

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at the Loddon Hall, Twyford on Tuesday 16th May 2017 at 7.45pm.

Present: - Mr T Winchester (Vice Chairman), Mrs B Ditcham, Mr J Bowley & Mr R Mantel.

In attendance: - Mr M Bray & Mr Neil Cartwright Twyford Village Fayre.

1. **Public Questions** – none.
2. **Apologies** – Mr D Fergusson.
3. **Declaration of interest in items on the agenda** – none.
4. **Dispensations** – none.
5. **Minutes of the meeting held on 18th April 2017** Proposed Mrs B Ditcham, seconded Mr R Mantel, carried unanimously.
6. **Neil Cartwright – Christmas Fayre** Mr Cartwright spoke about the Fayre which attracts 2-3,000 people. His previous applications for grants from Twyford Parish Council have been unsuccessful and he wanted to discuss the funding of the Fayre. He circulated the accounts which showed £6,246 income from stallholders, local businesses and sponsors and £4,652 expenditure. The surplus of £1,594 was given to Twyford Together. The Committee explained that they do not give public money when there is not a need and previously the event has made a surplus. Given that Twyford Together have benefitted in the years a surplus was made it would be expected that they might help out on leaner years.
7. **Matters arising and action points** – none.
8. **Clerk's Report**
 - Bank balances as at the end of April 2017. Current account £32,662.05, deposit account £114,052.87, income bonds £37,000, national savings account £1955.75 and Twycombe Lodge tenants deposit account £3,007.95.
 - Agreed for the clerk to obtain the Income Bond interest rates.
 - VAT return for April 2017 £280.00.
 - Annual Accounts and Annual Audit Return (to be approved at Full Council). Carried forward figures for 2015-16 to be amended.
 - Edge Finance Package – Allotment / Minutes package – carried forward.
 - Clerk – approval of extra hours. Carried forward.
 - Blackrock – interim report. Noted.
 - Risk Assessments. None to report.
9. **Twyford Library and Community Hub** – no progress and no meetings to report.
10. **Twinning Project** – meeting 25.05.17. Posters were circulated and Mrs Ditcham reported that she has arranged a 'Twinning' stall at the Donkey Derby.
11. **Photocopier & telephone** – carried forward.
12. **Assistant Clerk – contract** Proposed Mrs B Ditcham, seconded Mr J Bowley to **RECOMMEND to Full Council** approval of the Assistant Clerk contract. Motion carried unanimously.
13. **To review / update standing orders** – carried forward.
14. **Twyford Citizen of the year – gift.** Proposed Mr J Bowley, seconded Mrs B Ditcham, to allocate a budget of £80 to purchase the Citizen of the year gift. Motion carried unanimously.
15. **Review of Annual Parish Meeting** – agreed for the Planning and Amenities Committee to consider advertising for the APM and to agree speaker in November. Agreed that a speaker on the Local Plan Call for Sites would be appropriate.

16. Email mailboxes (increase size at cost of £1.49 p/m each) Proposed Mrs B Ditcham, seconded Mr R Mantel to upgrade the mailboxes at a cost of £1.49 per month for each mailbox. Motion carried unanimously.

17. Grant requests

17.1 Citizens Advice – Wokingham. Proposed Mr J Bowley, seconded Mrs B Ditcham to **RECOMMEND to Full Council** a grant of £400 to Citizens Advice. Motion carried unanimously.

17.2 Twyford Comets - Dutch exchange – the committee requested copies of the Twyford Comets accounts before considering the application.

18. Correspondence circulated by email:

18.1 Involve - new courses available. Noted.

18.2 Resident (MY) – Quincy. Noted.

18.3 Police and Crime Commissioner launches Victims First website. Noted.

18.4 CIL Co Funding suggestions - April 2017. Noted.

18.5 Involve - We have this event coming up where organisations can book tickets for their volunteers to say thank you. Noted.

18.6 CIL Co-funding suggestions. Noted.

18.7 Community Council for Berkshire's 2016-17 Annual Review. Noted.

18.8 May 2017 Chain Newsletter. Noted.

19. Items to be considered from other Committees

19.1 Planning and Amenities 02.05.17. No matters.

19.2 Parish Lands 09.05.17. No matters.

20. Date of next meeting - Tuesday 20th June 2017.

The meeting closed at 8:48 pm.