

**Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 8th March 2022 at Loddon Hall, Twyford, RG10 9JA.**

**Present:** Mr M Bray (Chairman), Mrs E Ashley, Mr J Bowley, Mrs J Duffield, Mrs L Jarvis, Mr R Mantel, Mrs T Ramsden & Mrs S Wisdom.

**In attendance:** Mr J March & Mr T Toy (Scouts).

**Clerk:** Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** Mr R Abeywardana.
3. **Declaration of interest in items on the agenda.**  
Mr M Bray and Mrs T Ramsden declared an interest in item 8.  
Mrs J Duffield declared a interest in item 6.
4. **Minutes dated 8th February, 2022.** Approval of the minutes as a true and accurate record proposed Mrs T Ramsden, seconded Mrs s Wisdom, motion carried nem con.
5. **Matters arising.** No items.
6. **Scouts – lease –** Mr T Toy and Mr J March were in attendance. The background to the request was available to the councillors in the one drive folder.  
The Scout Association Trust Corporation hold a sub lease with TRCA on behalf of the Scouts. This 45 year lease lapsed in 2019. They have previously requested that the Council consider giving up the freehold of the land to the Scouts however the Council resolved not to do so. The Scouts are requesting a longer lease in order to secure the long term viability of the Twyford Scouts. The sub-lease allows for them to renew for a further 21 years. The TRCA lease runs until 2066 and so the existing sub lease could potentially be renewed for this time (44 years).  
Note: The Council have been quoted £925 for a new lease with the Scouts and £500 to surrender from the TRCA lease.

Mr March reported on the background detailing the additional problems with two separate deeds of access. One with Berkshire County Council (1979-2019) and one with TRCA (1979-2054). TRCA would be agreeable to renewing the lease for 21 years however the Scout Association is reporting that a new lease is required. The TRCA are not in favour of releasing the portion of land so that the Scouts can lease direct from the Council. Mr March reported that with the charity commission permissions as well, the matter is costly to resolve.

Agreed for the Clerk to talk to Mrs Dawn Goodhew of the TRCA to discuss two options:  
(1) to amend the lease to allow the Scouts to renew for 44 years (the remaining time on the lease with the Council).  
(2) to release the Scout Association portion of land from the existing lease with the Council.

7. **To review the Parish Lands report (circulated with the agenda).** Noted.
8. **Allotments.**
  - 8.1 **Hurst Rd**
    - 8.1.1 Request to lift the canopy of an adjacent oak tree (plot 80B) – allotment holders requested permission to carry out tree works by a contractor at their cost - approved unanimously.
    - 8.1.2 Twyford Growers 17.01.22 (minutes in one drive folder) – noted.
    - 8.1.3 Report of wind damage and filling in of ditch – noted. The plot holder responsible for filling the ditch will put things right.
  - 8.2 **London Road**
    - 8.2.1 Allotment holder correspondence – path – noted.
  - 8.3 **Request for skips (both sites)** £387 x 2 [Note: within the allotment budget] – approved unanimously.
9. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**
  - 9.1 Request to display The Henley Arts Trail banners on Jubilee Corner and KGVR –

approved unanimously.

**10. Bell Corner & Polehampton Corner.** No items to report.

**11. King George V Recreation Ground.**

**11.1** Skate Park working group update (see one drive folder for background). Mrs Wisdom and the clerk reported on a meeting with a representative from Maverick. Firstly the Council should run a tender and decide who they wish to work with. Maverick will send a tender template and also an indicative design. The cost is likely to be between £150,000 - £200,000. The Clerk will make the information available in the one drive folder and the committee will consider whether to proceed and process for drafting a tender at the next meeting. Mrs Wisdom was keen to update the interested parties on this progress. Agreed for this to be done after the next meeting.

**11.2** CCTV – update on the installation. The installation is progressing well and the camera recordings are very clear. Once installation is complete the camera views will be available from the Clerk and Assistant clerks laptops. This will be demonstrated at the next meeting.

**11.3** Platinum jubilee tree – awaiting planting date. Noted.

**11.4** Lincoln Garden residents with gate in garden fence – access to KGVR – response to emails 8.12.21 & 2.03.22. The residents have confirmed that they have ‘no right of access’ and will not be using the gate. It was decided to check the direction of the gate opening and either install a post or posts and fence panel to ensure there is no access. The Council wish to prevent any right of access.

**11.5** Aerial runway noise (one drive folder) – the contractors visited on 03.03.22 and confirmed that the runway does not make excessive noise. Therefore agree not to accept the quote of £722.25 for replacement trolley and bushes.

**11.6** Aerial runway replacement matting – following Mr Brays inspection it was agreed not to accept the quote of £2,943.00 to replace the grass matting.

**11.7** Gate self closing mechanisms – to consider for KGVR gates. Agreed to trial a more substantial self closing mechanism on the gate by the tennis courts.

**11.8** Entrance gate by tennis court gate – a quote for a stop post £72.40 was considered. Agreed to hold pending the success of the self closing hinges.

**11.9** Resident correspondence - youth shelter – noted. The Ranger will paint over the offensive graffiti and the Youth Centre will be repainting the shelter over the summer.

**11.10** Emergency fencing of roundabout spinner for safety reasons - £92.58 - March invoice – noted.

**11.11** To consider quote for fireman pole repairs – carried forward.  
[Note: not within budget]

**12. Stanlake Meadow.**

**12.1** Platinum Jubilee plans – beacon / film night – the clerk reported a shortage of gas bottles. Either 1x 47kg, 2x 19 Kg or 2x 13kg bottles propane (red) are required for the beacon. Mr Bowley to check if he can provide 2x13kg. Clerk to circulate the information.  
The led screens for the potential film night are all fully booked. Inflatable screens are available however screenings would have to be after 9:30pm due to the light. Agreed no further action.

**12.2** Stag Beetle board update – the clerk thanked councillors for their proof reading. The design has been sent for production.

**12.3** OPM statutory notice from the Forestry Commission – Oaks to be sprayed twice between 1st April and 30th June 2022. No cost to TPC. Noted.

**13. Stanlake Pavilion.**

**13.1** Stanlake Pavilion working group

**13.1.1** Response from Mark Redfearn having spoken to the Planning Department. The working group should consider neighbours and the surrounding countryside. There are ecology issues from a lighting and noise perspective if the new pavilion is near wildlife. The next step is for the Council to draw up some draft proposals about what the Council would like the pavilion to deliver and then submit a pre-planning application. Mark Redfearn is happy to support the discussions on the new pavilion if the Council would like.

Agreed for the clerk to circulate a doodle poll of suggested dates for an online meeting.

**14. Tree matters**

- 14.1** Tree Risk assessments – to consider a revised quote £1,330  
[Note: £1,020 approved from capital funds the remainder could be taken from Lands contingency budget]  
The committee unanimously approved the additional £310 for the revised tree risk assessment quote totalling £1330. Motion carried unanimously.

**Tree works**

- 14.1.1 Tree fell (playground) – the contractor cleared this.  
14.1.2 Tree fell (copse) – the clerk has written to the friends of Stanlake Copse to ask if they might be able to cut this into logs.  
14.1.3 Report on completed works: London Road allotments; behind Catholic Church; sycamore by tennis courts; KGVR pillars; burial ground. The clerk reported on an issue on the alleyway behind the Catholic Church. Residents from Sycamore Drive objected to the cutting off the top of the hedge. The boundary is unclear and so only the sides of the hedge were cut. This resulted in a saving of £260. Agreed for Mr Bray and the clerk to meet to look at the boundary.

- 15. To consider plans for the next 15 years (Neighbourhood Plan request):** Suggestions such as green measures- increasing the tree canopy; flood relief; green Energy – local power generation; E.V. charging; green transport – pedestrian and cycle routes; secure cycle and buggy storage; bike maintenance hubs; bus turning areas; residents' parking areas on TPC land; recycling and repair centres; allotment extension; health centre extension.

The committee discussed the above. They were minded to consider EV charging points for the Loddon Hall car park. All councillors to read the Neighbourhood Plan document. Item carried forward.

**16. Correspondence – all noted.**

- 16.1** TVERC News Update | February 2022  
**16.2** Love your local park this Valentines day - Fields in Trust

**17. Date of next meeting – Tuesday 12th April 2022.**

**Note: April meeting to be held at Stanlake Pavilion as there is no meeting room availability at Loddon Hall.**

## February Parish Lands report

Tuesday 8<sup>th</sup> March 2022

### 18. Ranger Jobs

- No items to report

### 19. Park Warden

- 19.1 No items to report

### 20. Cleaner

- No items to report

### 21. Clerk Report

- No items to report

### 22. Allotments.

#### Hurst Rd.

- Hurst Road plot availability – all main allotments taken, 1 main plot and 3 starter plots available. 21 on waiting list (of which 4 are residents and 17 non-residents).

#### London Rd.

- London Road plot no availability – all allotments taken. 21 on waiting list (of which 5 are residents and 16 non-residents).
- Hedges/ivy cut back – 2 emails of thanks

### 23. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

### 24. Burial Ground

- 24.1 Burials – Jean Bryant
- 24.2 Memorials approved – none

### 25. King George V Recreation Ground.

- 25.1 Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing
- 25.2 Playground bin installed
- 25.3 KGVR gate repairs completed
- 25.4 Entrance brick pillars – delay in renovations by 3-4 months (to note)
- 25.5 4 seater roundabout – repairs due 03.03.22

### 26. Stanlake Pavilion.

### 27. Stanlake Meadow.

- 27.1 Working parties Tree volunteers & Friends of Stanlake Copse meeting on Sunday 20<sup>th</sup> Mar 2022
- 27.2 Tractor gate hinge – attended on 22.02.22 and moved the catches to meet the gate. To return and paint welded parts.
- 27.3 Entrance repair works will be carried out on Thursday.

### 28. Climate Change - meeting to be arranged once a leading councillor has been agreed

Items to be carried forward:

### 29. Burial ground

- 29.1 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)

### 30. King George V Recreation Ground.

- 30.1 To consider additional lighting
- 30.2 Alternative quotes for bench foot paving

**Meeting closed at 21:08**