

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 1st October 2019 at 7:45pm.

Present: Mrs B Ditcham (Chair), Mr C Wickenden (Vice-Chair), Messer's M Alder, J Bowley, M Bray, J Jarvis & R Mantel.

Also present: Mr R Jenkins & Ms N Jarvis

Minutes: Lynn Povey (Assistant Clerk)

1. **Public Questions** – None.

2. **Apologies** – Miss C Scull.

3. **Declaration of interest in items on the agenda:**

Mr J Jarvis declared an interest in item 7.6 (Family member residing at address).

Mrs B Ditcham declared an interest in item 7.10 (Neighbouring property).

4. **Dispensations** – None.

5. **Minutes of the meeting held on 3rd September 2019.**

Approval of the minutes as a true and accurate record. Proposed Mr J Jarvis, seconded Mr M Bray, carried nem con.

6. **Matters arising and action points.**

6.1 Defibrillator – PAD deployed. Defib returned from Wel Medical where the unit was put through complete test sequence. The results show the unit as working correctly. Noted.

6.2 Cleaner Greener Initiative:

Green Wall – Assistant Clerk to liaise with John Halsall seeking confirmation around this project.

Green Prescription - Carried forward.

6.3 Assistant Clerks Report:

- Report received from a resident of a couple of street lighting issues in Hilltop Road and Longfield Road – This will be investigated and actioned accordingly. Noted.
- Memorial Bench outside the Hurst Road Allotments – The owners of the bench will liaise directly regarding tidying the underside of the bench. No further action needed on this item. Noted.

The Committee agreed to bring item 7.6 forward to allow the residents in attendance to speak. Mr R Jenkins introduced himself as the homeowner of the property and provided an explanation for the extension and how they had worked with the architect to produce a property that suits not only their needs but that has also taken into consideration their neighbours. Mr Jenkins & Ms Jarvis also wanted to attend to answer any questions that the Committee may have. Please see item 7.6 for the comment from the Planning & Amenities Committee relating to this application.

6.4 Twyford In Bloom – Awarded Gold for 2019. To consider being the lead umbrella organisation for Twyford In Bloom as requested by Twyford Together. Twyford Together to take on the supporting role. Mrs B Ditcham suggested that an amount of £2000 is budgeted for this event to pay for enrolment, staffing costs and any other ad-hoc costs relating to In-Bloom. The Committee feel that it is a good event to take part in however Mr J Bowley raised a couple of concerns. He felt that Twyford Together should continue to liaise with the businesses over the purchasing of the hanging baskets – this was agreed with by Mr C Wickenden. He then also suggested that we find another volunteer to take this on. Mr J Bowley does not wish for any additional monies to be spent on administration and therefore asked what current projects could be stopped if this one is taken on? Mrs B Ditcham to find out how much time Mr Cassidy & Mr Storey spend on this event every year. Carried forward to November.

7. **Planning Matters - Current List**

7.1 Householder Prior Notification

7.2 183216 3 Troutbeck Close – No comment.

7.3 191684 186 Broad Hinton – Not enough information has been uploaded onto the WBC website therefore we cannot pass any comments at this stage. Referred to WBC.

7.4 191748 4 Springfield Park – No comment.

7.4 191754 30 Wargrave Road – No comment.

7.5 191881 76 Hurst Road – No comment.

7.6 192269 Yorkland, Byron Road – Recommendation for the use of obscured glass on the laundry room windows & side elevation windows as appropriate.

7.7 192275 24 Sycamore Drive – No comment.

7.8 192300 20 Coleridge Close – No comment.

- 7.9 192365 1 & 3 Church Street – No comment.
 7.10 192377 99 Colleton Drive – No comment.
 7.11 192461 66 Wargrave Road – No comment.

8. Notices of permission

* denotes applications that the Council has previously commented on.

- 8.1 191918 12 Orchard Estate
 8.2 191957 108 Hurst Road

9. Notices of refusal – None.

10. Notice of appeal – None.

11. Neighbourhood Plan

11.1 Working Group meeting notes (30/9/19) & Sub-Committee meeting minutes (1/10/19) to be circulated.

11.2 Next Meetings:

Working Group – 4/11/19 at Stanlake Pavilion (19:30)

Sub-Committee – 5/11/19 at Loddon Hall (19:00)

11.3 Approval of any other Neighbourhood Plan expenses.

- The Colleton School – Venue Hire (£42) & Tech Support (£40) - It was proposed by Mr J Jarvis, seconded by Mr M Alder and unanimously agreed. Assistant Clerk to send booking form and £82 payment to the Colleton School.
- Twyford Christmas Market (£35) – It was proposed by Mr J Jarvis, seconded by Mr M Bray and unanimously agreed. Assistant Clerk to send booking form and payment to the organisers.
- Poster/Leaflet design (£90) – It was proposed by Mrs B Ditcham, seconded by Mr C Wickenden to consider the approval of this expenditure in this month's meeting. Unanimously agreed. It was then proposed by Mr J Jarvis, seconded by Mr M Bray and unanimously agreed for the payment to be made.

12. Other planning matters

12.1 192413 Vision Express – Application for advertisement consent for an illuminated fascia sign (Application is for Information Only). Assistant Clerk ask to gain more details regarding this application within the conservation area.

12.2 192447 11 Amberley Drive – Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4m, for which the maximum height would be 3m and the height of the eaves 2.7m (Application is for Information Only). Noted.

12.3 Community Led Housing (CW, JJ, MB). It was a very informative meeting. It is designed to support the purchase and development of land for certain types of housing in mind following a housing need assessment – this may meet the demand or partially meet the demand outlined within the assessment. These Community Led Housing projects have been effective in areas of the West Country and in parts of London. The West Country have made it into an asset where they are achieving an income from the houses. Kick off events/projects in Berkshire will take place from November 2019. Mr C Wickenden, Mr M Bray and Mr J Jarvis to attend follow up events (slides of the Community Led Housing meeting are available).

13. Footway Lighting

13.1 Repair and fault report (1 new fault (see 13.1.1) and 6 outstanding).

13.1.1 Loddon Hall Car Park – Reported to WBC. Awaiting repairs. Noted.

13.1.2 Damage to streetlamp caused by traffic accident near St Marys Church – Reported to WBC. Awaiting repairs. Noted.

14. General Amenity Matters

14.1 Gateway signage. Awaiting new quotation from WBC. Noted. Assistant Clerk asked to inform the Twinning Committee that we are still chasing the project.

14.2 Air quality action plan – Awaiting results from the tests before arranging a follow up meeting. Noted.

14.3 Bench & Bus Stop inventory for Twyford (CW). Carried forward.

14.4 GWR – opens bidding for £750,000 community fund (circulated 1/8/19). Application submitted by Mr M Alder (circulated 24/9/19). Awaiting response. Noted.

14.5 Twyford Station Surveys – Report circulated 23/9/19. Noted.

14.6 British Cycling – Places to ride (circulated). Mr C Wickenden reported that this seems to be geared at competitive cycling rather than recreational. No further actions at present. Noted.

14.7 TRIP – Litter Pick 13th October 2019. Noted.

14.8 Memorial bench – Hurst Road. (see notes under 6.3).

15. Village Maintenance

15.1 Stanlake Meadow Hedges/Trees along the Waltham Road. Assistant Clerk to refer to Parish Lands to pick up any actions applicable.

16. Highways

16.1 Speedwatch volunteers. No further updates. Carried forward.

16.2 Second Speed Indicator – Resident asked for another device to be installed on either Waltham Road or Hurst Road. Location details to be added to WBC's data logger requests programme 2019/2020. Noted.

16.3 A321 Hurst Road - Cllr Lindsay Ferris has been communicating with WBC following concerns of large vehicles using the village (circulated 27/6/19). Response received from WBC (Traffic Management) confirming that there is nothing wrong with the Central Refuge and advising the resident that the information has been passed to the Highways Asset Team to reply. Suggestion sent to WBC that a weight limit through the village is applied. Details added to the 2019/2020 works programme for review. Noted.

16.4 A4 – Consideration of the speed limit. Suggestion sent to WBC for a speed restriction of 40mph 100m both sides of the A4 Wargrave roundabout be applied. Details added to the 2019/2020 works programme for review. Noted.

16.5 Waltham Road Closure. Correspondence circulated and drop in sessions made available by Network Rail. Details provided on TPC Facebook page. Several Councillors attended the drop-in session – No further details gained. Noted.

17. Correspondence circulated by email:

17.1 WBC Homelessness and rough sleep strategy (circulated 24/9/19). Noted.

17.2 WBC – Highways. Temporary road closures notification (circulated 24/9/19). Details also added to Facebook. Noted.

17.3 WBC – Highways. 2019-2020 Carriageway Micro Asphalt Schemes (circulated 24/9/19). Noted.

17.4 re3 – Reduce, Reuse, Recycle! – August newsletter (circulated 18/9/19). Noted.

17.5 Police & Crime Bulletin September 2019 (circulated 23/9/19). Noted.

17.6 WBC – Planning Enforcement stats (circulated 23/9/19). Noted.

17.7 re3 – Recycle week 2019 (circulated 23/9/19). Noted.

18. Date of next meeting – Tuesday 5th November 2019.

Meeting Closed at 21:27