

**Minutes of a meeting of the Parish Lands Committee held on Zoom on Tuesday
12th January 2021 at 7.45pm.**

Present: Mr J Bowley (Chairman), Mr R Abeywardana, Mr M Bray, Mrs E Ashley, Mrs J Duffield, Mrs L Jarvis, Mr R Mantel, Mrs T Ramsden, Mr T Winchester (from item 5 onwards) & Mrs S Wisdom.

In attendance: Mr J Jarvis (until item 7).

Clerk: Mrs L Moffatt.

1. **Public Questions are invited in advance of the meeting via email, telephone or in writing.** No questions.
2. **Apologies.** None.
3. **Declaration of interest in items on the agenda.** Mr R Abeywardana, Mr M Bray & Mrs Ramsden declared an interest as allotment holders and members of TATA. Mrs J Duffield, Mrs T Ramsden & Mr T Winchester declared an interest in item 14.5 as having a connection with the Twyford Scouts.
4. **Minutes dated 3rd December 2020.** Approval of the minutes as a true and accurate record proposed Mrs E Ashley, seconded Mr M Bray, motion carried unanimously.
5. **Matters arising.**
 - 5.1 To give consideration to a Community Engagement policy and return to the next Full Council meeting with proposals. The Planning and Amenities committee have agreed that Mrs A Evans will draft a proposal. Agreed that the committee will review the draft at their next meeting.
6. **Youth work funding and outreach work**

The Youth Centre offered, subject to the Council funding, to provide two youth workers to carry out 2 hours of street work on a Friday evening with a view to encourage youngsters to attend the Friday evening Youth Club. They will invoice at the end of the agreed period and provide feedback to the Council. If young people cannot be tempted back to the youth centre then a proposal can be drawn up for a longer term outreach program.

Proposed Mrs J Duffield, seconded Mrs T Ramsden to **RECOMMEND to Full Council** to fund 20 weeks outreach youth work at £60 a session - total of £1,200. Motion carried nem con.
7. **Budgets and precept**

It was agreed not to budget for 2021-22 outreach youthwork - the committee will see how the funded work progresses and the Council as a whole may consider further works from their reserves.

Proposed Mrs S Wisdom, seconded Mr M Bray to approve a Parish Lands budget & precept of £67,795 expenditure, £39,400 income and a net figure of £28,395. Motion carried nem con.

Note: £9,500 ringfenced from 2020/21 budget for CCTV.
8. **Monthly reports on Parish Lands maintenance**
 - 8.1 Village Ranger
 - there were some incidences of smashed glass (KGVR playground) over the Christmas period that the Ranger cleared.
 - the tyre and fencing reported at the Stanlake Meadow copse will be taken to the tip.
 - the commemorative plaque has been reinstated by the tree behind the cricket screen.
 - the Ranger has been dismantling the power buttons to switch the showers on and off as they were getting stuck with limescale.
 - 8.2 Park Warden – no items to report.
 - 8.3 Clerk's Report
 - 8.3.1 Waste contract – this will be invoiced for before the financial year end and then invoiced annually thereafter.
 - 8.3.2 The January Parish Lands report was received and noted.

8.3.3 The committee agreed to add the following items to the February agenda:

- Tree planting event for 2021
- NHS bulb flower bed (Bloom activity)

9. Climate emergency action

9.1 Draft Climate emergency plan (one drive folder) – Councillors to forward comments to the clerk.

9.2 Update on engagement with local organisations – meeting 14.01.21. Representatives from TRIP, TATA and TRHA will attend. The draft plan will be reviewed and actions will be SMART.

10. Twyford Green Taskforce (RA)

10.1 Green prescription – Natalie Burton, Teresa Ramsden and Malcolm Bray have been working on the plot to prepare it. The sessions will start in the Spring for 2 hours and will run for half of the year. The social prescriber will liaise with the horticultural therapist and 15 volunteers to help.

10.2 Ruscombe PC involvement - Ruscombe Parish Council would like to be involved and will contribute £1,250 for 2 client spaces out of the 8 available.

10.3 Funding matters - The contribution of £5,350 from the Council will be paid in 3 instalments £3,000 January, £1350 May and £1,000 in September. Should funds be required earlier this would be acceptable subject to adequate reports and accounts. Any remaining funds at the end of the project will be returned to the Council. Photo records, lessons learnt, reports and case studies will be provided to the Council and Mr R Abeywardana suggested a 'Life at number 27' style blog for the website. Mrs S Wisdom suggested using RG10 to report on the project.

11. Allotments.

11.1 To discuss waiting list priority with existing plot holders & new plot holders – Proposed Mrs T Ramsden, seconded Mrs J Duffield to allocated plots on a first come first served basis (usual rules for non-residents apply). Motion carried 8 for, 1 against.

11.2 Hurst Rd.

11.2.1 Quote to pollard / fell apple tree – the quote to pollard the tree did not include the cost of removing the fallen branch. The committee requested that the tree is pollarded and the fallen branch is removed. Bark chippings may be left in the far side of the car park. Proposed Mr M Bray, seconded Mr R Abeywardana to accept the quote for £1,100. Motion carried nem con.

11.3 London Road

11.3.1 Fencing work completed. Noted.

11.3.2 TRHA request to put light banner on the fence – agreed.

12. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

12.1 To consider locating a permanent planter on Jubilee Corner or Bell Corner (Twyford in Bloom initiative) The committee budgeted for the rental of the planter at a cost of £250. The planting cost will be covered under the Planning and Amenities Twyford in Bloom budget. The planter will be located on Bell Corner in place of the telephone box.

12.2 To consider quote to make safe suspended branch at burial ground. Proposed Mr M Bray, seconded Mrs S Wisdom to accept the quote for £100 to remove the branch. Motion carried unanimously.

13. Bell Corner & Polehampton Corner – no reports.

14. King George V Recreation Ground.

14.1 Skate Park working group meeting 24.11.20 – to agree working group terms of reference. Proposed Mr R Abeywardana, seconded Mr M Bray to accept the Terms of Reference for the Skate Park working group. Motion carried unanimously.

Skate Park Working Group

Terms of Reference

The Working Group will consist of four Parish Council Members and invited members of the public. Numbers can be increased if necessary.

The Working Group is responsible for the review of the state of the current Skate Park with a view to refurbishment or updating the facility.

- i. *In consultation with members of the public take input for possible new trick areas.*
- ii. *Invite consultant to design and provide costs for new design or refurbishment of the skate park.*
- iii. *To consider health and safety aspects of the skate park.*
- iv. *Consider and propose ways to cover the cost of the required works.*
- v. *To present different options to Full Council for consideration.*

- 14.2 Replacement playground gate - £469.48 (to approve retrospectively – ordered 21.12.20) Proposed Mr M Bray, seconded Mr R Abeywardana to accept the quote for £469.48. Motion carried unanimously.
- 14.3 CCTV update – GCD Security had carried out further tests and provided example videos in KGVR. Agreed that the committee will look at the videos and the clerk will confirm when the cameras were last upgraded. It was suggested that if the committee wish to consider this further then a working group should be formed. Mr R Abeywardana suggested the Council push forward the volunteer Street Pastor idea. Agreed to see how the Youth Centre outreach works goes initially. Agreed to consider additional lighting particularly along the path which runs parallel to Kibblewhite crescent.
- 14.4 Resident correspondence x2 – CCTV (one drive folder). Noted.
- 14.5 Scout request for the Council to consider leasing land direct. The Scouts currently have a sub lease from the Twyford and Ruscombe Community Association and whilst the TRCA are happy to renew the lease this only allows for a further 21 year renewal (although there are 44 years left on their lease with the Council). The Scouts would like a longer term lease and have suggested they lease the land direct from the Council. Would the Council mind having different terms of leases on the two parcels of land? There was a mixed response. The land used by the Scouts would have to be surrendered from the existing lease and legal fees would amount to approximately £500. A new lease to the Scouts from the Council would cost approximately £925. If the Council wanted to keep the site as a whole they could consider extending the existing lease.
- The Councillors asked what is the benefit to the scouts of having a longer term lease. Would the TRCA be willing to surrender the land from the existing lease? Would the Scouts be willing to pay the legal costs of the surrender and new lease? The Committee confirmed that they are open to discussions and will consider splitting the lease.

15. Stanlake Meadow.

- 15.1 Sports club 5 year agreement renewal –Twyford Comets suggested amendments. Carry forward.
- 15.2 Copse project update
- 15.2.1 Lectern sign – awaiting delivery.
 - 15.2.2 Friends of Stanlake Copse working group – session 22.12.20, 29.12.20 & 05.01.21. Noted.
 - 15.2.3 Broken fence & tyres in copse – Ranger to clear.
 - 15.2.4 Tawny Owl boxes – awaiting delivery / to be erected.
 - 15.2.5 CROW visit & suggestion for a new year CROW visit £60 – Proposed Mr T Winchester, seconded Mr M Bray to approve £60 for a CROW visit. Motion carried unanimously.
 - 15.2.6 Countryfile plant Britain project – Mrs S Wisdom has listed the trees planted in the Countryfile records.
 - 15.2.7 Stag beetle logger – this will be created by the CROW / Friends of Stanlake Copse volunteers.
 - 15.2.8 Tools – the tools have arrived and are being stored as agreed.
 - 15.2.9 Water connection & summer watering plans – Thames Water have ordered additional parts and they will next visit on 20th-22nd January.
- 15.3 Gates –report on hinge upgrade and locking latch. The hinge has been adjusted so that the gate closes easily. Now, however, the gate doesn't close into the (open) locking latch. The contractors will adjust this when they revisit to carry out the paint work.

- 15.4 Review of long grass areas – agreed to let the grass grow long around the trees parallel to the railway line.
- 16. Stanlake Pavilion.**
- 16.1 Cleaner request for long handled duster £60 & new vacuum cleaner (£150) Agreed not to purchase a new vacuum cleaner. Proposed Mr M Bray, seconded Mrs S Wisdom to purchase a long handled duster at a cost of £52.79. Motion carried unanimously.
- 16.2 Electricity switch repair – carried out 23.12.20 (£73.73) Retrospective approval required. Proposed Mr M Bray, seconded Mr T Winchester to approve this expenditure. Motion carried unanimously.
- 17. Correspondence –**
- 17.1 TVERC News Update | December 2020 17.12.20. Noted.
- 18. Date of next meeting – Tuesday 9th February 2021.**

January Parish Lands report

Tuesday 12th January 2021

- 19. Tree works.**
- 19.1 Stanlake highways update – to commence 14.01.21
- 19.2 All other tree works completed
- 20. Allotments.**
- 20.1 **Hurst Rd.**
- 20.1.1 Hurst Road plot availability – waiting list of 15 residents and 8 non residents
- 20.2 **London Rd.**
- 20.2.1 London Road plot availability – waiting list of 8 residents and 7 non residents
- 21. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**
- 21.1 Report on cremations & burials – none
- 21.2 Report on memorials –
Roger Wyndham Barnes
Pamela Dorothy Paine
- 22. King George V Recreation Ground.**
- 22.1 Playground gate – order for replacement gate placed 21.12.20
- 22.2 Hedge planting – completed 22/23rd December
- 22.3 Submission of 2020 charity return completed
- 22.4 Bench to be moved – completed
- 23. Stanlake Meadow.**
- 23.1 Permanent football goals – order placed 04.11.20
- 23.2 6x wooden posts – order placed 06.11.20. Works due to be carried out on 14.1.21
- 23.3 Replacement Stephen Pratt memorial bench – completed
- 23.4 Hedge laying – commenced 23.12.20
- 23.5 Both boot camps have returned their keys and their deposit has been returned.
- 23.6 Walnut tree has been planted
- 23.7 Bin liner & bin to be concreted in – order placed 4.12.20
- Items to be carried forward:
- 24. Burial ground**
- 24.1 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)
- 25. King George V Recreation Ground.**
- 25.1 To consider a friendship bench
- 25.2 Resident request for plastic bottle recycling bins
- 26. Stanlake Meadow**
- 26.1 Football pitch drainage – possibility to move pitch? To consider quote
- 26.2 To consider a request for a cycle rack
- 26.3 Request for more benches
- 26.4 Waltham road ditch
- 26.5 To re-instate the car park sign

The meeting closed at 21:51