

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 1st August 2017 at 7:45pm.

Present: Mrs B Ditcham (Chair), Messrs M Boniface, J Bowley, M Bray, R Mantel, R Morris & C Wickenden.

1. **Public Questions** – None
2. **Apologies** – Mr J Jarvis
3. **Declaration of interest in items on the agenda** – M Boniface declared an interest on item 8.6
4. **Minutes of the meeting held on 4th July 2017** – C Wickenden proposed. M Bray Seconded. R Mantel and J Bowley absented. Nem con.
5. **Matters arising and action points**
 - 5.1 Relocation of Village Centre Noticeboard – application for advertising consent to be submitted. Carried forward
 - 5.2 Meeting Invitations to be sent to Northern Parishes – Clerk to send.
 - 5.3 (8.9) Speed Indication Device
- 6.0 **Planning Matters**
 - 6.1 **Current List**
 - 6.1.1 Householder Prior Notification – none
 - 6.1.2 171712 – 75 Springfield Park – councillors commented on the loss of parking.
171843 – 86 Wessex Gardens – No comment.
171879 – 52 Poundfield Way – Concern over loss of carparking space in a high density housing area, and concern on over development of the plot on the side.
171951 – 29b Brook Street – No comment
172077 – 11 Wargrave Road – Information Only
 - 6.2 **Notices of permission**

* denotes applications that the Council has previously commented on.

*170640 – 55 High street (Change of use. – Committee commented that 7 parking spaces are insufficient for the workers and visitors of 11 offices.)

*170741 —3 Cotterell Gardens (The committee commented that the high level window should have obscured glass.)

171091—23 Heron Drive

*171331 – 35 Paddock Heights (Concern that porchway will be outside the building line & concern that it is unneighbourly building as would block light from 33.)

171500 – 6 Hurst Park Road

171520 – 8 Station Road
 - 6.3 **Notices of Refusal**

170808 – 8 Poundfield Way

171332 – 52 Hurst Park Road
 - 6.4 **Notice of Appeal**
 - 6.5. **Tree Preservation Orders**

258/1984 – 67 London Road – Tree Preservation Order approved.
7. **Footway Lighting**
 - 7.1 Repair and fault report;
Heritage lamps – P2 The Grove – committee suggested changing P2 to an LED, Assistant Clerk to get price.
P206 Wargrave Road – clerk to find out if £626.10 includes the installation of the lamp for change to LED.

Assistant Clerk to get overall price to changing all heritage lamps to LED for Finance committee to discuss.

7.2 P245, Station Road, Twyford not working – reported 16/06/2017 – Update – maintenance unable to take place due to parked cars. Balfour Beatty to continue checking lamp, but unit has not yet been repaired.

8. General Amenity Matters

8.1 Air Quality consultation – chased 27/07/2017

8.2 Website – Ongoing – feedback from Miles and Daughters on Burial form. Form circulated 02/08/2017 – form sent to committee for comments and suggestions to be raised at the next meeting.

8.3 ‘No cold calling zone’ – Yewhurst – Carried forward.

8.4 Twyford in Bloom – emailed Paul Cassidy for an update on permission for erecting hanging basket holders for next year in Tesco carpark area. 27/07/2017 – Carried forward, waiting for Tesco response.

8.5 Gateway signage – WBC prices and installation information being emailed – chased 21/07/2017 – Carried forward

8.6 Coaches and Parking down Broad Hinton – Email from resident forwarded 21/07/2017 – photo evidence being collected by councillors to prove to the coach company that the coaches parking in Broad Hinton are a hazard to safety. Assistant Clerk to draft a letter to the company, and respond to resident with thanks for highlighting the issue.

8.7 Stanlake Lane – rural footpath – R Morris suggested liasing with Ruscombe Parish council asking them to counter sign a letter to Ruscombe Down to cut back the over grown hedge.

8.8 Central & Eastern Berkshire Authorities - Joint Minerals and Waste Plan: Regulation 18 Issues and Options Consultation – J Jarvis/ R Morris to report. Carried forward

8.9 SID – Email Update on SID installation. – Assistant Clerk emailed Mr Lloyd to ask for an update on progress and training dates. 27/07/2017 – response received but clarification is needed on the term SID as the councillors were paying towards a Speed indication Gun.

Assistant Clerk to follow up.

8.10 **Village Maintenance Issues** – Discussion took place as to the best way to report and discuss the issues put forward to Wokingham Borough Council. Decided that councillors would email everyone with issues they have noticed before the meeting, for them to be discussed in meeting and decided what needed to be put in action by the Assistant Clerk.

8.10.1 **Village Maintenance Issues to be actioned** – Broad Hinton’s 30mph and No Through Road sign is still obscured by the hedge. Email to be sent to WBC asking for it to be cut back again.

9. Highways

9.1 Verey Close – pavement potholes raised 26/07/2017

10.0. Correspondence circulated by email:

10.1 BP Garage, New Road -- Cutting down of retained boundary – 20/07/2017

10.2 Wokingham Borough Council - Planning Applications lists -- 21/07/2017

10.3 Major Projects Stakeholder Engagement Meeting - 20th July 2017 – 21/07/2017 x2

10.4 Enforcement Outstanding Cases – 21/07/2017

10.5 July & August 2017 Bus Timetable Changes – 25/07/2017

10.6 A329M Closure – 26/07/2017 – residents have been informed on social media

10.7 Works Continues on transforming the heart of Wokingham – 27/07/2017

11. Date of next meeting – Tuesday 5th September 2017

The meeting closed at 20.55