

**Minutes of a meeting of the Parish Lands Committee held at 7.45 pm on Tuesday 7th December 2021 at Stanlake Pavilion, Stanlake Meadow, RG10 0BL.**

**Present:** Mr M Bray (Chairman), Mrs E Ashley, Mr J Bowley, Mrs J Duffield, Mrs L Jarvis, Mr R Mantel, Mrs T Ramsden & Mrs S Wisdom.

**Clerk:** Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** Mr R Abeywardana.
3. **Declaration of interest in items on the agenda.**  
Mr M Bray and Mrs T Ramsden declared an interest in item 9.  
Mrs S Wisdom reported an interest in item 13.2 & 13.3.
4. **Minutes dated 9th November 2021.** Approval of the minutes as a true and accurate record proposed Mrs J Duffield, seconded Mr R Mantel, motion carried nem con.
5. **Matters arising.**
  - 5.1 To consider having a flag pole on Parish Lands. Proposed Mr J Bowley, seconded Mr R Mantel to look into the costs and implications of having a flag pole. Motion carried with 6 in favour, 2 against.
  - 5.2 Stanlake Pavilion vacuum cleaner has broken – Proposed Mrs T Ramsden, seconded Mrs S Wisdom to purchase a Miele cleaner at a cost of £169. Motion carried unanimously.
  - 5.3 Subject to the usual risk assessments, public liability insurance, and DBS checks the bootcamp request was approved at a cost of £50 per month after 2 free months. Motion carried unanimously.
6. **Budget & Precept 2022-23**
  - 6.1 Agree committee budget / precept for 2022-23 – the figures were reviewed and amended.
  - 6.2 Agree a percentage increase for 2022-23 rents and charges – the committee continued to work with a 4% working figure.
  - 6.3 Agree a percentage increase for 2022-23 burial charges – the committee continued to work with a 4% working figure.
  - 6.4 Agree a percentage increase for 2022-23 Parish Lands staff wages – the committee continued to work with a 2.5% working figure.
  - 6.5 To consider budgeting for replacement KGVR entrance gates £1,332.09 – agreed this should be capital expenditure.
  - 6.6 To consider costs of 'Ground Maintenance' contract – the budget was amended accordingly.
7. **To review the Parish Lands report (circulated with the agenda).** The report was reviewed and Mr M Bray highlighted item 25.1 - that the Stanlake Pavilion electricity contract has been renewed.
8. **Grounds maintenance – to review quotes** Proposed Mr J Bowley, seconded Mrs S Wisdom to approve the quote from HTC Services for ground works totalling £4,825. Motion carried unanimously.
9. **Allotments.**
  - 9.1 **Allotment holder Insurance** – agreed to add a clause to the tenancy agreement notifying allotment holders of their personal liability and insurance responsibilities.
  - 9.2 **Hurst Rd**
    - 9.2.1 Osier Bed – Email from the History Society (one drive folder)  
Mrs J Duffield reported that there may be some interest from local basket weavers. Mrs Duffield and Mr Bray will liaise further with Mr Starkie.
    - 9.2.2 Moles – Email from allotment holder – agreed no action.
    - 9.2.3 **London Road** – no items to report.
10. **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial** – no items to report.
11. **Bell Corner & Polehampton Corner** – no items to report.
12. **King George V Recreation Ground.**

## 12.1 CCTV

12.1.1 To consider up to date quote / technology – proposed Mr T Ramsden, seconded Mr J Bowley to approve the quote from GCD Security at a cost of £9,410.24. Motion carried with 7 in favour, 1 against.

The committee budgeted £500 for the broadband.

[Broadband superfast enhanced at a cost of £39.73 a month.]

12.2 To consider planting an Oak tree to mark the Queens Platinum jubilee – the committee were minded to spend in the region of £1,000 for an Oak plus tree guard etc.

Clerk to obtain costings.

12.3 Lincoln Garden residents with gate in garden fence – access to KGVR. The committee considered correspondence from the residents. Agreed to ask them to replace the gate with a static panel. The Council do not wish to set a precedent with gate access to the fields.

12.4 Tennis Club – suggestion to invite to January meeting to discuss plans & timing for the formulation of medium term strategy for the recreation ground. Agreed to invite to the **February** meeting and to allocate 15 minutes for this item.

12.5 To consider a quote for 3x tennis Court cleaning £990. Proposed Mr J Bowley, seconded Mrs T Ramsden to **RECOMMEND to Full Council** to approve the quote of £990. Motion carried unanimously.

12.6 To consider quotes for the replacement entrance gates / remains (report in one drive folder) Proposed Mrs E Ashley, seconded Mrs T Ramsden to **RECOMMEND to Full Council** to approve the quote of £1,332.09 from CR Landscapes. Motion carried unanimously.

## 13. Stanlake Meadow.

13.1 Tree planting event – the event was very successful and the Chairman has written a quote for the press. A meeting of the organisers will be held on Friday to review the event. Clerk to circulate photos to all councillors.

13.2 Beer Festival request for use of field & pavilion – Thursday 2nd of June until Tuesday 14th of June. A firm request has now been received. Agreed to invite Ian to talk at the January meeting. Clerk to check with the footballers if the adult pitch next to Stanlake Lane will be used next June.

13.3 Beer Festival request to locate a container by the Cricket Club container. Agreed it would be setting a precedent and so the committee agreed not to allow a Beer Festival storage container with 7 in favour and Mrs S Wisdom abstained. Motion carried.

13.4 Suggestion for electricity connection on north side of Stanlake Meadow (quote in one drive folder) Agreed this could be an item for discussion with Ian Wisdom at the next meeting.

13.5 Stanlake Meadow drainage – the committee asked if the Twyford Comets would be prepared to fund any drainage works.

13.6 Sports club membership – figures from the Cricket Club are still awaited.

Membership from the Tennis Club and Twyford Comets was noted.

13.7 Moles – Car Park entrance. Agreed to monitor.

## 14. Stanlake Pavilion. No items to report.

## 15. Tree works - to consider quote for:

15.1 LR allotment hedge

15.2 Catholic Church path hedge

15.3 Burial Ground fallen tree

15.4 Sycamore tree and hedge by tennis courts

Quotes are still being sought – item carried forward.

## 16. Correspondence – none.

## 17. Date of next meeting – Tuesday 11th January 2022.

## December Parish Lands report

Tuesday 7<sup>th</sup> December 2021

### 18. Ranger

- Remove worn Neighbourhood Plan banners
- Stanlake Pavilion
  - Changing racks
  - Finish decorating
  - Clean out gutters
- Stanlake Meadow Buddleja – Chris to cut this back.
- Trees along the Waltham Road fence line – Chris to remove suckers.
- Climbing Wall – Chris to remove graffiti.
- NHS Bench – Chris to remove graffiti.
- Allotments
  - TRHA - Fence straining wire
- Burial Ground
  - Weed border
  - Cut back ivy from around the bench (near shed)
  - Cut back branches of tree hanging over the fence at the top of the burial ground
  - General maintenance (clear leaves etc)

#### 18.1 Other

- Tool Inventory to be updated

### 19. Park Warden

19.1 No items to report

### 20. Cleaner

- No items to report

### 21. Clerk Report

- No items to report

### 22. Allotments.

#### Hurst Rd.

- Hurst Road plot availability – 8 of the 10 vacant plots have been let; further viewings are in the process with the remaining 2 plots in the process of being allocated. 21 on waiting list of which 3 are residents.
- Vandalism – report of small holes in greenhouse glass
- **London Rd.**
- London Road plot no availability – 20 on waiting list of which 4 are residents.
- **Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

22.1 Report on cremations & burials - none

22.2 Report on memorials - none

### 23. Burial Ground

23.1 the circular flower bed in the Millennium Garden has been worked on last week and this week; rosemary and lavender have been pruned back, weeds removed and daffodil bulbs planted – thank you to TR & WS

### 24. King George V Recreation Ground.

24.1 Liaise with TRIP to explore ideas to encourage recycling of waste - ongoing

24.2 Aerial runway matting – awaiting quotation

### 25. Stanlake Pavilion.

25.1 36 Month contract agreed

SSE	36 MONTHS FIXED TARIFF
STANDING CHARGE	£88.10 per quarter
UNIT CHARGE	26.16p per kWh (Day), 19.72p per kWh (Night)

### 26. Stanlake Meadow.

26.1 Gates – parts to be repainted when the weather improves

### 27. Climate Change - meeting to be arranged in the new year

Items to be carried forward:

**28. Burial ground**

28.1 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)

**29. King George V Recreation Ground.**

29.1 To consider additional lighting

**30. Stanlake Meadow**

30.1 Football pitch drainage – possibility to move pitch? To consider quote