

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 12th November at 7.45pm.

Present: Mr J Bowley (Chairman), Mr M Bray, Mrs J Duffield, Mr R Mantel, Mrs T Ramsden, Mr T Winchester & Mrs S Wisdom.

Clerk: Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** Mr R Abeywardana, Mrs E Ashley & Mrs L Jarvis.
3. **Declaration of interest in items on the agenda.** Mrs T Ramsden & Mr M Bray declared interest as allotment holders.
4. **Minutes of the meeting held on 8th October 2019.** Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mrs J Duffield, motion carried unanimously.
5. **Matters arising.**
 - 5.1 The clerk reported that the Stanlake Meadow main gate had been broken into between the morning of Sunday 10th November and 2:30pm Monday 11th. Crime report number 43190352390. The pavilion shutter was also found to be open. A replacement chain and padlock has been put on the gate and new keys will be cut and distributed to the gate users. Cost of £71.87 plus the cost of getting 7 keys cut - noted.
The committee approved purchase of 2 further padlocks and chains at a cost of £150.
 - 5.2 The Stanlake Meadow kissing gate and entrance post work has been carried out.
 - 5.3 The bench donated by Loddon Hall has been installed under the Willow tree.
 - 5.4 Request by Pike Performance for a key to the second gate was approved subject to the gate remaining locked.
6. **Budgets & Precept** - Agreed to increase rents and charges by 3%. The committee will also continue to review the Parish Lands committee figures next month. Ranger and Park Warden salaries to be increased by 2.5%. Ranger and Park Warden job descriptions to be circulated.
7. **Monthly reports on Parish Lands maintenance (to note):**
 - 7.1 Village Ranger – usual litter collecting and odd jobs.
 - 7.2 Park Warden – no items to report.
 - 7.3 Clerk's report
 - 7.3.1 A walk around was carried out following the Round Table Bonfire / Firework event. The clerk noted that additional waste collection is required after events – would the Council approve this additional cost? A resident complained about food waste being left and broken glass, shards of sharp metal, nails and screws. These were items left on the bonfire site and were cleared by the Round table on the Friday and Saturday after the event.
 - 7.3.2 Walkabout meeting with PCSO's Emily Treadgold and Edward Hobart on 16th October didn't happen as they didn't confirm their attendance or make contact since.
 - 7.3.3 Stanlake Pavilion fire extinguisher service scheduled for 13th November.
 - 7.3.4 Stanlake Pavilion combi boiler service scheduled for 25th November. Clerk to meet plumber to discuss the options for an outside tap and isolating the showers to enable repairs.

8. Allotments.

8.1.1 Green prescriptions - to consider costs of leaflet and sponsorship (RA & TR) Agreed for this item to be removed from the agenda until there is further to report.

8.2 Hurst Rd.

8.2.1 Hurst Road plot availability – 12 plots available

8.3 London Rd.

8.3.1 London Road plot availability – 2 available

8.3.2 TRHA letter – boundary fence & trees/ivy – two quotes were presented to the committee and a further quote will be sought. The surgery general manager is proving difficult to get hold of. It was intended to have a discussion on sharing costs of new fencing.

9. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

9.1 Report on cremations & burials – none to report.

9.2 Report on memorials – Constance Evelyn Tate. Noted.

9.3 Columbarium – feedback from Miles & Daughters was that they have not seen a demand for this type of burial. The clerk reported that alternatives tend to be very American style. Agreed for Mr M Bray to carry out some research on alternative columbarium products.

9.4 Burial ground edging project – link to photos circulated 30.10.19. The committee suggested offering additional labour to the Ranger to help with the paving slabs.

9.5 Layed hedge – letter to resident who has access agreement – sent 02.10.19. Written response awaited.

9.6 Burial holder complaint – damage to memorial and pots. Replacement pots purchased at a cost of £14. Noted.

9.7 Tree surgeon work – conifers – scheduled for 25.11.19. Noted.

9.8 Christmas light electrical installation – quote £100. Proposed Mr T Winchester seconded Mrs T Ramsden to authorise £100 electrician costs. Motion carried unanimously.

9.9 Jubilee Corner overgrowth – Bulldog to arrange for it to be cut back. Noted.

9.10 To consider location for possible book swap cupboard. Agreed for the clerk to approach local business to Bell Corner to ask if they would be willing to wheel a book cupboard in and out of their shop.

10. Bell Corner & Polehampton Corner

11. King George V Recreation Ground.

11.1 CCTV – link to 3 quotes circulated 03.09.19 (not within budget) Awaiting feedback from GCD Security.

11.2 Playground reports and quotes for repairs KGVR & Stanlake Meadow (link circulated 25.04.19) Second quote to be sought.

11.3 Twyford Comets request for Funday 13th June & Cuincy match 14th June – approved.

11.4 Nails reported on gate – Ranger has rubbed them down. Noted.

11.5 Charity return for year ended 31st March 2019 submitted 16.10.19. Noted.

11.6 Disposal of waste from wildflower areas – agreed contractor removal in future.

12. Stanlake Meadow.

12.1 Tree risk assessment – carried out 23-25th October – report circulated 11.11.19. Carried forward.

12.2 Cricket club agreement – Proposed wording - “The Parish Council will reserve no more than four intervals during the playing season for community events which will include use of the Pavilion and its environs.

The Parish Council will notify the Cricket Club by the end of September of the proposed dates for the following year.” Agreed to consult the cricket club on the wording.

- 12.3 Fruit tree offer from Mullie (to also consider watering) Mrs T Ramsden reported that Mullie had been hard to get hold of and it was agreed not to progress this item.
 - 12.4 Copse project update – meeting with Stephen Loyd & Lee Garner (Tree risk assessor) 24.10.19 Agreed to planned pathway through the copse. Lee Garner reported that a further risk assessment should take place once the copse is accessible by the public.
CROW (Conserve Reading on Wednesdays) date for work on creating pathway – Wednesday 20th November 10-3pm. Noted.
 - 12.5 Updates to Parish Lands plan. Carried forward – to remove from agenda.
 - 12.6 To consider quote for external, locked hose attachment on Stanlake Pavilion or the football shed - carried forward.
 - 12.7 Trees along the Waltham Road – overhanging road (photos circulated 14.10.19) no action required by Parish Lands – agreed to refer back to Planning & Amenities Committee.
 - 12.8 Resident request for the Council to consider recycling waste option – information from the clerk having spoken to the contractors confirmed that this is not feasible. Agreed no action.
 - 12.9 Wildflower scything photos (circulated 15.10.19). Noted.
 - 12.10 Break in through gate and break into football shed (evening of 18.10.19) Crime reference 43190325338. Noted.
 - 12.11 Purchase of 3 chains and padlocks - £173.53 Proposed Mr M Bray seconded Mrs T Ramsden to authorise £173.53 for replacement chains and padlocks. Motion carried unanimously.
- 13. Stanlake Pavilion.**
- 13.1 New meter installed 10.10.19. Noted.
 - 13.2 Emergency lighting quote £115.95 – work complete. Noted.
 - 13.3 New cleaner appointed. Noted.
 - 13.4 Alarm not being set by footballers – two occasions reported. Agreed that a condition will be added to the sports club agreements saying that they will be responsible for any losses that occur whilst the alarm is not set.
- 14. Sports club requests:**
- 14.1 Use of the KGVR (Youth Centre) pitch as an 11 aside – approved.
Replacement of the goal at KGVR with a new lightweight one - £867 plus cost of replacing sockets £300 (to authorise – not within budget) Proposed Mr T Winchester, seconded Mrs T Ramsden to **RECOMMEND to Full Council** to authorise £867 cost of goal and £300 socket costs. Motion carried unanimously.
Note: Confirmed the crossbar is suitable for being left outside.
 - 14.2 Looking to re-home the line marker – to ask the footballers to clean up and keep.
 - 14.3 4x7 aside goal mouths at KGVR in need of repair (£575) – Proposed Mr M Bray, seconded Mrs T Ramsden to **RECOMMEND to Full Council** to approve cost of repairs £575. Motion carried unanimously.
 - 14.4 Fitness camps to be reminded not to exercise on the pitches – email sent. Noted.
 - 14.5 Car parking remains a challenge. Noted.
 - 14.6 Kitchen cupboards- request for the club to be able to label cupboard storage in liaison with the Colleton ASC – agreed subject to labels leaving no damage or residue.
 - 14.7 Request for inside freezer storage – no where to place a freezer at present.

- 14.8 Request for baby changing facilities – agreed to incorporate this into any new facility.
- 14.9 Request for flexible toilet signage – gents/ladies/unisex – agreed no action.
- 14.10 Request for electricity power to the cricket shed – agreed for a quote to be sought.
- 14.11 Request for increased hose water pressure – agreed no action.
- 14.12 Reported flooding at the tennis club entrance gate – agreed for a quote for remedial work to be sought.
- 14.13 Requested that growth from the nearby tree stumps could be kept to a minimum. Noted.
- 14.14 Line repainting will be needed at some stage. Noted.
- 14.15 Request for re-imburement of the nets £342. Proposed Mr M Bray, seconded Mrs T Ramsden. Motion carried unanimously.
- 14.16 Summary of membership of the clubs – information noted.

Twyford Comets:

- 302 youth players (U7-U18) registered
 - 66% from Twyford & Ruscombe
 - 8% from Charvil
 - 6% from Woodley
 - 3% from Waltham St Lawrence
 - 3% from Hurst
 - 2% from Wargrave
 - 2% from Sonning
 - 10% from elsewhere (Winnersh, Maidenhead, Wokingham, Marlow, Crazies Hill, etc.)

Twyford Tennis Club:

- 174 current members
 - 85% live in the RG10 area – more details to be requested.

Twyford & Ruscombe Cricket Club – information awaited.

15. Correspondence –

- 15.1 CCB Village Halls Conference - environmental impact and your Hall 7.11.19 (circulated 14.10.19) Noted.
- 15.2 Charity Commission News - October 2019 (circulated 16.10.19) Noted.

16. Date of next meeting – Thursday 5th December 2019 at Loddon Hall.

The meeting closed at 21:44 pm