

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at the Loddon Hall, Twyford on Tuesday 18th April 2016 at 7.45pm.

Present: - Mr Fergusson (Chairman), Mr J Bowley & Mr T Winchester.

1. **Public Questions** – none.

2. **Apologies** – Mrs B Ditcham & Mr R Mantel.

3. **Declaration of interest in items on the agenda** – none.

4. **Minutes of the meeting held on 15th March 2015.** Proposed Mr T Winchester seconded Mr J Bowley. Carried unanimously.

5. **Matters arising and action points** – none.

6. **Clerk's Report**

- Bank balances as at the end of March 2016. Current account £14,128.52, deposit account £62,938.46, income bonds £37,000, national savings account £1,527.67 and Twycombe Lodge tenants deposit account £3,006.77.
- VAT return for March 2016 £833.55.
- Expenditure against Budget and Capital Statement as at 31st March 2016. Figures were examined and noted.
- Annual Accounts and Annual Audit Return (to be approved at Full Council). Noted.
- The committee unanimously approved renewal of Office 365 - £60.
- The committee unanimously approved renewal of Norton - £80.
- The committee unanimously approved renewal of Fasthost - £60.
- The committee unanimously approved renewal of BALC annual membership - £1262.13 & LCR £143
- Astra Zeneca dividend received - £720.50. Noted.
- Astra Zeneca AGM – 29th April 2016. Noted.
- SSE Wayleave received £12.00. Noted.
- Reduction in NS&I interest rates. Noted.
- 2016/17 Pension rates [Increase from 18.2% to 18.7%] – circulated by email. Noted.
- The committee unanimously approved renewal of the Zurich Insurance policy costing £2616.13.
- Photocopier / contract – The previous photocopier discussed is no longer available. The committee **RECOMMEND to Full Council** to spend £595 on a Sharp colour printer/scanner. Proposed Mr Winchester, seconded Mr Bowley, carried unanimously.
- Risk Assessments – none to report

7. **Correspondence:**

7.1 Berkshire Pension Fund – Spring 2016 edition of Inscribe – circulated by email. Noted.

7.2 Voluntary Sector Update – circulated by email. Noted.

7.3 GWRM Biodiversity Summit - circulated by email Noted.

7.4 News & Events from Wokingham Libraries - circulated by email. Noted.

7.5 CCB – Action for all Bulletin - circulated by email. Noted.

7.6 BALC newsletter - circulated by email. Noted.

7.7 Crossrail – Moving Ahead - circulated by email. Noted.

7.8 Berkshire Pension Fund – Employer meeting - circulated by email. Noted.

7.9 Berkshire Youth - circulated by email. Noted.

8. Annual Parish Meeting

Figures to be presented to the meeting were approved subject to a slight amendment.

9. Twinning Project - Cuincy

Clerk to reply saying the Council are interested in the principle and would like to discuss further. To note that Twyford is not a city and is far less developed.

10. Twyford citizen of the year

Part 2 Confidential Information

The Council agreed that as a confidential matter was to be discussed the Chairman invoked Standing Order 1C "That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw". Proposed Mr T Winchester, seconded Mr J Bowley, carried unanimously.

Consideration was given to the Twyford Citizen of the Year and a list of 3 suggested nominees were agreed. These will be presented to the Council at Full Council Meeting where the successful candidate will be agreed.

11. Grant requests

11.1 Proposed to **RECOMMEND to Full Council** that a grant of £100 be made to the Berkshire Multiple Sclerosis Society.

Proposed Mr J Bowley, seconded Mr T Winchester, carried unanimously.

11.2 Proposed to **RECOMMEND to Full Council** that no grant be made to St Mary's Church – Queen's Birthday Celebrations due to an anticipated £1,000 surplus. Proposed Mr J Bowley, seconded Mr T Winchester. Carried unanimously.

11.3 Home Start – agreed to enquire as to the number of people in Twyford being helped and also for the 2015/16 accounts.

12. Items to be considered from other Committees

12.1 Planning and Amenities 05.04.16

12.2 Parish Lands 12.04.16

RECOMMEND to Full Council to allocate an additional £1,000 to the

Family Picnic budget. The committee unanimously agreed there are sufficient funds to cover this recommendation.

13. Date of next meeting - Tuesday 17th May 2016.

The meeting closed at 9:00 pm.