

## TWYFORD PARISH COUNCIL

### Minutes of a meeting of the Neighbourhood Plan Sub-Committee at Stanlake Pavilion, Twyford on Tuesday 5<sup>th</sup> October 2021 at 7:00pm.

**Present:** Mr C Wickenden (Chair), Mrs B Ditcham (Vice-Chair), Mrs E Ashley & Mr M Bray.

**In Attendance:** Miss L Haim (Oneill Homer).

**Minutes:** Mrs Lynn Povey (Assistant Clerk).

1. **Public Questions.** None.
2. **Apologies.** Mr R Abeywardana, Mr M Alder, Mr J Jarvis & Mr R Mantel.
3. **Declaration of interest in items on the agenda.** None.
4. **Dispensations.** None.
5. **Matters arising & action points.**
- 5.1 Update/Feedback on the Working Group team's progress – Mr C Wickenden confirmed that the Working Group are happy with the policy areas outlined in the consultant's correspondence. Miss Haim to commence writing policies and prepare maps (receipt of draft documents over the next few days) – A statement outlining that any developments either within Twyford or its surrounding villages would hugely impact Twyford Village Centre to be added and the inclusion of support for Mr R Sunley's research within the Health & Community Provisions section. Further supporting information to be sent to Miss Haim on TW2 (Encouraging Sustainable Travel), TW11 (New Homes) & TW12 (Design Codes). Miss Haim to send through details of supporting items needed to complete the policies and a revised timeline.

Draft policies to be submitted to WBC by the Consultants at the end of October for screening.

Miss L Haim left the meeting.

- 5.2 To consider liaising with WBC to link the Neighbourhood Plan & the Local Plan. The Committee wish to liaise with WBC but feel it would be beneficial following receipt of the draft policies. Carry forward to November.
6. **Budgets & Expenses:**
  - Christmas Market Stall Fee (£35) – Approved within the Full Council meeting on 14.09.21 (see item 9.1 of the Full Council Minutes). Assistant Clerk to book pitch. Noted.
  - Consultants Fees (£1100.00) – Approved within the Full Council meeting on 14.09.21 (see item 9.4 of the Full Council Minutes). Noted.
  - To consider setting a budget for the printing of event material – It was proposed by Mr M Bray & seconded by Mrs B Ditcham for an event material budget of £500 to be set. Motion carried unanimously.
7. **Approval of Minutes**
- 7.1 **Minutes of the Sub-Committee meeting held on the 6<sup>th</sup> April 2021.**

Approval of the minutes proposed by Mr M Bray & seconded by Mrs E Ashley. Motion carried nem con.
- 7.2 **Minutes of the Working Group meetings held on the 26<sup>th</sup> April 2021, 7<sup>th</sup> June 2021, 12<sup>th</sup> July 2021, 2<sup>nd</sup> August 2021 & the 6<sup>th</sup> September 2021.**

Approval of the minutes proposed by Mrs E Ashley & seconded by Mrs B Ditcham. Motion carried nem con.
8. **Correspondence circulated by email:**
- 8.1 Croudace – Land at Bridge Farm (circulated). Noted.
- 8.2 WBC News - NP - WBC News - Toutley East Planning App Submitted (circulated). Noted.
- 8.3 WBC - Cycling and Walking Infrastructure (circulated). Noted.
- 8.4 Neighbourhood Planning Newsletter - July 2021 (circulated). Noted.
9. **Date of next meeting:**

Working Group – 01/11/21 (19:30), via Zoom.  
Sub-Committee – 02/11/21 (19:00), Stanlake Pavilion.

The above meeting dates were noted.

Fun Run Event – Cancel Attendance. The Committee decided to wait for receipt of the draft policy material to be able to take to community events and have asked the Assistant Clerk to notify members of the Working Group and the event organisers.

Meeting Closed at 19:44