

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 4th September 2018 at 7:45pm.

Present: Mrs B Ditcham (Chair), Messer's C Wickenden, M Bray, J Bowley & R Mantel.

Minutes: Lynn Povey (Assistant Clerk)

1. **Public Questions** – None.
2. **Apologies** – Mr M Alder, Mr M Boniface, Mr J Jarvis & Mr R Abeywardana.
3. **Declaration of interest in items on the agenda** – None.
4. **Dispensations** – None.
5. **Minutes of the meeting held on 7th August 2018.**
Approval of the minutes proposed Mr M Bray, seconded Mrs B Ditcham. Motion carried nem con.
6. **Matters arising and action points**
 - 6.1 Rural Footpath, Stanlake Lane (Ruscombe Down) - The Traffic Management Team at WBC have stated that the installation of a footway is not practicable due to the impact on the tree roots. Clerk to send a letter to the residents of Ruscombe Down explaining outcome & Mr M Alder to investigate the possibility of putting in a footpath on the other side of the road. Carried forward.
 - 6.2 Invite sent to Cllr Stuart Munro to attend the September Full Council Meeting. Awaiting response. Noted.
 - 6.3 Library car park – A new sign has gone up for the car park stating it is for the use of Library users and patrons of The Duke. Clerk asked to contact WBC and find out the reasoning for the change from sole use for the Library users to dual use for the Library users and the patrons of The Duke. Awaiting a response from WBC. Noted.
 - 6.4 Broad Hinton – Boundary Fence. WBC admitted fault at not noticing the fencing within the plans when permission was granted therefore, no further action on their part. Clerk to look up the original plans from 2015. Did we (Parish Council) pass comments? Findings to be emailed to the planning & amenities committee. Carried forward.
7. **Planning Matters - Current List**
 - 7.1 Householder Prior Notification – None.
 - 7.2 182021 14 New Road – No Comment.
 - 7.3 182156 8 Kibblewhite Crescent – Concern regarding the change of street scene with the erecting of a front porch.
 - 7.4 182178 9 Hurst Road – No Comment.
 - 7.5 182182 19 Cheriton Avenue – No Comment.
 - 7.6 182222 6 Westview Drive – No Comment.
 - 7.7 182320 9 Westview Drive – No Comment.
8. **Notices of permission**

* denotes applications that the Council has previously commented on.

 - 8.1 172704 Land to the rear of 38-42 Hurst Road.
*Concern about the amount of development in a zone 2/3 area. What are the plans for flood defences & query climate change.
 - 8.2 180625 7 Troutbeck Close.
 - 8.3 181135 132 Wargrave Road.
*Query as to if this is within the permitted greenbelt increase build percentage.
 - 8.4 182001 11 Lansdowne Terrace
9. **Notices of refusal** – None.
10. **Notice of appeal** – None.
11. **Neighbourhood Plan meeting 3/9/18 & 4/9/18** – Minutes circulated by the Clerk for the 6/8/18 & 7/8/18 approved and signed. The minutes from 3/9/18 (working group meeting) circulated by Mrs B Ditcham on 4/9/18 and the sub-committee minutes from 4/9/18 to be circulated by the clerk.
 - 11.1 Twyford Neighbourhood Plan – Formalised at the executive meeting at WBC on 26/7/18. The decision became active on 6/8/18. Budget of £2000 approved at Full Council on 24/7/18. The next meeting of the working group is on 1/10/18 at Stanlake Meadow & the Neighbourhood Plan Sub-Committee is on 2/10/18 at Loddon Hall. Clerk asked to make a note of time spent working on Neighbourhood Plan elements.

12. Other planning matters

13. Footway Lighting

13.1 Repair and fault report

Parish – lamps 42 Orchard Estate & 69 Station Terrace (reported 22/8/18).

13.2 Twyford Works Inventory – Councillors to report if lights have been converted to LED. Carried forward.

13.3 Electricity Contract Renewal – Clarification needed (why do we have different supply numbers? Why are the costs of KW/HR wildly different? What do the supply numbers represent?). Clerk to investigate. Carried forward.

13.4 Clerks Forum – Street Lights. Mrs L Moffatt has taken our wish to explore the possibility of WBC taking over ownership of our street lamps back to the Clerks Forum. Awaiting update. Noted.

14. General Amenity Matters

14.1 Website Update – We are now unable to update the website with the minutes. Fault being investigated & quotes being obtained for a company to manage the website. Clerk to provide Mr C Wickenden & Mr J Bowley with the user guide & they will investigate the fault. If this is unsuccessful, Mr J Bowley will contact the supplier of the website.

14.2 Gateway signage – 2m Farmgate Style Gateway. No further actions until April 2019. Noted.

14.3 Clock – The cost to change this to LED will be £620 plus vat (using the same company that installed the clock & currently services it). Clerk asked to get further quotes to change the bulb in the clock to LED and to also get quotes for the servicing the clock. Carried forward.

14.4 Air quality action plan – Report circulated on 12/8/18. Clerk invited Claire Lockwood & Suzanne McLaughlin to our September meeting to discuss actions going forward but no response or acknowledgement. Councillors to make a list of the local effects and look up EU standards. Clerk to send another invite.

14.5 How do we contact CPE to discuss parking issues (Brook Street, Broad Hinton etc). Clerk to contact Anthony Pollock at WBC.

14.6 Parking at Twyford Train Station (circulated 13/8/18). Clerk to respond to the commuter advising them to contact GWR as we are unable to comment of their future plans for the car park facilities.

15. Village Maintenance

15.1 Speed sign on Wargrave road not working for northbound traffic – reported 2/1/18. Still awaiting action. Thames Valley Police reported that the sign remains on heading into Twyford. Clerk to chase WBC again by escalating it the director of that department & also involve Borough Councillors John Jarvis & Lindsay Ferris. Manjeet Gill is also to be copied in.

15.2 Light on the side of the toilet block (Polehampton Close) has been pulled off the wall. WBC advised 18/7/18. Awaiting repairs. Chased 7/8/18. Noted.

15.3 Bin along Stanlake Lane – the front panel is no longer on the unit but has been placed at the side. WBC advised 18/7/18. Advised that the bin has been replaced. Noted.

15.4 Light at the side of Halcyon needs to be repaired. New occupiers are aware and will be repairing the light. Noted.

15.5 New Road, Twyford – Overgrown Hedges. Reported to WBC. Awaiting action. Chased 7/8/18. Noted.

15.6 WBC Overview and Scrutiny Committee board meetings to offer views/evidence about the grass cutting service. Meetings 19/9 & 17/10 – anyone to attend? Alternatively, email comments. No comments & Councillors are unable to attend.

15.7 Flytipping reported to WBC 24/08/18 – located on byway from Hurst Road to Hogmore Lane. Noted.

16. Highways

16.1 Speedwatch volunteers (circulated 31/5/18). Carried forward to confirm sign up.

16.2 Silk Lane/Weavers Way Informal Consultation (circulated 22/8/18), meeting 29/8/18 (RM). Mr R Mantel advised us that yellow lines will be placed to avoid inconsiderate parking.

17. Correspondence circulated by email:

17.1 Wokingham Borough Council Planning Consultation - ref: 182030 (TPO trees) (circulated 13/8/18). Noted.

17.2 WBC - News: Minerals and Waste Plan consultation (circulated 7/8/18). Noted.

17.3 WBC - News: Overview and Scrutiny Management Committee is undertaking a review of the Council's grass cutting service (circulated 8/8/18, see 15.6). Noted.

17.4 WBC - Draft Central & Eastern Berkshire Joint Minerals & Waste Plan (circulated 7/8/18). Noted.

17.5 WBC - News: Minerals and Waste Plan consultation (circulated 8/8/18). Noted.

- 17.6 WBC - Draft Minerals and Waste Plan Consultation Events (circulated 7/8/18). Noted.
- 17.7 WBC - Planning Enforcement Stats (circulated 7/8/18). Noted.
- 17.8 WBC - News: Council left enraged and exasperated by Sonning Golf Club appeal decision (circulated 17.08.18). Noted.
- 17.9 Westminster briefing – Neighbourhood Planning (circulated 22/8/18). Noted.
- 17.10 WBC Community Engagement (circulated 24.8.18) Request for volunteers to represent TPC. Noted.
- 18. Date of next meeting – Tuesday 2nd October 2018.**

Meeting Closed at 21:24