

Twyford Parish Council  
Minutes of a meeting of the Twyford Village Fete Committee held at Loddon Hall,  
Twyford on Tuesday 29<sup>th</sup> January 2019.

**Present:** Mr D Fergusson (Chairman), Mr M Alder, Mr M Bray, Mrs B Ditcham, Mr J Jarvis (from item 9 onwards), Mr R Mantel & Mrs S Wisdom.

**In attendance:** Mr I Wisdom.

1. **Public Questions.** None.
2. **Apologies.** Mr M Boniface, Mrs L Jarvis.
3. **Declaration of interest in items on the agenda.** None.
4. **Dispensations.** None.
5. **Minutes of the meeting 27th November 2018.** Approval of the minutes as a true and accurate record. Proposed Mr M Bray, seconded Mrs B Ditcham, motion carried nem con.
6. **Stalls (agree stall charges £10/£25 & how many stalls available)** Mr Alder suggested that the stall holder application form could be set up as a web form automatically entering the information onto a spreadsheet. Clerk to organise this with the web designers.  
Agreed for the charges to remain £25 per stall, £10 for charities, food stalls £25 plus 10% on the day and rides £25 plus 20% on the day.

**7. To consider main entertainment.**

**Sheepdogs**

**Essex Display Team (£1,225) [www.essexdogdisplayteam.co.uk](http://www.essexdogdisplayteam.co.uk)**

The clerk has not been able to contact the sheepdog/duck herder and neither has his agent. The Essex Display Team are now booked up. Proposed Mr M Alder, seconded Mrs S Wisdom to allocate £1,300 so that the clerk may book an 'act' for the fete. Motion carried unanimously. Clerk to liaise with the chairman should the 'act' cost more than the £1,300 allocated.

**8. To consider side entertainment.**

Lands End Agility – no response from the website contact form.

Dog Show – availability awaited from Diana Brimblecombe

Gymnastics Display (MB) – carried forward

Morris Dancers – Ian Wisdom has a contact – carried forward

Street Dance / Zumba – meeting with Castle Royle booked for 12.02.19

Agreed to ask High Voltage Singers if they would like to perform.

**9. On approval of the budget to consider booking the following:**

Advertising & posters (to consider poster design) (£440) – the Piggott School has been approached about a poster design.

Banners (£400) A quote & design had been sought at £33.60 per 8ft x 2 ft banner.

The design was black and white. Agreed to approach Castle Royle about designing a banner. Something bright, bunting and no logos.

Band (£450) – band information circulated. Clerk to book the Bullfrog band or Funk Soul Rebels.

Bouncy Castle (£295 plus £47 insurance) Booked plus 2 x CRB checked staff.

Crowd barriers (£205) – carried forward.

Enchanted Characters (£175) – booked.

Event Licence (£21) – carried forward.

First Aid (£236) – in progress.

Millers Ark Farm (£607) – clerk to book.

Hay bales (£260) – clerk to book.

Band trailer (FOC) – clerk to book.

Porta loos (£680) – clerk to book.

Marquees (£950) – clerk to book.

Security, radio hire & PA (£300) – Ian Wisdom to arrange.

Grounds assistance week prior & week after event – Ian Wisdom.

Running race line marking (£75)

Street Entertainment (£705) – clerk to book.

T Shirts (£75) – clerk to order necessary T shirts nearer the time.

Waste, etc (£205) – clerk to arrange one truck.

Proposed Mr M Alder, seconded Mrs B Ditcham to approve the above actions.

Motion carried unanimously.

**10. Bar and food options** – agreed to invite the Italian Market & same food vendors as last year with the exception of the hog roast.

**11. Classic Car Show** - Mr M Alder agreed to co-ordinate.

**12. Tug of War** – Mr M Boniface will co-ordinate.

**13. Car Parking** – agreed to ask the Lions to cover from 12:30-3:30pm.

**14. Football Tournament** – clerk to contact Twyford Comets.

**15. Sporting events** - meeting with Barnes Fitness & Castle Royle booked for 12.02.19.

The clerk suggested a Twyford Parish Council gazebo to be a focal point and to use as a base. Agreed to add to next months agenda. Mrs Ditcham requested space for the Neighbourhood Plan stall within the TPC gazebo.

**16. Date of next meeting – 26th February 2019**

The meeting closed at 7:40pm

5<sup>th</sup> Annual Event - 17<sup>th</sup> August 2019