

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 5th April 2016 at 7:45pm.

Present: Mr C Smith (Chair), Messrs M Boniface, J Bowley, R Morris & C Wickenden.

1. **Public Questions** – none.
2. **Apologies** – Mrs B Ditcham, Mr J Jarvis & Mr R Mantel.
3. **Declaration of interest in items on the agenda** - none.
4. **Minutes of the meeting held on 1st March 2016.** Proposed Mr C Wickenden, seconded Mr C Smith, carried unanimously.
5. **Flood Action Groups – WBC’s Francesca Hobson.** Francesca gave a presentation on Flood Action Groups - the power point has been circulated. Flood Wardens are a possible alternative to an Action Group and funding may be available. The committee considered their interest and will discuss the way forward at the next meeting.
6. **Matters arising and action points**
 - 6.1 (9.1) Bell Corner - transfer of land to the PC. The owner of the land has responded saying that he will repay the charge on the land in order that it can be transferred to the Parish Council.
 - 6.2 (9.2) Defibrillators – clerk to follow up with Neil Robertson, the First Responder contact. Agreed that the clerk and Mrs Ditcham will follow this up as the committee are keen to progress this project.
 - 6.3 Highway matters reported –
 - the drain on the corner of Highfield Court (Waltham Road / Hurst Road junction) needs clearing. Mr Morris reported that whilst most of the drains on the Waltham road have been cleared however the one report remains full of debris. A further email was sent to WBC. WBC have confirmed that they will clear the one that had previously been missed.
 - the bridges at Stanlake Lane and Waltham Road have plaques with the incorrect names on. Clerk to check and write to Network Rail. Network Rail have responded that the plaques are for Network Rail staff and are used on technical drawing and internal systems for identification. Many of the names have been in use for over a century and cannot be changed.
 - 6.4 (7.5.2) Local Plan Update – engagement with town and Parish Councils 23.03.16. Mr R Mantel, Mrs B Ditcham, Mr C Smith and Mr R Morris to attend.
 - 6.5 To consider purchasing LEDs under the WBC contract. The committee agreed that the remaining 133 lamps, with the exception of the cast iron lamps, should have their lanterns changed to LED under the WBC contract. It was agreed not to have any hinged columns. Order placed. The committee discussed that Twyford LED lighting is low down on the implementation timescale. It was proposed by Mr Smith that the clerk asks WBC if the one off interim repairs will be cheaper using the WBC contractor. [Clerk’s subsequent note: The WBC contract is purely to replace the lamps with LED’s. The contractors are not installing new lamps or carrying out repairs.]
 - 6.6 (9.3) Hanging Baskets & Twyford in Bloom. Proposed Mr R Mantel, seconded Mr R Morris to order 16 hanging baskets. The Council will specify where they wish 10 to be positioned and 6 will be donated to Twyford Village Partnership. This will be funded 640 from the budget and £320 from the Council’s capital. Motion carried unanimously.
 - 6.7 Royal Berkshire Fire and Rescue Service – engagement event – Mr J Jarvis to attend on Wednesday 9th March. Mr Jarvis was unable to attend.
 - 6.8 Library Consultation – circulated by email. It was agreed to comment that the Council felt that the Twyford library should be a hub for the northern parishes and not a satellite / spoke. Mr Mantel will respond on the Councils behalf. Completed.
 - 6.9 Road surface opposite the Dolphin School will be looked at by WBC Highways.
- 7.0 **Planning Matters**
 - 7.1 **Current List**
 - 7.1.1 Householder Prior Notification – 160691 Land at Twyford Railway station (information only)
152344 80, Hurst Road – no comment

160534 14, Hurst Park Road – the committee were concerned as to the potential loss of light for the neighbour.

160560 7, Station Terrace – no comment

160590 51, Paddock Heights – no comment

160622 37, Poundfield Way – no comment

160698 55, Wargrave Road – no comment

7.2 Notices of permission

* denotes applications that the Council has previously commented on.

153238 Bridge House Nursing Home – non-material amendments approved

160522 Kingsbridge House – prior approval granted

152875 33, Brook Street

153237 18, Hurst Park Road

160296 89, Hurst Park Road

7.3 Notices of Refusal – none.

7.4 Other planning matters

7.5.1 Paperless Practices – to consider copying costs verses purchase of a projector & screen. Copy costs were circulated and estimated to be approximately £600 p/a. Agreed that each councillor will review the plans by downloading them on their own laptop / devices. The clerk will set up a dropbox from which the plans can be downloaded. All councillors to bring their own devices from which the plans will be reviewed at the May meeting.

7.5.2 Local Plan update – Mr C Smith and Mr R Morris reported on the Local Plan meeting.

7.5.3 Application for work on trees – Waitrose car park. Noted.

7.5.4 152657 1, Church Street – application withdrawn. Noted.

8. Footway Lighting

8.1 Repair and fault report – none to report.

9. General Amenity Matters

9.1 Bell Corner - transfer of land to the PC. Awaiting confirmation that everything has been finalised with the bank with regard the loan being paid off.

9.2 Defibrillators – progress is being made. TVP are looking at insurance for the defibrillators with a quote amounting to an annual cost of £328. TVP have a grant from the British Heart Foundation for 4, money from the David Brownlow trust and Round Table. They have a list of 10 to put in phase 1. The question is who will own and maintain them – would the Council? Agreed the clerk will enquire where the defibrillators are to be located, who will carry out the weekly auditing and what is the third party insurance issue?

9.3 Hanging Baskets & Twyford in Bloom – Council baskets will be located on Jubilee Corner, Bell Corner and Polehampton Close. In addition, permission has been sought from the almshouses to position one either side of the door. The remaining two are likely to be located between the village and Infants school.

9.4 Website update – The committee have firmed up the options and half payment will be made. Emily from Silki Skills will then commence work on the site. The committee expressed concern as to the delay in progression.

10. Highways

10.1 Potholes update – none to report.

11. Correspondence

11.1 McCarthy & Stone redevelopment – London Road - Mr R Mantel & Mr R Morris reported.

11.2 RE3 Factsheet on how to reduce waste – circulated by email. Noted.

11.3 WBC – David White – LED works program – circulated by email. Noted.

11.4 Sutton Seeds flyover – circulated by email . Noted.

11.5 Resident – neighbouring hedge. Referred to WBC. Noted.

11.6 WBC Highways – roadworks – circulated by email. Noted.

12. Date of next meeting – **Tuesday 3rd May 2016.**

The meeting closed at 10pm