 columns
- Intratest
 - £975 to test 73 columns
 - £2640 to test 220 columns

Proposed by Mr J Jarvis, seconded by Mr M Alder to **RECOMMEND to Full Council** acceptance of the quote of £2,640 for stress-testing 220 columns (All TPC owned columns plus the columns owned by WBC that have baskets). Should the Council not be minded to accept the quote, to accept a quote of £975 to cover those columns solely with baskets on. Motion carried unanimously.

13.4 Woodland opposite the Waggon & Horses – Works Schedule. Assistant Clerk informed the Committee that CRoW have scheduled time on 22.06.22 & 24.08.22 to commence work in this strip of woodland. Noted.

14. To Review the Planning & Amenities Report (circulated with the agenda). The report was reviewed and noted (Report can be found following item 16).

15. Correspondence circulated:

15.1 Maxema Ltd - Pre-Application Consultation - Base Station Upgrade - Twyford Railway Station (circulated). Noted.

15.2 TRHA – April Newsletter (circulated). Noted.

15.3 WBC – Community alcohol partnership launches in Wokingham Borough (circulated). Noted.

15.4 WBC – Adult education courses now booking for summer term (circulated). Noted.

16. Date of next meeting – Tuesday 7th June 2022.

The above meeting date was noted.

Planning & Amenities Report

Tuesday 3rd May 2022

- **Notices of Permission:**

* Denotes applications that the Council has previously commented on.

- 220505 25 Wargrave Road

* Twyford Parish Council wish to pass no comment however, the Committee kindly ask Wokingham Borough Council to provide their stance regarding Air Conditioning Units as part of a new build and also when looking at Climate Change.

- 214053 1 Wagtail Close

* Twyford Parish Council Planning & Amenities Committee wish to object to this application due to unacceptable impact on the loss of amenity land in this residential area.

- **Other planning matters**

- Enforcement Notification from WBC (circulated).

- 221166 2 The Pines – Application for works to protected tree(s) TPO 526/1990. T1, Beech (T20)- Crown reduce the southeast side of the canopy only by approximately 15% of leaf area (this equates to the removal of up to approximately 2.5m of the radial crown spread). T2, Beech (T14) - Tip reduce the east side of the canopy growing over the property by approximately 2m to give approximately 2m clearance from the

property. The east canopy spread will be approximately 2.5- 3m after pruning. Crown lift to approximately 5m on the property east side only. T3, Beech (T12) - Tip reduce the east side of the canopy growing over the property by approximately 2m to give approximately 2m clearance from the property. The east canopy spread will be approximately 2.5- 3m after pruning. Crown lift to approximately 5m on the property east side only (Information Only).

- 220945 43 Brook Street - Section 211 notification for works in a conservation area. T1, Ash - Remove major deadwood; crown reduce overextended and heavily end-weighted limbs particularly on South and East corner of canopy which is over the buildings; prune to ensure approx. 2m clearance to all buildings. T2, Ash - Crown lift to approx. 5m; remove 1 no. lowest limb growing over neighbour's garden on the West side of canopy; crown reduce remaining canopy by up to 2m; remove major deadwood (Information Only).
- Highfield Park, Waltham Road – TPO 1853/2022 to take effect from 13.04.22.
- **Neighbourhood Plan**
 - Minutes from the Sub-Committee Meeting (03/05/22) to be circulated.
 - Next Meetings:
 - Working Group – 09/05/22 (19:30) via Zoom.
 - Sub-Committee – 07/06/22 (19:15), Loddon Hall.
- **General Amenity Matters**
 - Air Quality Steering Group 08.04.22 Minutes (circulated).

Items to be carried forward:

- **Matters arising and action points.**
 - Fibre broadband roll out - Report (Assistant Clerk).
- **Footway Lighting**
 - Fault Report (1New).
 - Lamp 4, Wargrave Road (**WBC** – Fault discovered during the quarterly Councillor Lamp Checks. Reported to WBC by the Assistant Clerk 10.03.22 (W2234126). Awaiting repairs.
 - To consider re-stencilling the lamp numbers onto each TPC owned column. WBC have provided a quote of £1912.30 for the printing and placing of the numbering stickers. Awaiting outcome of group letter from Wokingham Parishes to WBC requesting their consideration to take over the ownership of all streetlamps within the Borough before considering quote.

Meeting Closed at 21:33