

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 3rd October 2017 at 7:45pm.

Present: Mrs B Ditcham, (Chair), Messrs M Alder, M Boniface, J Bowley, M Bray, J Jarvis, R Mantel & C Wickenden.

In attendance: Mr G Holmes (Twinning).

1. **Public Questions** – None

2. **Apologies** – None.

Mr Gordon Holmes was present to discuss the Gateway signage. Item 9.4 was brought forward. Mr Holmes asked that in the considerations for the signage could the Council include the 'Twinned with Cuincy' wording. The committee felt that they could time / co-ordinate this after the official twinning of Twyford and Cuincy.

3. **Declaration of interest in items on the agenda** – Mr C Wickenden declared interest in 172617 – Wargrave Road and withdrew from discussions on this item.

4. **Minutes of the meeting held on 5th September 2017** – Proposed to approve as a true and accurate record Mr J Jarvis, seconded Mr M Boniface, motion carried unanimously.

5. **Matters arising and action points**

5.1 Relocation of Village Centre Noticeboard – payment made and additional plans/information have been requested. Clerk to action.

5.2 Ruscombe Down request residents re: rural footpath. The committee are asking Ruscombe Parish Council if they are happy for Twyford to approach the residents of Ruscombe Down to ask if they would consider cutting their hedge back to extend the rural footpath to the bridge.

6. **Planning Matters**

7.1 **Current List**

7.1.1 Householder Prior Notification – none

7.1.2 172493 & 172549 – Waggon and Horses Public House (Advertising consent) – no comment

172562 – 50 Broadwater Road - no comment

172629 – 42 Poundfield Way – no comment

172646 – 12 Station Road – the committee request a condition that the slate tiles match the existing

172683 – 55 High Street – concern was raised as to the signs protruding onto the highway. The protruding signs appear to be too close to the back edge of the kerb.

172695 – Workshop 20 Station Road – resident's comments had been circulated. The committee make no comment.

172704 – Land to the rear of 38 - 42 Hurst Road – the committee object to the plans on the basis of the development being on the flood plain. Any additional building will exacerbate flooding on the site.

7.2 **Notices of permission-** none.

7.3 **Notices of Refusal**

172100 – 16 Brook street – noted.

7.4 **Notice of Appeal**

172617 – Wargrave Road, Land adjacent to 130 (without planning permission the material change of use of the Land to the use for the stationing of a mobile home for human habitation and the associated parking of a touring caravan and motor vehicles, erection of fencing and gates, formation of hard standing and installation of a septic tank and utilities) The Council commented that they agree with WBC's comments.

7.5. **Tree Preservation Orders**

172594 – 15 Wargrave Road – T1 cherry – fell to ground level (arborist report shows dysfunctional wood in main stem over pedestrian and driveway access and progressive cavity in eastern section of the stem) – WBC Approved for safety reasons 21/09/2017

172606 -- 1 Station Terrace – T1 cherry – Reduce canopy in height and all round by 1 metre – WBC approved 21/09/2017

172216 – Car Park, Waitrose LTD London Road – T1 White Poplar – Fell to ground level, remove stump and replace. Approval from WBC.

7. **Northern Parishes/ Campaign to Protect Rural Wokingham (CPRW) / Fighting Fund**

Minutes for the Northern Parishes meeting had been circulated. A discussion took place on CPRW and the fighting fund. The Council would require transparency as to where the existing funding has come from. It was considered that the Council have sufficient reserves to assist the fighting fund if it chooses to do so in the future without having to increase the precept. It was suggested that advice be sought from BALC as to the legalities of this action. Mr Jarvis updated the committee with CPRW's progress. A charity has been set up and the best barrister is getting onboard. In March / April there will be further information when WBC publish the Local Plan.

Mr Mantel reported that he had been invited to attend the CPRW meetings. Proposed to agree that Mr R Mantel may attend the group meetings and report back to the committee. Mr J Jarvis declared an interest and withdrew from voting. Proposed by Mr C Wickenden, seconded Mr M Boniface, motion carried unanimously. Agreed that this is on the basis of attending the meeting as if it were a working group ie not official membership at this stage.

Due to its relevance item 12.4 – 'LPU initial site assessment overview meetings' correspondence was brought forward for discussion. Agreed for Mrs B Ditcham and Mr C Wickenden to attend with the Borough Councillors. Clerk to arrange mutually convenient dates. Mr Wickenden spoke about starting a Neighbourhood Plan. He gave an overview of the advantages and the process of starting a plan. He spoke about choosing an area to focus on and the support that the local authority can offer. Mrs B Ditcham reported that she had met planners from WBC along with Ruscombe PC to learn about Neighbourhood Plans. The committee expressed support to set up a small working group tasked with looking into the Neighbourhood Plan. Proposed Mr M Boniface, seconded Mr J Jarvis to set up a working group. Motion carried unanimously. Agreed the members of the working group are Mr M Alder, Mrs B Ditcham, Mr J Jarvis & Mr C Wickenden.

8. **Footway Lighting**

8.1 Repair and fault report – no items to report.

8.2 To agree the total cost of LED works to include heritage lamps and cast iron conversions. The committee discussed converting the lanterns of the two heritage lamps on Jubilee Corner and Bell Corner. Total costings for the existing lamps that have been approved and the heritage and cast iron lamps amounts to a total of approximately £13,777. Proposed to approve adding the Heritage lamps and cast iron conversions to the schedule Mr J Jarvis, seconded Mr C Wickenden, motion carried unanimously. This is within the previously budgeted figures.

9. **General Amenity Matters**

9.1 Website – technical issues, updates and discussion about changing host platform. The clerk reported hosting issues. There are issues with the plugins and memory. Emily from Silkskills had disabled the slider in order to make the system work although she is currently having to upload agendas for the clerk. The existing package has 60 meg memory and the site requires 256. The existing hosts can offer an entry level cloud NX root server for £25 per month. The system would need to be migrated. Proposed to upgrade the memory Mr J Bowley, seconded Mr J Jarvis. Motion carried unanimously.

9.2 'No cold calling zone' – Yewhurst. Carried forward.

9.3 Twyford in Bloom – Hanging basket poles – Twyford Together clarification on the extent of the councils involvement of the hanging baskets. Request for 20 hanging baskets to be considered. Costings to be considered under the budget discussions next month.

- 9.4 Gateway signage – WBC prices and installation information being emailed – chased 28/09/2017
- 9.5 Coaches and Parking on Broad Hinton – awaiting reply
- 10. Village Maintenance**
Items reported by councillors to the clerk:
- 10.1 Stanlake Rural Footpath has been swept and potholes on Waltham Road are now on the WBC list to be sorted.
- 11. Highways**
- 11.1 Verey Close – pavement potholes response received 21/09/2017. Being chased by Cleaner and Greener.
- 11.2 Wayside Cottage, Waltham Road (Opposite Stanlake Meadow) – pothole still not filled after request.
- 11.3 The Grove sign repair – WBC raised works order to re-concrete sign.
- 11.4 Civil Parking Enforcement briefing 25.09.17 – Mr J Jarvis attended and reported. Notes have been circulated.
- 12.0. Correspondence circulated by email:**
- 12.1 Wokingham Borough Council - Planning Applications list for the period – 05/09/2017. Noted.
- 12.2 Notification of Temporary Prohibition of Waiting - Station Road, Twyford – 05/09/2017. Noted.
- 12.3 Major Projects Stakeholder Engagement Meeting – 19/09/2017. Noted.
- 12.4 LPU initial site assessment overview meetings – 20/09/2017 (see item 7).
- 12.5 Appeals 3174822 (172617) and 3174161 (170278) - Wargrave Road, Wargrave and Land adjacent to 130 Wargrave Road – 28/09/2017. Noted.
- 12.6 Twyford Parish Council "Contractors on my lawn" – 28/09/2017. Noted.
- 12.7 WBC Takes over parking enforcement on 9th October – 28/09/2017. Noted.
- 12.8 WBC news release: Future Housing Sites being Carefully Assessed. Noted.
- 13. Date of next meeting – Tuesday 7th November 2017**

Meeting Closed at 21:49 pm