

Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 11th January 2022 at Stanlake Pavilion, Stanlake Meadow, RG10 0BL.

Present: Mr M Bray (Chairman), Mrs E Ashley, Mr R Mantel, Mrs T Ramsden & Mrs S Wisdom.
In attendance: Mr I Wisdom & Mr N Lamb (Twyford Beer Festival)
Clerk: Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** Mr R Abeywardana, Mr J Bowley, Mrs J Duffield & Mrs L Jarvis.
3. **Declaration of interest in items on the agenda.**
Mr M Bray and Mrs T Ramsden declared an interest in item 8.
Mrs S Wisdom reported an interest in item 12.1.
4. **Minutes dated 7th December 2021.** Approval of the minutes as a true and accurate record proposed Mrs E Ashley, seconded Mrs T Ramsden, motion carried unanimously.
5. **Matters arising.**
 - 5.1 Tennis Club request to meet before the February meeting – they would like to talk before submitting a planning application for new clubhouse and lighting. Agreed the full committee would like to meet the tennis club at the February meeting.
 - 5.2 Scout request to meet to discuss the lease (summary circulated 05.01.21) – agreed to invite John March and Tom Toy to the March meeting initially.

Proposed Mr M Bray, seconded Mrs S Wisdom to bring forward item 12.1. Motion carried unanimously.

12.1 Beer Festival request for use of field & pavilion – Thursday 2nd of June until Tuesday 14th of June

- **to consider request**
- **Insurance states that pavilion must not be used to sleep in**
- **To discuss electricity connection quote**

Mr I Wisdom and Mr N Lamb presented on the Queen's Platinum Jubilee Central Weekend 2022 schedule of celebrations. They have booked the Beer Festival infrastructure from 2nd-14th June and shared their vision of suggested events that could be organised in parallel to the national celebrations. They are looking for involvement from schools and Twyford organisations to coordinate the activities and raise money for local organisations and charities. Copies of the presentation will be circulated to all councillors.

A layout of the proposed site and infrastructure had been circulated. The area to be used is the north east corner of Stanlake Meadow. It will not effect the cricket ground.

The committee noted that the insurance policy does not permit people sleeping in the pavilion.

Mr Wisdom and the Beer Festival organisers are aware of this.

A quote for an electricity connect on the north side of the Stanlake Meadow amounted to £10,140.02 plus some internal casing works. Mr Wisdom suggested this is considered after the 2022 event.

Mr M Bray proposed, Mrs E Ashley seconded to accept the Beer Festival booking of Stanlake Meadow from the 2nd-14th June. Motion carried unanimously. Agreed to inform the sports clubs of this approval.

Mrs E Ashley proposed, Mrs T Ramsden seconded to **RECOMMEND to Full Council** purchase of a Platinum Jubilee Gas-Fuelled Beacon Package costing £490. Motion carried unanimously.

[Note: More information on the beacons can be found here (page 16)

[Guide To Taking Part Online.pdf \(squarespace.com\)](#) other costs include sandbags, fire extinguisher, 47Kg gas canister and safety barriers]

6. Budget & Precept 2022-23

6.1 Agree committee budget / precept for 2022-23

Increases were made to the budget for pitch overseeding and CCTV annual maintenance.

The committee suggest to the Finance committee that the £4,000 capital repayment be funded from capital.

Proposed Mrs S Wisdom, seconded Mrs E Ashley to approve a net Parish Lands budget of £47,901 (£4,375 ringfenced funds for Hurst Road Hedge laying) & precept of £43,526 less £4,000 = £39,526. Motion carried unanimously.

6.2 Agree a percentage increase for 2022-23 rents and charges (4% working figure)

6.3 Agree a percentage increase for 2022-23 burial charges (4% working figure)

6.4 Agree a percentage increase for 2022-23 Parish Lands staff wages (2.5% working figure)

Proposed Mrs T Ramsden, seconded Mrs S Wisdom to approve a 4% percentage rate increase on rents and charges and 2.5% on Parish Lands staff salaries. Motion carried unanimously.

7. To review the Parish Lands report (circulated with the agenda). Noted.

8. Allotments.

8.1 Hurst Rd

8.1.1 Osier Bed – Email from the History Society (one drive folder) Action for JD & MB to liaise with Mr Starkie. Carried forward.

8.1.2 Request for permission of a greenhouse – plot 20B size 14/16ft x 10ft – approved on the basis it will not effect neighbouring plots.

8.1.3 Reports of vandalism of greenhouses thought to be a pellet gun.

Crime reports:

November 2021 – 3 panes of glass damaged – reported as smashed

December 2021 - INC202112021584 6 panes of glass from greenhouse have small holes in them

December 2021 – INC-20211230-1690 8 panes of glass and one Perspex

Suspected ball bearings being shot from Gas Lane.

Agreed to report to GWR and request CCTV to monitor antisocial behaviour from Gas Lane.

8.2 London Road

8.3 Tenancy agreement – to review changes listing insurance and personal liability requirements. Suggested changes were approved subject to the addition of a condition informing allotment holders that membership of Twyford Allotment Tenants Association (TATA) includes affiliate membership of The National Allotment Society the benefit of Allotmenters' Liability Insurance. Mr Bray to provide wording.

9. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

9.1 Request to bury a scatter tube of ashes – advice sought from HALC legal services.

Agreed to permit burial of a scatter tube on this occasion.

10. Bell Corner & Polehampton Corner.

10.1 Christmas Trees & risk management – the clerk reported an accident that happened whilst the trees were being decorated. The accident was recorded and the insurance company informed. The activity is recorded in the risk assessment. Agreed in future to remind the contractor to carry out their own risk assessment. The committee were not minded to change the arrangements. Review in July.

11. King George V Recreation Ground.

11.1 Skate Park working group update

[Note: information circulated 05.07.21 with suggested actions and useful links. Summary of actions circulated 4.01.22]

Mrs Wisdom reported that she needs to re-convene the team. Agreed for the clerk to contact some skate park companies and arrange a site visit with herself and Mrs Wisdom.

11.2 CCTV – report on progress. Work will commence as soon as the parts are available.

11.3 To agree location of Platinum Jubilee tree & plaque wording – agreed for the clerk and Mr Bray to carry out a KGVR site visit to agree the location to plant the tree.

Mr Mantel suggested the south easterly corner.

11.4 Lincoln Garden residents with gate in garden fence – report on a response to email requesting static panel – no further response.

11.5 Sycamore tree & hedge by tennis courts – Advice has been sought - the Sycamore tree cannot be stump ground due to a metal post running through the middle and poisoning is not appropriate. Quote for £80 to cut the hedging back to the gate was approved.

12. Stanlake Meadow.

12.1 Beer Festival request for use of field & pavilion – Thursday 2nd of June until Tuesday 14th of June

- to consider request (IW to attend)
- Insurance states that pavilion must not be used to sleep in
- To discuss electricity connection quote

Discussed earlier on in the meeting.

12.2 Stanlake Meadow drainage – Twyford Comets response to review after the 2022/23 season.

12.3 Quote to replace all 11 short posts at main entrance gate £566 (Not within budget)

The committee **RECOMMEND to Full Council** approval of the quote of £566 to replace the wooden posts at the entrance gate. Motion carried unanimously.

13. Stanlake Pavilion.

13.1 Stanlake Pavilion working group (summary circulated 04.01.22) Mr Bray and the clerk will meet with WBC's Mark Redfern 14.01.22. Suggested that Mr J Bowley may also like to attend.

14. Tree works - to consider quote for:

14.1 LR allotment hedge £180 (tree work budget) – approved unanimously.

14.2 Catholic Church path hedge £715 (tree work budget) – approved unanimously.

14.3 Burial Ground fallen tree £180 (tree work budget) – approved unanimously.

15. Correspondence – noted.

15.1 Resident request for BMX and scooter facilities

15.2 TVERC News Update | December 2021

16. Date of next meeting – Tuesday 8th February 2022.

January Parish Lands report

Tuesday 11th January 2022

17. Ranger Jobs

- The Ranger has litter picked along the outside of the Waltham Road hedge line

18. Park Warden

- No items to report

19. Cleaner

- No items to report

20. Clerk Report

- No items to report

21. Allotments.

Hurst Rd.

- Hurst Road plot availability – all main allotments taken, 3 starter plots available. 21 on waiting list (of which 4 are residents and 17 non-residents).
- Notification of papers set on fire under memorial bench by HR allotments – Ranger checked bench owner tidied area.

- **London Rd.**

- London Road plot no availability – all allotments taken. 21 on waiting list (of which 5 are residents and 16 non-residents).

22. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

22.1 Report on cremations & burials - none

22.2 Report on memorials - none

23. Burial Ground

23.1 Memorials approved – Herbert James Chamberlain

Kathleen Ann Bray

Gordon Storey

24. King George V Recreation Ground.

24.1 Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing

24.2 Aerial runway matting – awaiting quotation

- 24.3 Aerial runway silencer – awaiting suggestions from contractor
- 24.4 Tennis court cleaning – completed
- 24.5 Playground bin ordered – 16 week order /delivery time

25. Stanlake Pavilion.

26. Stanlake Meadow.

- 26.1 Gates – parts to be repainted when the weather improves
- 26.2 Working parties Tree volunteers & Friends of Stanlake Copse meeting on 9.01.22

27. Climate Change - meeting to be arranged in the new year

Items to be carried forward:

28. Burial ground

- 28.1 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)

29. King George V Recreation Ground.

- 29.1 To consider additional lighting
- 29.2 Alternative quotes for bench foot paving

30. Stanlake Meadow

- 30.1 Football pitch drainage – possibility to move pitch? To consider quote

31. Sports club membership figures

- 31.1 Information awaited from TRCC

32. To consider installing a flag pole on Parish Lands

- 32.1 Report being compiled

Meeting closed at 21:46