

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Working Group held via Zoom on Monday 2nd August 2021 at 7:30pm.

Present: Mr C Wickenden (chair), Ms L Haim, Mrs P Morton, and Messer's S Conway, L Ferris, M George, F Newman & R Sunley.

Minutes: Lynn Povey (Assistant Clerk).

1. **Welcome.** Mr C Wickenden welcomed everyone.
2. **Apologies** – Mrs B Ditcham (vice-chair), Mrs E Ashley, Ms J Daman, Mrs B Smith, Mr M Alder & Mr R Mantel
3. **Consultants feedback & Team Updates:** -
Ms L Haim presented her findings to the group following review of the draft policies (circulated):-
 - Health & Community Provisions
 - **Action** - Mr R Sunley & Ms L Haim to produce mapping documents.
 - **Action** – Mr F Newman to read the report on habitat mapping that Ruscombe commissioned.
 - **Action** – Ms L Haim to provide a list of things still needed from the group.
 - **Action** – Carbon Neutrality group to attend next Health and Community Provisions group meeting.
 - **Action** – Mr C Wickenden to discuss with Parish Lands potential alternative uses of any underused Parish Council land. E.G. E-Bike points and Electric Units.
 - **Action** – Mr C Wickenden to discuss a wish list using CIL money with the Parish Lands Committee.
 - **Action** – Mr C Wickenden to check with Mrs B Smith as to how she is getting on with investigations.
 - A Thriving Village Centre.
 - **Action** – Mr M George to reconsider the approach to extension of frontages and define a retail centre boundary within a core primary shopping area and review the current draft policy.
 - **Action** – Mr M George to add policy space ensuring the Air Quality directives is used within developments.
 - Employment.
 - **Action** – Mr S Conway to locate and provide a copy of the Dave Turner library blueprint.
 - **Action** – Assistant Clerk to send an email to the Working Group to consider what they would ideally like to see within Phase 2 of the library regeneration project (a wish list)?
 - Carbon Neutrality.
 - **Action** – Group to consider a Tree Canopy Cover Policy especially for new developments.
 - **Action** – Mr C Wickenden to look at reports sent by Ms L Haim to consider for Twyford.
 - New Homes
 - Wait for the Housing Needs Survey to be completed.
 - Heritage & Design.
 - **Action** – Ms L Haim to send through examples of character appraisals (Design Codes) for consideration.
 - **Other Actions**
 - Informal Consultation approach/content – Working Group to look at the links to St Ives and Kingston Neighbourhood Plans provided by consultants.
4. **Update on actions from previous meeting:**
 - 4.1 Parish Online - an interactive map for use by the group. Assistant Clerk to send out login details.
 - 4.2 Investigate brownfield sites within the village – Housing Needs Consultants confirmed this is not part of their process. Carried forward.
 - 4.3 Mr R Sunley to draft a cycle/walking network map. Carried forward.
 - 4.4 Mr F Newman to draft a wildlife habitat map and contact Thames Valley Environmental Records

Centre. Carried forward.

- 4.5 Assistant Clerk to acquire contact details for the environmental agency. Carried forward.
- 4.6 Health & Community Provisions Team – To liaise with WBC for phase 2 of the library regeneration project (SC, JJ). Carried forward.
- 4.7 New Homes team to arrange a housing needs survey – Arranged. Meeting held 22/7/21. Noted.
- 4.8 New Homes team to map out current housing. Carried forward.
- 4.9 Carbon Neutrality – To write a draft policy document. Carried forward.
- 4.10 Mr S Conway to write an historical overview of the village. Action completed. To be reviewed.

5. Matters arising & action points.

5.1 Local Plan Update. Carried forward.

5.2 Community Liaison – Update on actions:

- Move banners within the village. Old banners weathered – Assistant Clerk to obtain quote. Carried forward.
- Raise Profile – Mr C Wickenden to write a promotional piece:
 - Social Media – share posts from the Neighbourhood Plan Facebook page with other local pages such as ‘Twyford (Berkshire)’, ‘Twyford Together’ etc.
 - RG10
 - Local Papers

Carried forward.

- Fun Run (10.10.21) – Volunteers needed to man the stall at the event. Carried forward.
- Tree Festival (28.11.21) – Volunteers needed to man the stall at the event. Carried forward.
- Christmas Fayre (03.12.21) – Volunteers needed to man the stall at the event. Carried forward.

5.3 Local Cycling and Walking Infrastructure Plan for Wokingham Borough (Mr M Alder). Carried forward.

5.4 To consider Croudace statement (circulated) – Working Group to provide feedback. Decision made not to submit statement at this present time.

6. Date of next meetings:

Working Group – 6/9/21 (19:30) – Via Zoom.

Working Group – 4/10/21 (19:30) – TBC

Sub-Committee – 5/10/21 (19:00) – TBC

The above meeting dates were noted.

Meeting Closed at 21:50