

## TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Neighbourhood Plan Sub-Committee held via Zoom on Tuesday 2<sup>nd</sup> March 2021 at 7:00pm.**

**Present:** Mr C Wickenden (Chair), Mrs B Ditcham (Vice-Chair), Mr M Alder, Mrs E Ashley, Mr M Bray, Mr J Jarvis & Mr R Mantel.

**In Attendance:** N/A.

**Minutes:** Mrs Lynn Povey (Assistant Clerk).

1. **Public Questions** – None.
2. **Apologies:** None.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** - None.
5. **Matters arising & action points.**
  - 5.1 National Planning Policy Framework Consultation (deadline 27.03.21) – To consider submitting a response to the consultation (circulated via email 25.02.21). Mr C Wickenden & Mrs B Ditcham to write a response. To be approved at March's Full Council meeting prior to submission on behalf of Twyford Parish Council.
  - 5.2 Right to Regenerate (deadline 13.03.21) – To consider submitting a response to the consultation (circulated via email 25.02.21). Mr J Jarvis to write a response. Assistant Clerk to circulate the proposed response to the Planning & Amenities committee via email for approval prior to submission.
  - 5.3 Ruscombe Neighbourhood Plan Consultation (circulated via email 25.02.21). Noted.
  - 5.4 Update/Feedback on the following team's progress: -
    - Health & Community Provisions
    - A Thriving Village Centre.
    - Employment.
    - Carbon Neutrality.
    - New Homes.
    - Heritage & Design.
    - Non-Statutory Part of the Plan.Mr C Wickenden confirmed that the teams are making good progress following feedback at the Working Group meeting and will be continuing to hold meetings and sharing information using the Neighbourhood Plan Working Group Shared Folder.
6. **Budgets & Expenses:**
  - 6.1 Oneill Homer – Consultancy work £1100. Mr J Jarvis proposed the expenditure of up to £1100 for the consultants time allowing the teams access to guidance as and when needed. Seconded by Mr M Bray and unanimously agreed.
  - 6.2 Freepost – Annual Renewal £99.50. Mr M Bray proposed the cost of the annual renewal, seconded by Mr J Jarvis and unanimously agreed.
7. **Minutes of the meeting held on both the 1<sup>st</sup> of February 2021 (working group) & the 2<sup>nd</sup> of February 2021 (sub-committee).** Approval of both the Working Group & Sub-Committee minutes proposed by Mr J Jarvis, seconded by Mr M Bray. Motion carried unanimously.
8. **Correspondence circulated by email:**
  - 8.1 Finchampstead PC - Consultation on Finchampstead Neighbourhood Development Plan (circulated). Noted.
9. **Date of next meeting:**
  - Working Group – 29/3/21 via Zoom (19:30)
  - Sub-Committee – 6/4/21 via Zoom (19:00)
  - Working Group – 26/4/21 via Zoom (19:30)
  - Sub-Committee – 4/5/21 via Zoom (19:00)
  - Working Group – 7/6/21 via Zoom (19:30)
  - Sub-Committee – 8/6/21 via Zoom (19:00)

The above meeting dates were agreed & noted.

Meeting Closed at 19:44