

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 3rd September 2019 at 7:45pm.

Present: Mrs B Ditcham (Chair), Mr C Wickenden (Vice-Chair), Messer's M Alder, J Bowley, M Bray & J Jarvis.

Minutes: Lynn Povey (Assistant Clerk)

1. **Public Questions** – None.
2. **Apologies** – Miss C Scull & Mr R Mantel.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes of the meeting held on 6th August 2019.**

Approval of the minutes as a true and accurate record. Proposed Mr J Jarvis, seconded Mr M Bray, carried nem con.

6. **Matters arising and action points.**

- 6.1 Defibrillator – PAD deployed. Defib received from the Community Responder and sent to Wel Medical - Noted. Drop in training sessions dates & times - As the Defib machines have clear instructions on how to use the device, there is no current need for training.
- 6.2 Cleaner Greener Initiative - Green Wall, Green Prescription. Twyford Surgery along with 5 other surgeries will be looking after approx. 60,000 patients. They will be recruiting a social prescriber to look at encouraging Green Prescriptions to assist those with mental health problems and loneliness. It will encourage using outdoor spaces such as allotments with access to a mentor for guidance. Mr R Abeywardana would like to see local businesses sponsor the scheme. Mr R Abeywardana also informed the Committee that there will be a guest speaker at the Twyford Allotment Tenants Association (TATA) AGM in October talking about Green Prescription should they be able to attend.

It was noted that there are a lot of organisations within Twyford all with the same goal of improving the village and life of those who live there. The Committee suggested for the Clerk & Assistant Clerk to make a list of all local organisations and draft an email to these organisations suggesting a combined meeting to discuss having a community-based scheme but joining forces with the Parish Council, using the Council as lead to help bring schemes together and to fruition and prevent duplication – Once responses from the other organisations have been received, arrange a date with the Planning & Amenities meeting for the 1st combined meeting.

Assistant Clerk to also contact WBC for an update on the plan for the Green Wall.

- 6.3 Assistant Clerks Report – Fly-tipping down Stanlake Lane has been removed and the hedge overhanging the sharp bend sign on the Waltham Road has been cut back. No further action needed on these items. Noted.
- 6.3.1 Assistant Clerks Planning & Amenities Overtime - £179.28. Mrs L Povey advised the Committee that this is on the Finance Agenda for discussion. Noted.

7. **Planning Matters - Current List**

- 7.1 Householder Prior Notification
- 7.2 191957 108 Hurst Road – No comment.
- 7.3 192215 23 Church Street – No comment.

8. **Notices of permission**

* denotes applications that the Council has previously commented on.

- 8.1 190507 61 Hurst Park Road
- 8.2 191239 56 Broad Hinton
- 8.3 191380 20 Kibblewhite Crescent
- 8.4 191404 80 Hurst Park Road
- 8.5 191854 47 Cotterell Gardens

9. **Notices of refusal** – None.

10. **Notice of appeal** – None.

11. **Neighbourhood Plan**

11.1 Sub-Committee meeting minutes (3/9/19) to be circulated.

11.2 Next Meetings:

Working Group – 30/09/19 at Stanlake Pavilion (19:30)

Sub-Committee – 1/10/19 at Loddon Hall (19:00)

11.3 Approval of any other Neighbourhood Plan expenses.

- Assistant Clerks overtime - £139.44. Proposed by Mr J Jarvis, seconded by Mr M Alder and agreed unanimously.
- Royal Mail - £4.75. Proposed by Mr J Jarvis, seconded by Mr M Alder and agreed unanimously.

12. Other planning matters

12.1 192260 12 Station Road – Notification for works in the conservation area. T1 & T2, Silver Birch trees – fell the trees due to infestation of stink bugs. Information Only. Noted.

13. Footway Lighting

13.1 Repair and fault report – None.

14. General Amenity Matters

14.1 Gateway signage – 2m Farmgate Style Gateway. Details provided to WBC for a new quotation. Various emails have been sent and we await a response. Noted.

14.2 Clock – Servicing & LED costings. Quote received from The Cumbria Clock Company. Servicing is £185 and the price to convert the clock light to LED is £550 (£735). They have stated that when servicing and/or replacing the light scaffolding will be required and therefore costing an additional £800-£1200 plus vat. The Committee decided that this was not an option they would like to proceed with.

14.3 Air quality action plan – Meeting took place on the 24/1/19. The next meeting due on 27/6/19 was cancelled. Awaiting the results of the monitoring devices at the crossroads to be able to rearrange the next meeting with the Councillors & Officials. Assistant Clerk to contact Cllr John Halsall to get his assistance in obtaining the monitoring results.

14.3.1 'Switch Engines Off' signs – WBC have installed signs to various lampposts surrounding the crossroads. No further actions needed for this item. Noted.

14.4 Bench & Bus Stop inventory for Twyford. Mr C Wickenden to provide a report, photos and suggestions to the Assistant Clerk to circulate to the Committee.

14.5 GTR passenger benefit fund (circulated 23/5/19). Email sent to GTR expressing a wish to engage with suggestions such as CCTV, bicycle packs and bicycle repair kits – awaiting response. Twyford Station is not on the list of stations who will be receiving funding. Noted.

14.6 GWR – opens bidding for £750,000 community fund (circulated 1/8/19). New fence alongside Hurst Road Allotments. What other suggestions? A suggestion was made for a secure bike storage at the station. It was proposed by Mr J Bowley, seconded by Mr C Wickenden for Mr M Alder and Mr C Wickenden to complete the online application for funding. Motion carried. The Assistant Clerk was asked for the railway fencing down Gas Lane to be added to the October agenda.

14.7 Twyford Station Surveys – WBC carried out a survey on the week commencing 8/7/19 (circulated 30/7/19). Requested the results from the survey from WBC. Awaiting details. Noted.

14.8 British Cycling – Places to ride (circulated). Mr C Wickenden to find out what services are being offered & report back to the Committee. Carried forward.

14.8.1 Borough Parish Liaison Forum (circulated 4/7/19). Miss C Scull asked if we will provide feedback to the forum regarding cycle routes and one-way systems in the village? Mr C Wickenden to look into following his investigations on cycle routes.

15. Village Maintenance

15.1 Stanlake Meadow Hedges/Trees along the Waltham Road. Assistant Clerk to arrange for the Ranger to look at the tree and cut any low hanging branches back.

16. Highways

16.1 Speedwatch volunteers. Carried forward.

16.2 Second Speed Indicator – Resident asked for another device to be installed on either Waltham Road or Hurst Road. Carried forward.

16.3 A321 Hurst Road - Cllr Lindsay Ferris has been communicating with WBC following concerns of large vehicles using the village (circulated 27/6/19). Response received from WBC (Traffic Management) confirming that there is nothing wrong with the Central Refuge and advising the resident that the information has been passed to the Highways Asset Team to reply. Suggestion sent to WBC that a weight limit through the village is applied – awaiting response. Noted.

16.4 A4 – Consideration of the speed limit. Suggestion sent to WBC for a speed restriction of 40mph 100m both sides of the A4 Wargrave roundabout be applied. Awaiting response. Noted.

17. Correspondence circulated by email:

17.1 WBC - re3 Press release - Be aware and take care at your local Recycling Centre (circulated 7/8/19). Noted.

17.2 WBC - Visit to Agrivert (Severn Trent Green Power) - food waste reprocessing plant (circulated 7/8/19). Noted.

17.3 Invitation to attend: Community led housing on Thursday 19th September at 7pm (circulated 29/8/19). Mr C Wickenden, Mr M Bray and Mr J Jarvis wish to attend. Assistant Clerk to ensure spaces have been booked.

17.4 Scrutiny – Task and Finish Group (circulated 29/8/19). Noted.

17.5 Workshop for Neighbourhood Plan (circulated 29/8/19). Noted.

17.6 Police and Crime Commissioner newsletter – August 2019 (circulated 29/8/19). Noted.

17.7 2019-2020 Carriageway Structural Maintenance Scheme (circulated 29/8/19). Noted.

18. Date of next meeting – Tuesday 1st October 2019.

Meeting Closed at 20:51