

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Neighbourhood Plan Sub-Committee held at Loddon Hall, Twyford on Tuesday 4th February 2020 at 7:00pm.

Present: Mr C Wickenden (Chair), Mrs B Ditcham (Vice-Chair), Mrs E Ashley Mr M Bray & Mr R Mantel.

Minutes: Mrs Lynn Povey (Assistant Clerk)

1. **Public Questions** – None.
2. **Apologies** – Miss C Scull & Mr J Jarvis.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** - None.
5. **Matters arising & action points.**
 - 5.1 The Piggott School - Speak to students & ask for their views on Twyford & to see if their media department would like to assist with making a short film about Twyford (CW, SC & RA). Mr C Wickenden to arrange a meeting. Carried forward.
 - 5.2 Engagement Planning:
 - Events: Donkey Derby, Village Fete, Horticultural Shows, School Fetes, Christmas Fayre, Twyford Toddlers, Beer Festival, Meet-a-Councillor.
 - Actions:
 - Mr M Bray to advise of the Horticultural Show dates.
 - Mrs B Ditcham to attend the Twyford Toddlers Group on Friday (7/2/20).
 - Mr C Wickenden to put together a Neighbourhood Plan pack to take to events such as 'Meet-a-Councillor'.
 - Discussion on future plans. Engagement with other Village Groups:
 - Old Silk Mill – Mr S Conway & Mrs L Ashley.
 - The Piggott School – Mr S Conway & Mr R Abeywardana.
 - Twyford Surgery – Mr R Abeywardana & Mrs T Ramsden.
 - Twyford Together – Mr C Wickenden.
 - Ruscombe Parish Council – Mr C Wickenden.
 - Hurst Parish Council – Mr C Wickenden.
 - Charvil Parish Council – Mr C Wickenden. (Assistant Clerk to provide contact details).
 - Springfield Park Residents Association – Mr C Wickenden.
 - Malvern Way, New Road Residents Association – Mr C Wickenden.
 - The Snooker Club – Mr C Wickenden.
 - 5.3 Christmas Fayre – Mr C Wickenden to feedback on the 'Post-It note' comments. Carried forward. Wording of the event supplied by Mrs L Ashley – awaiting to be uploaded onto the website.
 - 5.4 Progress on funding (grants) – Mr C Wickenden, Mrs B Ditcham, Miss C Scull & Mr M Alder. Mr Wickenden advised the Committee that the grant application has been pushed back until the end of March to fall in the new financial year. Mr Wickenden to arrange a meeting for the group members nearer the time. Noted.
 - 5.5 Design our Neighbourhood meeting feedback – Mrs B Ditcham. Mrs Ditcham did not attend this meeting therefore no feedback to give. Noted.
6. **Budgets & Expenses**

Expenses already paid for out of the £2000 budget equates to £1757.66 (£242.34 remains).
- 6.1 Expenses to be approved – None. Noted.
7. **Minutes of the meeting held on 6th January 2020 (Working Group)** approval as a true and accurate record was proposed Mrs E Ashley, seconded by Mrs B Ditcham, carried nem con.
Minutes of the meeting held on 7th January 2020 (Sub-Committee) approval as a true and accurate record was proposed Mrs E Ashley, seconded by Mrs B Ditcham, carried nem con.
8. **Feedback from the Strategy Document Production Group.**
- 8.1 Suggestion Process – How should ideas be presented? All ideas to be presented. Guidance notes to be circulated by the Strategy Document Group – Mr C Wickenden to write these. First meeting of this group to take place on 12/2/20.
9. **Resident Liaison Team** – 80 people requested a follow up. Mr C Wickenden to provide Assistant Clerk with wording for an email & letter to forward to the residents who requested a response following the questionnaire & to also invite them to a Working Group meeting. Carried forward.

- 10. Social media update** – Mr C Wickenden to ask the students at Piggott what social media app they used to enable us to promote the Neighbourhood Plan to a wider demographic.
- 12. WBC plan update.**
- 12.1 Local Plan update. Consultation period is now open until 20/3/20. Wokingham Borough Council are asking for views on how development should be managed across the borough and the draft strategy for where development should take place. Events are being held at the following locations:
- Grazeley – Village Memorial Hall, Church Lane, RG7 1LD – Wednesday 26 February 2020, 7pm – 9pm.
 - St Crispins School, Sixth Form Atrium, London Road, Wokingham, RG40 1SS – Monday 2 March 2020, 7pm – 9pm.
 - Dinton Activity Centre conference room, Sandford Lane, RG10 0SU – Thursday 5 March 2020, 10am – 1pm.
 - Woodley Oakwood Centre, Headley Road, RG5 4JZ – Tuesday 10 March 2020, 7pm-9pm.

Mr C Wickenden proposed that he & Mrs B Ditcham formulate a response to the Local Plan Consultation and take it to the February Full Council meeting for approval. The Committee agreed to put this proposal through the Planning & Amenities Committee.

- 12.2 Invite sent to WBC Officers and Officials to attend a meeting. Assistant Clerk to invite James McCabe from WBC. Carried forward.
- 13. Correspondence circulated by email:**
- 13.1 A Rural/Market Towns Group of the Rural Services Network – Twyford (circulated 29/1/20). Noted.
- 13.2 WBC Local Plan Update 'Right Homes, Right Places' (circulated 29/1/20). Noted.
- 14. Date of next meetings – Monday 2nd March 2020 (Working Group) & Tuesday 3rd March 2020 (Sub-Committee).**

Meeting Closed at 19:42