

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 7th June 2016 at 7:45pm.

Present: Mrs B Ditcham (Chair), Messrs J Bowley & C Smith.

1. **Public Questions** – none.
2. **Apologies** – Messrs M Boniface, J Jarvis, R Mantel, R Morris & C Wickenden.
3. **Election of Chairman** Mrs B Ditcham proposed by Mr C Smith, seconded Mr J Bowley, carried unanimously.
4. **Election of Vice-Chairman** Mr C Smith proposed by Mr J Bowley, seconded Mrs B Ditcham, carried unanimously.
5. **Declaration of interest in items on the agenda** Mrs Ditcham declared an interest in item 9.2.
6. **Minutes of the meeting held on 3rd May 2016.** Proposed by Mr C Smith, seconded Mr J Bowley, carried unanimously.
7. **Matters arising and action points**
 - 7.1 Twyford Village Centre Plans – awaiting discussion at the Full Council meeting.
 - 7.2 (10.2) Defibrillators – awaiting a response to the questions asked and the cost of the defibrillators.
 - 7.3 (10.4) Website update – Agreed for the clerk to enquire as to the next stage and the sub-committee will meet to discuss content at 7pm on 24th May. Email 4/5/16.
 - 7.4 Flood Action Group – awaiting appointment from the Full Council meeting.
 - 7.5 Bell Corner – maintenance. An area of bricks around the location that the Christmas Tree is placed each year has subsided and has been highlighted as a possible health and safety issue. Although this area of land is not yet owned by the Council it was agreed that the Clerk will take a photograph of the area to be circulated to the committee. Photos circulated. Agreed no action however it will be monitored for change.
 - 7.6 (10.5) Station verge parking –Agreed for the clerk to write to WBC reporting this as a health and safety issue and insisting the Council install bollards. Letter 4/5/16.
 - 7.7 Community hub –The committee expressed their concern with the project structure and would like to see governance / structure / business plan before they will consider this expenditure. The committee also asked if further reports would be required in order to satisfy the planners. Letter 4/5/16. Carried forward awaiting a response.
- 8.0 **Planning Matters**
 - 8.1 **Current List**
 - 8.1.1 Householder Prior Notification – none
 - 161184 4a, Longfield Road (extension of deadline approved) – no comment
 - 161242 63, London Road – the following comments were made:
The committee query whether planning consent was sought for the 1 bedroom dwellings.
This is overdevelopment of the site.
The committee raise concerns over additional cars wanting to pull out onto the London Road.
Concerns over the lack of amenity space for the proposed dwelling.
 - 161281 25, Woodpecker Close – no comment
 - 161288 3, The Pines (condition re trees) – no comment
 - 161385 19, Harrison Close (certificate of lawful development) – no comment
 - 161463 Station Platform extension – no comment on the plans. The committee do not agree with the derogatory comments from Network Rail about the station. They query why the enhancements were carried out if the station is of such little value.

8.2 Notices of permission

* denotes applications that the Council has previously commented on.

152344 80, Hurst Road
160001 99, Colleton Drive

* the committee wish to repeat their previous comments on the access drive (the original entrance to The Colleton School). At present it is a wide space used as a turning area. The committee raise concerns about the highway safety in relation to this walking route to school. They request that the entrance is re-profiled so that the entrance kerbing is at right angles to the road. This will leave a safer drive for the children to cross.

160029 Butchers Row, Polehampton Close – listed building consent

* the committee object to the appearance of the proposed gable end being tile hung.

160560 7, Station Terrace
160590 51, Paddock Heights
160622 37, Poundfield Way
160698 55, Wargrave Road

8.3 Notices of Refusal

160287 Bridge Farm, Bridge Farm Road

8.4 Other planning matters

8.5.1 160807 19, Harrison Close & 160840 32, Cotterell Gardens – applications withdrawn. Noted.

8.5.2 3 x enforcement notification. Agreed to report additional information in connection with one of the investigations. Noted.

8.5.3 Paperless Practices – to consider copying costs / projector & screen / purchase of tablets. WBC response to comments made was noted. It was agreed to continue through the trial phase with councillors using their own laptops. The committee will not commit to any expenditure until they are certain that's the direction they wish to go in.

8.5.4 Street Naming – 58 Hurst Road. Agreed to suggest 'Wellington Close' due to historic connections.

8.5.5 Draft economic strategy – circulated by email. Deadline for comments extended. No comment.

8.5.6 Change of property name – Kingsbridge House, Wargrave Road to Penny House. Noted.

8.5.7 TPO – consent to work – 40, Kibblewhite Crescent. Noted.

8.5.8 160693 The Barn, Stanlake Park Estate – prior approval application for the proposed change of use of part of an agricultural building to D2 Assembly and Leisure. Noted.

9. Footway Lighting

9.1 Repair and fault report – none to report.

9.2 Request for permission to hang hanging basket – Colleton drive. Approved. Agreed that permission should be sought from TVP for the baskets hanging on the TPC street lamps. Mrs Ditcham to raise this matter.

9.3 Energy contract renewal – carried forward.

10. General Amenity Matters

10.1 Bell Corner - transfer of land to the PC – ongoing.

10.2 Defibrillators – awaiting costings.

10.3 Hanging Baskets - the hanging baskets were invoiced directly from the company and therefore the VAT can be reclaimed. The total cost was £1,090 funded £640 from last years budget and the remainder from the £560 approved from capital.

10.4 Website update – a meet will be arranged to review the site so far and respond to the website designers list of questions.

10.5 Station verge parking - The clerk had met with WBC's Highways Inspector Gareth Wiseman. He agreed that the situation was worse than he anticipated. Any remedy will be expensive however he was going to cost up a post and rail type barrier. He also discussed that he might put no parking cones out.

10.6 Community hub – request for TPC to place the order for the traffic survey and tree survey. Traffic questionnaire to be completed. The Community Hub group had requested that the Parish Council place the orders for the surveys in order to reclaim the VAT. The clerk

reported that this would not be allowable under the VAT regulations. Agreed that TPC would not be placing the orders or reclaiming the VAT for these surveys.

10.7 Twyford in Bloom - judging date 7th July. Noted. Mrs Ditcham agreed to check the high street for weeds.

11. Highways

11.1 Potholes update – potholes in Amberley Drive, London Road and Hurst Road were discussed with WBC's Gareth Wiseman. Wensley close ally-way was reported as overgrown.

11.2 WBC notification of repairs to gas main on A4 – work completed. Noted.

11.3 WBC notification of Bridge Strengthening works – circulated by email. Noted.

11.4 Hilltop bus cage – complete. Noted.

12. Correspondence

12.1 Major Projects Meeting 17th May minutes and Agenda – 21st June – circulated by email. Noted.

12.2 WBC - Planning Training – circulated by email. Mr M Boniface to attend if available.

12.3 Royal Berkshire Fire and Rescue Service consultation – circulated by email. Noted.

12.4 WBC - Grounds maintenance contract briefing – circulated by email. Noted.

12.5 Fire Service Contact – circulated by email. Noted.

12.6 WBC – RE3 permits – circulated by email. Noted.

12.7 WBC – Land drainage Byelaws consultation – circulated by email. Noted.

12.8 WBC – Berkshire Housing and Economic Land Availability Assessment – circulated by email. Noted.

12.9 WBC – Local Plan Update – call for sites – circulated by email. Noted.

12.10 McCarthy & Stone – information on the community engagement. Noted.

12.11 Resident letter on grass cutting– agreed to write to the resident confirming that the Borough Council is the correct place to direct his questions. Clerk to ask WBC what the agreement is with the contractor.

13. Date of next meeting – Tuesday 5th July 2016.

The meeting closed at 9:09pm