

Twyford Parish Council
Minutes of a meeting of the Twyford Village Fete Committee held at Loddon Hall,
Twyford on Tuesday 11th June 2019.

Present: Mr M Bray (Vice-Chairman), Mr M Alder, Mrs B Ditcham, Mr J Jarvis, Mrs L Jarvis, Mr R Mantel & Mrs S Wisdom.

Clerk in attendance: Mrs L Moffatt.

- 1. Election of Chairman** Mr M Bray proposed by Mr R Mantel, seconded Mrs B Ditcham, motion carried unanimously.
- 2. Election of Vice Chairman** Mr M Alder proposed by Mr R Mantel, seconded Mr M Bray, motion carried nem con.
- 3. Co-option of non- councillor Mrs S Wisdom to the committee**
Non councillor Mrs S Wisdom to be co-opted onto the Fete Committee proposed Mr R Mantel seconded Mrs L Jarvis, motion carried unanimously.
- 4. Public Questions** – none.
- 5. Apologies** – Mr J Bowley.
- 6. Declaration of interest in items on the agenda** – none.
- 7. Dispensations** – none.
- 8. Minutes of the meeting 23rd April 2019** Proposed as a true and accurate record Mrs B Ditcham, seconded Mrs S Wisdom, motion carried nem con.
- 9. To report on progress of flyers and banners - design circulated 20.05.19**
Amendments have been sent to Castle Royle. Once amended the pdf's will be sent to RG10 and the first stage of the facebook advertising will also be carried out.
- 10. To consider costs of 20-100 road cones** An approach has been made to WBC to ask for a reduced cost as this is a community event. Alternative quotes from traffic management companies cost between £500 and £900. Mr J Jarvis will approach one of his contacts to ask if they would supply cones as a gesture of goodwill. An alternative option is to purchase cones at a cost of £6.20 each.
- 11. Temporary Event Notice** – granted.
- 12. Dog show arena boundary** – enquiry to DBARC as to how much space is required and the timing of the show/classes. Suggestion of boundary to be scout metal shepherds crook head posts and bunting. Mr J Jarvis to supply a hammer on the day.
- 13. Meeting with Castle Royle & Barnes Fitness 10am 07.05.19**
To consider cost of foam for end of obstacle event £430 (includes 2 staff) – approval proposed Mr M Alder, seconded Mr J Jarvis, motion carried nem con.
To consider purchase of tunnels £12.99 x 3 (Amazon 48 cm x 1.8m) – approval proposed Mrs B Ditcham, seconded Mr M Alder, motion carried unanimously.
Quote for sustainable seaweed hydration capsules cost £375 for 250. Agreed to use paper cups.
15 helpers required – agreed to approach scouts, guides, young farmers, youth club. Also ideas for helpers or sponsorship from Thames Water, Ikea, Southern Electric, Waitrose, Ruscombe Business Park & Mars.
- 14. Side entertainment update.**
Dog Show – rosette's purchased

Gymnastics Display – no update

Street Dance / Zumba – Castle Royle looking into

To consider 14 hoverboards / obstacles £640 (2-3 staff for 4 hours) – approval proposed Mr M Bray, seconded Mrs B Ditcham, motion carried unanimously. Agreed for payment to be authorised however sponsors will be sought.

High Voltage Choir – request for 30 minute slot – approved.

Enchanted characters - Alice and Mad Hatter plans – tables and chairs won't be available and so request that they bring rugs etc if they wish.

15. Updates / to consider booking the following:

Completed items:

Advertising & posters (to consider poster design) (£440) The Piggott School and Castle Royle are helping with the artwork.

Banners – design circulated 20.05.19.

Band (£300) – The Bullfrog Band - booked.

Bouncy Castle (£535 plus £47 insurance) – Bouncy castle & 2 helpers - booked.

Crowd barriers (£145) – booked.

Enchanted Characters (£175) – booked.

Event Licence (£21) – granted.

First Aid (£236) – booked.

Millers Ark Farm (£607) – arrange water by hose from football shed. RM & MA to bring hose. Check fixings on the football shed tap.

Band trailer (FOC) – booked.

Porta loos (£680) – booked.

Marquees (£1,100) – booked.

Security, radios & PA (£300) – booked.

Street Entertainment (£705) – booked.

T Shirts (£75)

Waste, etc (£205) – booked.

Items to consider:

Deck chair hire – quotes sought for 50 deckchairs (£575 for 50) – no action.

Straw bales – Andrew Cardy from Riverways Farm has agreed to supply 50 free of charge.

16. Bar and food options – Italian Market, Rural Pies, Vegan Blue, crepes, coffee and donuts booked. Burgers – Sonning Scouts.

17. Classic Car Show – Mr M Alder reported that plans are going well.

18. Tug of War – to consider purchasing a rope £124.99 (not competition but suitable for fetes) or £265.50 (competition rope). £124.99 rope approved Mr M Alder, seconded Mrs B Ditcham, motion carried unanimously.

The meeting came to a close at 7:45pm and the following items will be considered at the meeting at 7pm on Tuesday 25th June 2019.

19. Car Parking – Lions to cover 12:30-15:30.

To consider car park signage (18 x 24" - £5.95 per sign)

To consider entry passes for stall holders / helpers / councillors / classic cars

20. Football Tournament – Twyford Comets.

21. Facebook advertising – awaiting confirmation of the banner. Once branding is complete an initial advertising campaign will run.

22. Stall update – 27 confirmed bookings.

23. Costings update – circulated

24. Schedule – circulated

25. Allocation of responsibilities / jobs

26. Date of next meeting – 25th June 2019 & 23rd July 2019.

Meeting closed at 19:45

5th Annual Event - 17th August 2019