

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 3rd March 2020 at 7:45pm.

Present: Mrs B Ditcham (Chair), Mr C Wickenden (Vice-Chair), Mr M Bray, Mr J Jarvis, Mr R Mantel & Ms C Scull.

Minutes: Lucy Moffatt (Clerk)

1. **Public Questions** – None.
2. **Apologies** – Mr M Alder & Mr J Bowley.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes of the meeting held on 4th February 2020.**

Approval of the minutes as a true and accurate record. Proposed Mr C Wickenden, seconded Mr M Bray, carried nem con.

6. **Matters arising and action points.**

6.1 Annual Litter Pick (Spring Clean) 28/03/20 (circulated 29/1/20 & form submitted 14/02/20) - Mrs L Jarvis to co-ordinate & Mrs B Ditcham to assist. Noted.

6.2 Local Plan response to consultation. Mr C Wickenden to circulate draft to all councillors. Clerk to ask if an extension to the comments submission date could be granted. Mr J Jarvis proposed, seconded Mr M Bray to delegate to the P&A Chairman and Vice Chairman to submit the comments on behalf of the committee. Motion carried unanimously.

7. **Assistant Clerks Report**

7.1 Twinning request to attach sign to village signpost (circulated 21/02/20). Agreed that the Ranger should clamp the sign on temporarily. The committee will consider a replacement sign more in keeping with the existing sign and possibly designed by Sally Castle.

8. **Planning Matters - Current List**

8.1 Householder Prior Notification

8.2 192280 Land to the Rear 20 & 22 Station Road. The committee are not in agreement of the plans being approved and support the residents in their views and comments. Notification of the committee date – 11th March 2020. Mr S Conway to attend.

8.3 200198 21 Hurst Road – no comment.

8.4 200305 4 Arnside Close – no comment.

8.5 200314 31 Mallard Close – no comment.

8.6 200397 44 Wargrave Road – no comment.

8.7 200492 Artists Studio, 16 Loddon Park Farm (information only) – noted.

9. **Notices of permission**

* denotes applications that the Council has previously commented on.

9.1 193140 Kingswillow, Longfield Road

9.2 193296 3 Station Terrace

9.3 193400 80 Wessex Gardens

9.4 200029 *7 Byron Close [Comments: Out of keeping with neighbouring properties, out of character in terms of design & size, extension out of scale with existing dwelling and concerns raised following reports that the works have already commenced.]

10. **Other planning matters**

10.1 200038 6 Church Street – Application for advertisement consent for 4 no. non-illuminated fascia signs to front and side elevations (Information Only). Noted.

10.2 200274 Kings Lodge, 42 Wargrave Road – Application for works to protected trees TPO 754/1995, T4 & T5. T1, Ash (TPO T5) – Removal of branch 1, lowest branch on the northern side of the canopy. T2, Ash (TPO T4) – Removal of branch 2, lowest branch on the northern side of the canopy (Information Only). Noted.

10.3 200375 10 Wagtail Close – Application for works to protected trees TPO 54/1972, Group 1. T1, Holm Oak – Pollard by forming a pollard knuckle on each stem at the points shown in the photo, 50-100mm stubs are to be left to aid regrowth. Any lower growth, bearing foliage, should be retained to aid the trees recovery. Noted.

10.4 193309 Waitrose Limited – Application for advertisement consent for 1 no. internally illuminated logo panel and 3 no. non-illuminated vinyl fascia signs on new ATM bunker. Response from WBC received as to why this was information only (circulated 25/2/20). Noted.

- 10.5 The Nail Bar – Response from WBC circulated 25/2/20. Noted.
- 10.6 Shine Dentist – Request sent for WBC to investigate the newly installed illuminated signs. Awaiting response. Noted.
- 10.7 Tree Protection Orders – Would the Committee like to consider applying for TPO's to be placed on any trees throughout the village? Agreed to request a map of TPO's from Wokingham Borough Council – link circulated 04.03.20.
- 11. Notices of refusal – None.** Noted.
- 12. Notices of withdrawal – None.** Noted.
- 13. Notice of appeal – None.** Noted.
- 14. Neighbourhood Plan**
- 14.1 Minutes from the Working Group Meeting (2/3/20) & the Sub-Committee Meeting (3/3/20) to be circulated. Noted.
- 14.2 Next Meetings:
 Sub-Committee – 7/4/20 at Loddon Hall (19:00)
 Working Group – 4/5/20 at Stanlake Pavilion (19:30)
- 14.3 Approval of any Neighbourhood Plan expenses – None. Noted.
- 15. Footway Lighting**
- 15.1 Repair and fault report (0 New, 10 outstanding). Noted.
- 15.2 Councillor streetlight checks reports. Carried forward.
- 15.3 Part-night lighting – Turn off streetlights between about 12 midnight and 5.30am in appropriate locations to save money (Assistant Clerk Investigating). Carried forward.
- 16. General Amenity Matters**
- 16.1 Gateway signage (chased 20/02/20). Noted.
- 16.2 Air quality action plan & Green Wall – Meeting held 13/2/20. Notes to be circulated. Mrs B Ditcham asked the clerk to contact Alexander Barfield to ask about further living lampposts funded by The David Brownlow Charitable Foundation.
1. Do you know how many and where they will be located.
 2. What is the mix of plants used in the living lampposts?
 3. Who is the Wokingham Borough council contact.
- 16.3 Bench & Bus Stop inventory for Twyford (CW). The clerk reported on www.parish-online.co.uk where street furniture can be mapped. This is being considered by the Parish Lands committee – agreed it could be useful software. Carried forward.
- 16.4 GWR – opens bidding for £750,000 community fund (circulated 1/8/19). Application submitted by Mr M Alder (circulated 24/9/19). Confirmation that application has been received. Awaiting results. Carried forward.
- 16.5 Invite GWR to discuss car parking provisions. Email to Tom Pierpoint & Mark Hopwood 04.03.20.
- 17. Village Maintenance**
- 17.1 London Road – Resident complaint about the weeds along the path by Polehampton Infants. Reported to WBC and are awaiting works to be carried out. Carried forward.
- 17.2 Railway Bridge (High Street (between Bridge Park & Old Mill Court)). Rotten fencing. Network Rail have been advised. Awaiting action and a response. Clerk to follow up.
- 17.3 Wellington Square – trees – email to WBC 20/2/20. Mark Morris, Community Environmental Officer for WBC suggested a meeting. Mrs B Ditcham and Mr R Mantel agreed to meet.
- 18. Highways**
- 18.1 Speedwatch volunteers update:
- Mr R Mantel – Feedback on recent speed checks. Mr R Mantel reported a successful speedcheck. Agreed to consider the cost of purchasing a temporary speed monitor – add to the next agenda.
 Agreed to raise at the next Borough Parish Liaison Forum.
 - Mrs T Ramsden – Application submitted. No further updates on the progression of the application to date. Noted.
- 18.2, 18.3, 18.4 & 18.5 – WBC Official Martin Heath met with Councillors; Mrs B Ditcham, Mr C Wickenden and Mr R Mantel to discuss the below along with any other suggestions on how to improve Twyford (Meeting notes circulated 4/2/20). Next meeting to be held on 16/4/20. Noted.
- 18.2 Second Speed Indicator – Resident asked for another device to be installed on either Waltham Road or Hurst Road.
- 18.3 A321 Hurst Road - Cllr Lindsay Ferris has been communicating with WBC following concerns of large vehicles using the village (circulated 27/6/19). Response received from WBC (Traffic

Management) confirming that there is nothing wrong with the Central Refuge and advising the resident that the information has been passed to the Highways Asset Team to reply. Suggestion sent to WBC that a weight limit through the village is applied.

18.4 A4 – Consideration of the speed limit. Suggestion sent to WBC for a speed restriction of 40mph 100m both sides of the A4 Wargrave roundabout be applied.

18.5 A resident has asked the Committee for their consideration to support a request for a crossing near Stephenson Close.

19. Climate Emergency Action - Joint working with the Parish Lands Committee. Clerk to follow up a response from Mr J Bowley & Mrs B Ditcham as to whether the information provided was on the right track.

19.1 Climate Emergency Action Plan media briefing on 23/1/20 (circulated 17/1/20). Noted.

20. Twyford In Bloom

20.1 Twyford In Bloom – Working Group. Meeting held 6/2/20 at Loddon Hall. Minutes circulated. Next Meeting to be held on 12/3/20, 7.30pm at Loddon Hall. Noted.

21. Correspondence circulated by email:

21.1 WBC – Local Plan Update Newsletter (circulated 4/2/20 & 12/2/20). Noted.

21.2 WBC – Wokingham Fly Tipping Strategy 2020 (circulated 12/2/20). Noted.

21.3 WBC – A321 Emergency Highway Surfacing (circulated 7/2/20). Noted.

21.4 WBC – Central & Eastern Berkshire, joint minerals & waste plan (circulated 12/2/20). Noted.

21.5 Keep Britain Tidy – Love where you live #gbspringclean2020 (circulated 12/2/20). Noted.

21.6 Press release: Reading identified as one of the UK's most engaged cities tackling the single use litter crisis (circulated 12/2/20). Noted.

21.7 Police & Crime bulletin – February 2020 (circulated 25/2/20). Noted.

21.8 Wokingham Borough Council Highways Information - Emergency Closure - Showcase Roundabout, Winnersh (circulated 17/2/20). Noted.

21.9 WBC – Planning Enforcement Stats (circulated 25/2/20). Noted.

22. Date of next meeting – Tuesday 7th April 2020.

Meeting Closed at 20:49