

Twyford Parish Council  
Minutes of a meeting of the Twyford Village Fete Committee held at Loddon Hall,  
Twyford on Tuesday 23<sup>rd</sup> April 2019.

**Present:** Mr M Bray (Vice-Chairman), Mr M Alder, Mr M Boniface, Mrs B Ditcham & Mr R Mantel.

**Clerk in attendance:** Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies** - Mr D Fergusson.
3. **Declaration of interest in items on the agenda.** None.
4. **Dispensations.** None.
5. **Minutes of the meeting 26th February 2019.** Approval of the minutes as a true and accurate record. Proposed Mrs B Ditcham, seconded Mr R Mantel, motion carried nem con.
6. **To view flyer designs from The Piggott School pupils and select the winning entry.** The winning flyer design was chosen and a £25 voucher will be awarded to the winner.
7. **Castle Royle banner design.** Awaiting a response from Castle Royle. Agreed for the clerk to order 10 and to ask Piggott if we could display one on their fence.
8. **To consider cones / highway enforcement for Stanlake Lane on day of the event.** WBC highways have confirmed the cost of temporary waiting restrictions is £2,486. Agreed to look into hiring between 20-100 cones. Clerk to also look into cost of fluorescent 'Parking £3' signs.
9. **Main entertainment** – Dog and Duck show is booked.
10. **Meeting with Castle Royle & Barnes Fitness 10am 07.05.19.** Note that equipment needs to be cleared away after the races for health and safety reasons.
11. **Side entertainment update.**
  - Dog Show – agreed to purchase a 'Fun dog show in a box' at a cost of £46 and to personalise with 'Twyford Village Fete'.
  - Gymnastics Display – Mr M Boniface to follow up.
  - Street Dance / Zumba – Castle Royle looking into – carried forward.
12. **Updates / to consider booking the following:**
  - Advertising & posters (to consider poster design) (£440) The Piggott School and Castle Royle are helping with the artwork.
  - Banners – Castle Royle to design.
  - Band (£300) – The Bullfrog Band booked.
  - Bouncy Castle (£295 plus £47 insurance) – Bouncy castle & 2 helpers booked.
  - Crowd barriers (£205) – booked.
  - Enchanted Characters (£175) – booked.
  - Event Licence (£21) – submitted.
  - First Aid (£236) – booked.
  - Millers Ark Farm (£595) – arrange water by hose from football shed.
  - Hay bales – to share cost with Hurst? Cost? Number? Transportation? Ongoing.
  - Band trailer (FOC) – booked.
  - Porta loos (£680) – booked.
  - Marquees (£950) – booked.
  - Security, radios & PA (£300) – booked.

Street Entertainment (£705) – booked.

T Shirts (£75)

Waste, etc (£205) – booked.

**13. Bar and food options – Italian Market, Rural Pies, Vegan Blue, crepes, coffee and donuts booked.** Agreed to approach Sebastian's about the possibility of Burgers.

**14. Classic Car Show (MA)** Mr M Alder has made contact with the local Classic Car clubs and asked about public liability insurance. All car owners need to have their own insurance.

**15. Tug of War (MB)** - carried forward

**16. Car Parking – to cover 12:30-15:30** - carried forward

**17. Football Tournament** - carried forward

**18. Facebook advertising** - carried forward

**19. Stall update** - carried forward

**20. Costings update** - carried forward

**21. Date of next meeting – 28th May 2019**

Meeting closed at 19:42

5<sup>th</sup> Annual Event - 17<sup>th</sup> August 2019