

Twyford Parish Council Minutes of the Twyford Village Fete Committee

Meeting held on Tuesday 24th May 2022 at Loddon Hall, Twyford, RG10 9JA at 7.15 pm.

Present: Mr M Bray (Chairman), Mr M Alder, Mrs A Evans, Mr R Mantel & Mrs S Wisdom.

Clerk in attendance: Mrs L Moffatt.

1. **Public Questions** – none.
2. **Apologies** – none.
3. **Declaration of interest in items on the agenda** – none.
4. **Minutes dated 22nd February 2022** Proposed by Mr M Mantel as a true and accurate record, seconded Mrs A Evans, carried nem con.
5. **Report from clerk on bookings:**
The clerk reported on bookings as follows:

Band	Bullfrogs confirmed 25.07.22
Band trailer	Emails send 16/3 & 18/5
Barnes Fitness	Unavailable
Bouncy Castle plus insurance	Confirmed 19.05.22
Car Park	Henley Lions confirmed 10.3.22
Castle Royle	Email 17/5 & subsequent phone call - waiting to hear
Classic Cars	Save the date email sent 24.02.22
Crowd barriers	
Dog Show	DBAC confirmed 25.02.22
Enchanted Characters	Confirmed 16.5.22
First Aid	Confirmed 24.05.22
Flyer	7000 – Solopress £81.89 plus delivery £250 distribution – RG10
Foam and Hoverboards	
Food	Crepes Fantastique contacted 24/3 & 18/5 Sonning Scouts have confirmed Toasty declined Rural Pie contacted 24/3 & 18/5 Franca's Ice cream van contacted 18/5
Football tournament	Email 24/5
Hay bales	Email 24/5
Master of Ceremonies	Confirmed 22.03.22
Marquees	Loddon Scouts confirmed 28.02.22 Twyford Scouts confirmed 1.03.22
Millers Ark Farm	Confirmed 7.4.22
Pop up mini golf	Email 24/05
Porta loos	Confirmed 18.05.22
Running race line marking	
Security, radio & PA	Confirmed 19.05.22
Street entertainment	Email 24/5
VIP to open the fete	

- 6. Report from the clerk on stall bookings**
29 stall holders have registered and stall booking fees are slowly coming in.
- 7. Report from clerk on costings**
The report on costings was available in the one drive folder. Costings are on target and within the agreed budget.
- 8. To agree any further bookings** – no items.
- 9. Flyer design** – unanimously agreed to accept the quote of £450 for a new design and 10 new banners costing £430. The design should be bright and summer-like. The committee were keen for the design to be generic and usable each year. They would like to be involved in the design by approving drafts by email or Zoom if required.
- 10. To agree flyer printing costs, RG10 distribution costs and facebook advertising budget**
The following costs were unanimously approved:
£81.89 plus delivery – 7000 leaflets from Solopress
£250 distribution – RG10
£100 facebook advertising
- 11. Classic Car Show (MA)** – no further report.
- 12. Football Tournament** – awaiting a response from Twyford Comets.
- 13. Sporting events** – agreed on smaller track events.
- 14. Date of next meeting – 28th June 2022**

Meeting closed at 19:40