

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion, Twyford on Tuesday 10th January 2017 at 7.45pm.

Present: Mr J Bowley (Chair), Mrs E Ashley, Mr M Bray, Mrs L Jarvis, Mr D Fergusson, Mr R Mantel (from item 9.3 onwards), Mrs T Ramsden & Mr T Winchester.

In attendance: 9 members of the public.

1. Public Questions: Terri Jones asked if members of the public could request items to be included in the Terms of Reference for the Parking Sub Committee. Mr Bowley responded that the Terms of Reference would be decided on by the committee.

Mrs Jones asked why the parking is still being discussed even though Cllr Boniface withdrew his question. Mr Bowley responded that the Committee were already looking at parking.

2. Apologies – none.

3. Declaration of interest in items on the agenda – Mr M Bray, Mr D Fergusson, Mrs T Ramsden, Mr T Winchester declared an interest as allotment holders and withdrew from discussions on the allotment rent.

4. Minutes of the meeting held on 6th December 2016. Proposed Mrs E Ashley, seconded Mr T Winchester, carried nem con.

5. Budgets – figures were circulated following the discussions last month. A final net budget of £25,440 for Parish Lands was proposed by Mr T Winchester, seconded Mrs E Ashley, carried unanimously. A separate vote proposing acceptance of the rents and charges (excluding the allotment fees) and burial ground fees were proposed by Mr D Fergusson, seconded Mr M Bray, carried unanimously. Mrs L Jarvis proposed acceptance of the allotment fees, seconded Mrs E Ashley, motion carried 3 in favour. The allotment holders had declared an interest and withdrew from discussions and voting on the allotment rents.

6. Matters arising and action points.

6.1 (8.3) Hurst Road quote for planting by brook to deter deer. Agreed for the clerk to obtain a quote for Heras fencing along the length of the end of the plots, clearing of the bank to enable the fencing to be installed and planting of a blackthorn / hawthorn hedge which will be layered. Suggested the clerk contact National Trust property at Nuffield Place who have recently put up a large area of fencing.

Matters arising to be carried forward or awaiting a response:

6.2 Mr Yeates referred to allotment law that requires members and non-council members to manage the allotments. This will be checked. The Law of Allotments book has been ordered.

6.3 Aerial runway wire (sagging) – clerk to get a quote. Carried forward.

6.4 To consider a request for a skip to the Hurst Road allotments. TATA agreed that they could supervise the skip. Proposed Mr M Bray for the clerk to order a 12 yard skip at a cost of £349 net of VAT, seconded Mrs T Ramsden, carried unanimously. [Skip booked for 10th March - to be removed Monday 13th or when full]

6.5 Height bar - Incidences of height bar being clipped. Mr Bowley reported that the left hand post is still not secure despite it already being re-secured. He also explained the problem that the latch pin pops out when the bar is hit/bent slightly. Agreed for the clerk to contact the installers in the first instance as the post is not fit for purpose. The installers have looked at the issue and will come back with a solution.

6.6 Colleton School lease / licence of use. Mrs Ashley had drafted some additions / amendments. Clerk to type up and circulate. Carried forward.

7.0 Clerk and Village Ranger's report on Parish Lands maintenance including:

7.1 Village Ranger – Usual leaf clearing and litter collecting. Incidents of a large amount of broken glass bottles on 19th / 20th December was reported to the Police.

7.2 Park Warden – 1 persistent offender not clearing up after their dog at Stanlake Meadow. The Park Warden is monitoring this.

7.3 Clerk's report – no items to report.

8.0 Allotments.

8.1 Hurst Rd – 15 plots available and 20 currently unpaid.

8.2 London Rd – 2 plots available and 7 unpaid.

8.3 Hurst Road update on fencing by brook to deter deer. Mr Starkie had obtained quotes for 100m (29 panels) of Heras fencing to block off the area from Orpington Close to the brook. Cost amounted to £2,970 for new panels and £1,945 for ex hire panels. Agreed to obtain 3 quotes. Mr M Bray will forward a link to the clerk for discounted Heras Fence panels.

8.4 Management of allotments – Mrs T Ramsden suggested that TATA show new allotment holders around the available plots. This was thought to be a good idea. Agreed that the clerk will maintain control of the letting of the plots. Proposed by Mrs T Ramsden that TATA will show residents around the allotment plots, seconded Mr M Bray, motion carried unanimously.

9.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

9.1 Report on cremations & burials

Mrs Maureen Ann Priest

9.2 Report on memorials – none.

9.3 Twyford in bloom sign – Agreed to be a good idea. Location agreed at Jubilee Corner behind the wall, looking out onto London Road. Proposed Mrs L Jarvis, seconded Mrs T Ramsden to **RECOMMEND to Full Council** to allocate £400 for the plaque and fitting of a 'Thames and Chilterns in Bloom' sign. Motion carried unanimously.

9.4 Burial ground notice - a resident had put a notice up at the burial ground complaining about the standard of upkeep. Agreed that the Ranger should clear the leaves and fill in the mole hills. Clerk to consult the Pest Control contractors and Hurst mole catcher about the possibilities of removing the moles. Agreed for the clerk to check with the contractors that they will be collecting the grass when they take over the mowing in April.

10.0 Bell Corner

11.0 KGVR

11.1 Resident gate access – no further items to report.

11.2 Children's play park (toddler side) – agreed for Mrs L Jarvis and Mrs T Ramsden to consult parents on the play park plans at Happy Hours pre-school, the Youth Centre toddler group, Emma's Kitchen – Bumps and Babes group & Noah's Ark.

11.3 Request from Loddon Hall – light on Twycombe Lodge. Loddon Hall had requested that the Council consider installing a light on the side of Twycombe Lodge to add security for the Hall. It was agreed that due to the lease arrangements Loddon Hall would need to contact the Vet, who lease the building, direct.

12. Stanlake Meadow.

12.1 Wildflower area – carried forward awaiting information from Stephen Loyd of FORWOOD.

[Note: Quote of £590 for annual cut / rotivate / seed]

12.2 To consider a request to lay a path in Stanlake Meadow between the Hurst Road entrance and the pavilion entrance. This would allow children to avoid walking on the narrow pavement on the Waltham Road. Clerk to obtain a ball park figure for a 1.2 or 1.5m path.

13. Stanlake Pavilion

13.1 Alarm service contract – to consider changing. Clerk to obtain a quote from JB Security, Riverways Farm.

13.2 Bulk lights – work complete.

14.0 Family Picnic sub committee – meeting to be held 7pm 14th February.

15.0 Parking sub-committee – to agree Terms of Reference and set a date for the meeting A draft set of Terms of Reference were circulated. The committee discussed that they needed to determine the requirement for parking in the Parish. They wanted to look at the wider issues with parking. The clerk advised that the committee can only agree Terms of Reference for a sub-committee within the remit of the Parish Lands committee as listed in the Council's Standing Orders. Given that the Committee wanted to explore ideas outside of the Parish Lands remit it was agreed that in accordance with the Standing Orders Mr D Fergusson will give notice to the clerk of a motion to set up a Parking Advisory Committee for the January Full Council meeting. Once the Full Council Advisory Sub Committee is formed the Parish Lands will take a vote on dissolving the Parking sub-committee at their next meeting.

16.0 Correspondence circulated by email –

16.1 TVERC Training Programme 2017. Noted.

16.2 WBC - Cleaner and Greener Cemeteries Survey. Noted.

16.3 TVERC Winter Newsletter 2017. Noted.

17. Date of next meeting – 14th February – Loddon Hall

The meeting closed at 9:42 pm