

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Thursday 6th December 2018 at 7.45pm.

Present: Mr D Fergusson (Vice-Chairman), Mr M Bray, Mrs L Jarvis, Mr R Mantel & Mrs T Ramsden.

Clerk: Mrs L Moffatt.

1. Public Questions. None.

2. Apologies. Mrs E Ashley Mr J Bowley, Mrs J Duffield & Mr T Winchester.

3. Declaration of interest in items on the agenda. Mr M Bray and Mrs T Ramsden declared an interest in the allotments and as members of TRHA.

4. Dispensations. None.

5. Minutes of the meeting held on 13th November 2018. Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mrs T Ramsden, motion carried unanimously.

6. Matters arising. None.

6.1 Anne Owen, Architect – Stanlake Pavilion – to attend the January meeting.

7. Budgets, precept, hire charges & staff wages.

Staff wages - increase agreed at 2% / 2.5% / 3%. Proposed Mrs L Jarvis, seconded Mrs T Ramsden. Motion carried unanimously.

Amendments made and agreed to review further next meeting.

8. Monthly reports on Parish Lands maintenance:

8.1 Village Ranger – progress pictures of burial ground edging circulated 22.11.18.

8.2 Park Warden – the Park Warden had been picking up dog mess which had been left. Agreed that it should be spray painted instead.

8.3 Clerk's report The Stanlake Pavilion emergency lighting isn't working. An appointment has been made with an electrician to investigate. It seems that the lights are wired into the system that times out prompting the emergency batteries to run down.

Jubilee Corner - additional sets of Christmas tree lights were purchased, with the Chairman's authority, to supplement the lights purchased on the Council's behalf. Expenditure of £108.00 was noted.

9. Allotments.

9.1 Allotment Management Guidelines (TR - circulated 14.11.18) – carried forward.

9.2 Hurst Rd.

9.2.1 Twelve plots are available. 12 allotment holders have received non payment reminders of which 2 have cancelled, 2 are making payment and 8 have not made contact. This now leaves a new total of 14 vacant plots.

9.2.2 Hurst road dip (quote for 10-12 tonnes of lime scalpings & hire of wacker plate). TATA have commented that they would be happy to spread the scalpings but would not wish to be using a wacker plate or roller. Agreed the scalpings will be compounded by the vehicles. Proposed Mrs T Ramsden, seconded Mrs L Jarvis, to **RECOMMEND to Full Council** purchase of 10 tonnes of scalpings at a cost of £235. Motion carried unanimously.

9.2.3 WBC land by bench (would WBC consider allowing TPC to take on ownership to use as wildlife/wildflower area?) - carried forward.

9.3 London Rd.

9.3.1 Two plots are available.

9.3.2 TRHA letter – boundary fence & trees/ivy (quote for replacement concrete posts) – carried forward.

9.3.3 Allotment holder – large walnut trees (quote for walnut trees to be pruned £700) Item discussed in conjunction with item 9.3.4. Proposed Mr M Bray, seconded Mrs L Jarvis to **RECOMMEND to Full Council** to approve the quote for £800. Motion carried unanimously.

9.3.4 Tree stump on path by Catholic Church (quote for tree stump to be fell as

close to ground as possible £100) As above.

9.3.4 Handrail costs - £220. Proposed Mrs T Ramsden, seconded Mrs L Jarvis to **RECOMMEND to Full Council** to approve the quote of £220 to purchase the handrail scaffolding parts. Motion carried unanimously.

9.3.5 Allotment holder with spiky posts. The allotment holder has been asked to remove/make safe the spiky tops to the posts. Agreed to request that the allotment holder places bottles on top of the posts.

9.3.6 Allotment holder complaint about another plot. Noted.

10.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

10.1 Report on cremations & burial – none to report.

10.2 Report on memorials – none to report.

11.0 Bell Corner. No items to report.

12.0 King George V Recreation Ground.

12.1 CCTV – Quote for replacement system. A quote had been sought to replace the cctv cameras and cabling. Agreed for the clerk to obtain a second quote so that the Council can compare costs and consider this further.

12.2 Replacement bins update – awaiting delivery of bins.

12.3 Parish Lands Management Plan – update for Twyford in Bloom - carry forward.

12.4 Resident with concrete posts on KGVR side – work complete - photos circulated 21.11.18.

12.5 Review of signage following the annual risk assessment – email circulated 07.11.18. Awaiting list of signage to be replaced and costings.

12.6 Aerial runway seat to be replaced on Monday 3rd December. Mrs Jarvis confirmed that she will check the works and confirm to the clerk that payment can be made.

13.0 Stanlake Meadow.

13.1 Information following Shaun Virtue Visit – clerk to follow this up.

13.2 Tree risk assessment – quote to cover both allotment sites, both recreation grounds, burial ground & Jubilee Corner (quote) – carried forward

13.3 Barnes Fitness request to hold fun run tough mudder 06.10.19. The committee welcomed the idea and unanimously approved the idea and date subject to the usual public liability insurance and risk assessments.

13.4 Revised telecom proposal for consideration. An increased offer of £35,000 had been received. Carried forward.

13.5 Request for use of field for fitness trail workouts. A request for use of the Stanlake Meadow fitness trail to hold circuits classes on Friday and Saturday mornings were approved. Agreed a deposit of £150 for the car park key. Proposed Mr R Mantel, seconded Mrs T Ramsden a charge of £50 a month. Motion carried nem con.

14.0 Stanlake Pavilion.

14.1 Colleton School Lease (RA) – carried forward.

14.2 Cleaning – the clerk reported on the cleaning. A checklist has been issued and it is being reviewed weekly. Mrs Ramsden offered to attend with the clerk on Monday to do a joint check. Agreed to report back next meeting.

14.3 Fire Safety inspection – purchase of 2x fire extinguishers made. Noted

15.0 Risk Assessments. Carried forward.

16.0 Correspondence –

16.1 Centenary Fields Legacy - saying “Thank You” to the World War I generation (circulated 08.11.18) Noted.

17.0 Date of next meeting – Tuesday 15th January 2019 at Loddon Hall.

The meeting closed at 20:46 pm