

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 5th February 2019 at 7:45pm.

Present: Mrs B Ditcham (Chair), Messer's C Wickenden, R Abeywardana, M Alder, M Boniface, M Bray & J Jarvis.

Minutes: Lynn Povey (Assistant Clerk)

1. **Public Questions** – None.

2. **Apologies** – Mr R Mantel & Mr J Bowley.

3. **Declaration of interest in items on the agenda** – None.

4. **Dispensations** – None.

5. **Minutes of the meeting held on 8th January 2019.**

Approval of the minutes proposed Mr J Jarvis, seconded Mr M Boniface. Motion carried nem con.

6. **Matters arising and action points.**

6.1 Rural Footpath - Stanlake Lane. Referred to the Parish Lands Committee to consider installing a footpath within Stanlake Meadow to run alongside the road (Stanlake Lane). The Lands Committee have decided not to take this forward. Noted.

6.2 Defibrillator – PAD deployed. Test results & drop-in training sessions. Awaiting deployment test results & drop in training sessions dates & times. Carried forward.

6.3 Twyford Post Office. The Post Office has re-opened in Booze Bargains. Noted.

6.4 Adopt a Street – Chocolates. Passed to Councillors on 13/12/18 to distribute. Letter of thanks. Noted.

6.5 HBUG – Mr C Wickenden and Mr R Abeywardana to represent TPC. Currently no further details. Noted.

6.6 No Cold Calling – Do we wish to use the scheme? Clerk asked to liaise with Mrs L Moffatt & Mr J Bowley who have been trialling the scheme since 2017. Carried forward.

7. **Planning Matters - Current List.**

7.1 Householder Prior Notification – None.

7.2 182780 76 Hurst Road – No Comment.

7.3 182899 96 Hurst Road – No Comment.

7.4 183154 7 Sycamore Drive – No Comment.

7.5 183417 39 Hurst Park Road - The committee raised a few comments over this application and are as follows: Over development of the site, Effect on the neighbouring property by the change of status from a detached to a semi-detached & Out of character with the street scene.

7.6 183439 3 Montreal Terrace – No Comment.

7.7 183466 12 Hermitage Drive – No Comment.

7.8 183525 57 Wargrave Road – No Comment.

8. **Notices of permission.**

* denotes applications that the Council has previously commented on.

8.1 183027 22 Kibblewhite Crecent

*The committee would like to suggest the use of obscured glass in the side window.

8.2 183233 79 Springfield Park

8.3 183262 94 Hurst Road

8.4 183291 67 Springfield Park

8.5 183464 15 Sycamore Drive

Noted.

9. **Notices of refusal.**

9.1 182382 7 New Road

* As the Committee believe this is on Green Belt, they cannot support any developments.

9.2 183076 144 Wargrave Road

* Due to this site being on Green Belt, Twyford Parish Council wish to make no comment & refer it back to WBC to ensure the Green Belt Policy is followed.

9.3 183285 67 Hurst Road

9.4 183381 33 Hurst Road

Noted.

10. Notice of appeal – None.

Noted.

11. Neighbourhood Plan meeting 7/1/19 & 8/1/19 – The minutes from 7/1/19 (working group meeting) and the sub-committee minutes from 8/1/19 circulated on 24/1/19, approved. The minutes from the sub-committee meeting held on 5/2/19 to be circulated.

11.1 Twyford Neighbourhood Plan – The next meeting of the whole working group is on 4/3/19 at Stanlake Meadow (19.30) & the Neighbourhood Plan Sub-Committee is on 5/3/19 at Loddon Hall (19.00). The decision was made to change the Working Group meetings to every other month (meeting in March, May, July etc) but with the Sub-Committee remaining to meet on a monthly basis. A set of questions have been compiled to take to the graphic designer (Mr C Wickenden & Mr R Abeywardana to liaise).

11.2 Banners – Received. Locations and volunteers. It was decided for the banners to be put up at the following location providing authority is gained where necessary: The Station, The Bowling Club, Stanlake, Hurst Road & London Road Allotments, Hurst Cricket Club (authorisation provided by Mr M Boniface), Near A4 roundabout. To consider putting the final banner up at either Loddon Hall, Jubilee Corner or Colleton School.

11.3 Freepost – Clerk to set up. Carried forward.

11.4 Approval of any other Neighbourhood Plan expenses. It was proposed by Mr C Wickenden, seconded by Mr J Jarvis and unanimously agreed to allow up to 10 hours of Margaret McNally's (graphic designer) time to design the questionnaire. Mr C Wickenden & Mr R Abeywardana to liaise with Margaret.

12. Other planning matters

12.1 Tree Protection Order – 144 Wargrave Road (Information only) (circulated 15/1/19). Noted.

13. Footway Lighting

13.1 Repair and fault report.

13.1.1 Amberley Drive – Thames Water requested the removal of a lamp to enable them to repair a burst fire hydrant. Quote obtained from Balfour Beatty for the removal, reinstallation and reconnection of supply & passed to Thames Water. Payment from Thames Water now received. Noted.

13.1.2 Lamp 47 Hurst Road – Fault reported to WBC on 27/11/18. WBC confirmed that the repair was carried out on 4/12/18 however it is not dimming as intended therefore WBC have requested additional works to be carried out. Noted.

13.1.3 Lamp 170 Colleton Drive – Fault reported to Balfour Beatty 20/12/18. Awaiting repair. Noted.

13.1.4 Lamp 21 Hurst Road – WBC advised us of the outage on 2/1/19. There is a problem with the Scottish & Southern Energy power supply to this lamp. Awaiting repair. Noted.

13.1.5 Lamp 29 Waltham Road – WBC advised of the outage and tree covering on 23/1/19. Awaiting repair & cut back of the tree. Noted.

13.1.6 Amberley Drive – WBC advised of street outage on 29/1/19. Awaiting response & repair. Clerk to contact SSE regarding safety concerns.

13.2 Twyford Works Inventory. WBC to confirm when the last remaining lamps within the parish will be converted. Noted.

13.3 Reassessment of lighting – some areas are particularly dark. Clerk to liaise with WBC – What can we do in areas we feel are very dark? Can the brightness of the lamps be adjusted? Carried forward.

13.4 Clerks Forum – Street Lights. Mrs L Moffatt has taken our wish to explore the possibility of WBC taking over ownership of our street lamps back to the Clerks Forum. Awaiting update. Noted.

14. General Amenity Matters

14.1 Gateway signage – 2m Farmgate Style Gateway. No further actions until April 2019. Noted.

14.2 Clock – The Cumbria Clock Company – Cost for a service is £185 + VAT but would need to inspect the clock to provide a cost to change the bulb to LED. It was proposed by Mr J Jarvis, seconded by Mr M Boniface to set up a contract with The Cumbria Clock Company for the servicing element and for the Clerk to arrange a site visit to gain a quote for the LED conversion. Carried forward.

14.3 Air quality action plan – Meeting took place on the 24/1/19. Minutes circulated by Mrs L Moffatt. Approval of the minutes proposed Mr M Boniface, seconded Mr J Jarvis. Motion carried nem con. Clerk to arrange the next meeting in 6 months' time.

14.3.1 'Switch Engines Off' signs. Clerk to investigate the costings.

14.4 4-foot posts near new hanging basket poles – Gordon Storey has asked if these can be removed. Advised Gordon Storey to liaise with the Land Owners and WBC as it is non-Parish land. Noted.

14.5 In Bloom 2019 – Email from Paul Cassidy stating 35 sites have been identified for TPC baskets (circulated 30/1/19). Noted.

14.6 Nature Reserve – Paul Cassidy advised that WBC lease out the Nature Reserve on a long term. He said this would be a fantastic facility for Twyford. Clerk to reply to Paul Cassidy stating that at present it is not something that we wish to pursue.

15. Village Maintenance

15.1 Maidenhead Conservative Association – litter pick in Twyford. Sunday 3rd February 2019 at 10.45am. Volunteers are asked to park in New Road behind the BP Garage. The litter pick will take place along the A4. Change of venue circulated. Noted.

15.2 First Bloom Meeting of 2019 – Gerry Wise has suggested permanent posters on the lamp posts to encourage residents to look after & tidy up the village (circulated 30/1/19). The 'In Bloom' committee have also asked the following: volunteers before the judging takes place, can we improve the Loddon Hall area? New street furniture, ask residents to adopt an area of Twyford to keep tidy & to repair the crack in the Bell Corner planter. The committee said they are happy for the posters to be placed in our noticeboards and on the bins but not on the street lamps. We would also add a copy of the poster to our Facebook & Twitter pages. Mr M Bray to report back to the 'In Bloom' committee and find out more details of what items of street furniture etc they were thinking of.

16. Highways

16.1 Speedwatch volunteers (circulated 31/5/18). Mr R Mantel has signed up. Clerk to resend Mr C Wickenden the sign-up details. Carried forward.

16.2 CPE & parking issues (Brook Street, Broad Hinton etc). Clerk to see if Sarah Allman of WBC is available to attend the February or March Planning & Amenities meeting. Carried forward.

16.3 Parking on double yellow lines – London Road Shops (circulated 17/10/18). Mrs B Ditcham asked the committee that if they see any vehicles parked on the double yellow lines to take a photo to gather evidence of this problem. Carried forward.

16.4 WBC – Thames Water emergency works, High Street Twyford. Noted.

17. Correspondence circulated by email:

17.1 Defibrillator – Guardian Responsibilities (circulated 15/1/19). Noted

17.2 One week to go – Survey on an increase in Council Tax to help protect operational policing (circulated 3/1/19). Noted.

17.3 WBC – Update on the Wokingham Borough Plan (circulated 30/1/19). Noted.

17.4 Loneliness & Isolation – Questions to answer (circulated 30/1/19). Mrs B Ditcham to respond to the questionnaire.

17.5 Twyford Post Office – Confirmation from the Post Office Ltd of the re-opening of the branch (circulated 22/1/19 & 30/1/19). Noted.

17.6 Scope – Scope Clothing Donation Banks (circulated 30/1/19). Clerk to reply stating that there is already a textile collection facility.

17.7 WBC – Campaign for Cleaner & Greener (circulated 22/1/19). Noted.

17.8 Balfour Beatty enabling 3rd party services (circulated 30/1/19). Noted.

17.9 Letter from Residents Planning Consultant - Planning Application 182382 (7 New Road) (circulated 15/1/19). Noted.

17.10 WBC – Meeting with Parish & Town Councils (circulated 30/1/19). Mr C Wickenden to liaise with Mr R Mantel and WBC representative.

18. Date of next meeting – Tuesday 5th March 2019.

Meeting Closed at 21:13