

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Sub-Committee at Stanlake Pavilion, Twyford on Tuesday 2nd November 2021 at 7:00pm.

Present: Mr C Wickenden (Chair), Mrs B Ditcham (Vice-Chair), Mrs E Ashley & Mr R Mantel.

Minutes: Mrs Lynn Povey (Assistant Clerk).

1. **Public Questions.** None.
2. **Apologies.** Mr R Abeywardana & Mr J Jarvis.
3. **Declaration of interest in items on the agenda.** None.
4. **Dispensations.** None.
5. **Matters arising & action points.**
 - 5.1 Update/Feedback on the Working Group team's progress. Mr C Wickenden gave an overview of the Neighbourhood Plan Working Group Meeting held 01.11.21. Minutes of meeting circulated and can be found on the Twyford Parish Council website.
 - 5.2 To consider liaising with WBC to link the Neighbourhood Plan & the Local Plan – The Committee unanimously agreed for draft policies to be submitted to WBC after 19/11/21 following any feedback to the consultants by the Working Group for screening & feedback.
6. **Budgets & Expenses.** Mr C Wickenden informed the Committee of upcoming expenses (New Village Banners and Graphic Design Costs).
7. **Approval of Minutes:**
 - 7.1 **Minutes of the Working Group meetings held on the 4th October 2021.**
Approval of the minutes proposed by Mr E Ashley & seconded by Mrs B Ditcham. Motion carried nem con.
 - 7.2 **Minutes of the Sub-Committee meeting held on the 5th October 2021.**
Approval of the minutes proposed by Mr E Ashley & seconded by Mrs B Ditcham. Motion carried nem con.
8. **Correspondence circulated by email:**
 - 8.1 Consultants - Twyford NP: Ruscombe NP submission information (circulated). Noted.
 - 8.2 Design Code - Application for Technical Support - Neighbourhood Planning Programme (circulated). Noted.
9. **Date of next meeting:**

Working Group – 29/11/21 (19:30), via Zoom.
Sub-Committee – 02/12/21 (19:00), Stanlake Pavilion.

The above meeting dates were noted.

Meeting Closed at 19:21