

**Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 8th February 2022 at Stanlake Pavilion, Stanlake Meadow, RG10 0BL.**

**Present:** Mr M Bray (Chairman), Mr R Abeywardana, Mrs E Ashley, Mr J Bowley, Mrs L Jarvis, Mr R Mantel, Mrs T Ramsden & Mrs S Wisdom.

**In attendance:** Sally Brinkley & Andy Barden (Twyford Tennis Club) & Cllr Bridget Ditcham (Neighbourhood Plan).

**Clerk:** Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** Mrs J Duffield & Mr T Winchester.
3. **Declaration of interest in items on the agenda.**  
Mr M Bray and Mrs T Ramsden declared an interest in item 8.
4. **Minutes dated 11<sup>th</sup> January 2022.** Approval of the minutes as a true and accurate record proposed Mrs T Ramsden, seconded Mr R Mantel, motion carried nem con.
5. **Matters arising.**
  - 5.1 Agreed for the clerk to co-ordinate with the wildflower volunteers and Polehampton Schools to plan the KGVR wildflower board.
6. **Tennis Club proposals** – to discuss the impending planning application and tennis club plans. Councillors had received copies of the proposals and summary of discussions so far.  
Sally Brinkley & Andy Barden reported on the tennis club plans with the help of Andrew Brandon via telephone. The club membership has increased and exceeds capacity. Discussion took place on phase 1 which includes a new clubhouse within the existing fenced area; an additional court 4 located towards the skate park (parallel to the path); lighting and fencing. Discussion took place. Proposed Mr J Bowley, seconded Mrs L Jarvis to approve the stage 1 plans. This is subject to a final design, which is to be presented to the Council for approval, before applying for planning permission. Motion carried unanimously.
7. **To review the Parish Lands report** (circulated with the agenda). Noted.
8. **Allotments.**
  - 8.1 **Hurst Rd**
    - 8.1.1 Osier Bed – Email from the History Society (one drive folder) Action for JD & MB to liaise with Mr Starkie. The committee agreed that the Osiers should be removed as Mr Starkie had suggested.
    - 8.1.2 GWR – meeting 25.01.22 [discussion on Gas Lane boundary fence and CCTV] – meeting notes had been circulated and were noted.
  - 8.2 **London Road**
  - 8.3 **Tenancy agreement** – amended wording with reference to personal liability was unanimously approved.
9. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**
  - 9.1 Full Burial plots – to start beyond the path – noted.
  - 9.2 Resident correspondence – request for the CCTV at Jubilee Corner to be reinstated [Referred from P&A] The committee agreed no action.
  - 9.3 To consider the report on flagpoles and agree on how to proceed. A detailed report had been circulated. Proposed Mr R Mantel, seconded Mr M Bray to take no action and keep the report in abeyance. Motion carried with 6 in favour, 2 against.
10. **(8:30pm) Neighbourhood Plan (BD)** - to discuss potential alternative uses of any underused Parish Council land. E.G. E-Bike points and Electric Units and to also discuss a wish list using CIL money.  
Mrs Ditcham presented on behalf of the Neighbourhood Plan Committee. She urged councillors to consider their plans for Parish Lands for the next 15 years. Some points for consideration were: green measures- increasing the tree canopy; flood relief; green Energy – local power generation; E.V. charging; green transport – pedestrian and cycle routes; secure cycle and buggy storage; bike maintenance hubs; bus turning areas;

residents' parking areas on TPC land; recycling and repair centres; allotment extension; health centre extension. These will be considered at the next Parish Lands meeting.

**11. Bell Corner & Polehampton Corner.**

**12. King George V Recreation Ground.**

12.1 Skate Park working group update

[Note: information circulated 05.07.21 with suggested actions and useful links]

A resident email was discussed and it was agreed to invite the resident to be involved with the working group. Agreed to arrange a face to face meeting at Stanlake Pavilion with interested parties.

12.2 CCTV – broadband installation completed on 01.02.22 & contractor visit 01.02.22

12.2.1 To consider an alternative option for 1 or 2 of the dome cameras (email 02.02.22) Proposed Mrs E Ashley, seconded Mr J Bowley to take the contractors recommendation to replace the two dome cameras planned for the skate park and playground with 4 individual cameras at each location. Motion carried unanimously. Installation will commence on 22.02.22.

12.3 Platinum jubilee tree – report on progress. The tree will be planted towards the end of the month. The investigations about the suitability of the soil at the Waitrose location will take place before the autumn.

12.4 Lincoln Garden residents with gate in garden fence – report on a response to email requesting static panel. Agreed to make contact with the residents asking when the gate will be replaced.

12.5 Aerial runway noise – Quote to replace bushes and trolley £526.50

[Note: no budget. This would require a recommendation to Full Council.]

There was concern that the replacement parts may not entirely solve the noise. The contractors will take a second look when they are carrying out some works on site. Carried forward.

12.6 Aerial Runway replacement matting – Quote of £2,457 [Note: further quotes would be required if the Committee were minded to progress this] Carried forward pending a report/inspection from Mr Bray.

12.7 Report of CCTV cameras shot at with BB gun. Report number: DP-3045-22-4343-00 26.01.22 – noted.

12.8 Request for funds for seeds (100g £9.70 plus p&p) – unanimously approved.

[Note: Funds available in Lands contingency budget]

12.9 Twyford Comets request for use the Fun Day on a date in either June or July – agreed. Use for the soccer school on 19<sup>th</sup>/20<sup>th</sup> April – approved.

12.10 Request for use for a Super Squads football camp – 11<sup>th</sup>-13<sup>th</sup> April – approved.

12.11 Play equipment decommissioned – 4 seater roundabout – 4x Heras Fencing ordered to fence off equipment at a cost of £20 a week £15 collection / delivery.

[Costs incurred using Financial Regulations 3.4 - emergency expenditure by the clerk for safety reasons] Quotes will be sought for repairs / replacement. Noted.

12.12 To consider quote for removing growth around brick pillars – the previous contractor had not carried out the works. A second quote of the same price has been agreed.

12.13 To consider additional tree work costings by tennis courts £30 [within budget] – unanimously agreed.

**13. Stanlake Meadow.**

13.1 Tractor gates – visit by contractors on 31.01.22. Works to be carried out on the bottom hinge over the next couple of weeks.

13.2 Sports club membership - to note the TRCC membership – noted.

13.3 Platinum Jubilee celebrations – Council plans. Mrs Wisdom asked if councillors had thought further following the presentation last month. Discussion on whether to consider organising a film night – would it be dark enough? Agreed to check on funding previously approved for Twyforward and the working group will follow up with this idea.

13.4 Wildflowers - suggestion of new area & request for funds for seed (100g £26 plus p&p) – approved.

[Note: Funds available in Lands contingency budget]

13.5 Stag Beetle information board – the Clerk thanked councillors for their comments. A meeting with Rebecca Howard to discuss the changes is booked for 09.02.22.

**14. Stanlake Pavilion.**

14.1 Stanlake Pavilion working group – meeting 21.01.22 with WBC's Mark Redfearn

(MB & JB) Notes of the meeting can be found on the Pavilion Extension project – summary of actions in the councillor shared folder. Mr Bray reported on the meeting highlighting discussions on recovering VAT, possible income streams and the Shinfield Parish Council RIBA competition. Project spend is likely to be £2-£3 million. Mr R Abeywardana expressed concern that the project has been in progress since March 2018 and yet doesn't have a business plan, risk assessment, benefits or community input. Is this good use of public money at a time when people are struggling financially? What do we want out of the building? Agreed that the working group should meet. Clerk to circulate a doodle poll to check councillors availability to meet

14.2 Quote to sand / varnish coat racks – quote of £175. Approval proposed

Mr J Bowley, seconded Mr R Abeywardana. Motion carried 7 for, 1 against.

[Note: Funds available in the Stanlake Pavilion budget]

Clerk to obtain a quote to have the metal parts repainted.

14.3 Electric switch noise – electrician callout with the permission of the Chairman.

Unable to replicate the problem, could be switch, contact or timer. Agreed no action at present. £68 call out charge.

**15. Correspondence – noted.**

15.1 Fields in Trust - Protecting Green Spaces for Good

**16. Date of next meeting – Tuesday 8<sup>th</sup> March 2022.**

**February Parish Lands report**

Tuesday 8<sup>th</sup> February 2022

**17. Ranger Jobs**

17.1 As well as usual litter picking the Ranger has been tasked with updating the tool inventory and adjusting the Stanlake Pavilion storeroom shelves to accommodate the filing cabinets.

**18. Park Warden**

➤ No items to report

**19. Cleaner**

➤ No items to report

**20. Clerk Report**

➤ No items to report

**21. Allotments**

**Hurst Rd**

➤ Hurst Road plot availability – all main allotments taken, 3 starter plots available. 21 on waiting list (of which 4 are residents and 17 non-residents).

**London Rd**

➤ London Road plot no availability – all allotments taken. 21 on waiting list (of which 5 are residents and 16 non-residents).

**22. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial**

**23. Burial Ground**

23.1 Burials – William Smith

Albert Henry Foster

Kathleen Rosalind Foster

23.2 Memorials approved – none

23.3 Benches completed (new slats – 3x burial ground and 1x Stanlake Meadow) 19.01.22

**24. King George V Recreation Ground.**

24.1 Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing

24.2 Tennis court cleaning – completed

24.3 Playground bin ordered – 16 week order /delivery time

24.4 KGV gate repairs – to be carried out 10/11<sup>th</sup> February

**25. Stanlake Pavilion**

➤ No items to report

**26. Stanlake Meadow.**

26.1 Working parties Tree volunteers & Friends of Stanlake Copse meeting on 13.02.22

**27. Climate Change - meeting to be arranged in the new year**

Items to be carried forward:

**28. Burial ground**

28.1 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)

**29. King George V Recreation Ground.**

29.1 To consider additional lighting

29.2 Alternative quotes for bench foot paving

**30. Stanlake Meadow**

30.1 Tennis court cleaning – completed

30.2 Playground bin ordered – 16 week order /delivery time

**Meeting closed at 21:40**